

OSKALOOSA MUNICIPAL WATER DEPARTMENT

JOB CLASSIFICATION: Seasonal Maintenance Worker

DEPARTMENT: Water	ACCOUNTABLE TO: Assistant General Manager/ Wastewater Operations Manager	FLSA STATUS: Non-exempt
CLASS SUMMARY: Incumbents are responsible for performing a wide variety of routine activities in the general maintenance of water and wastewater facilities. Duties might include: operating light equipment and vehicles; performing preventative maintenance and cleaning equipment; performing snow removal duties; removing solid waste; assisting in performing maintenance repairs; performing grounds cleanup and grounds maintenance activities; picking up litter and debris; and, cleaning vehicles.		
DISTINGUISHING CHARACTERISTICS: The Seasonal Maintenance Worker is a stand alone classification which is distinguished from other classifications in that it is an entry level classification which performs routine maintenance activities during the summer months. Incumbents may be assigned to a variety of locations throughout Oskaloosa to assist staff with maintenance and operations as needed.		

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)	FREQUENCY
1.	Operates light equipment and vehicles to assist with Water/Wastewater maintenance to include lawn mowers, tractor mowers, weed trimmers, snow blowers, pickups, and various hand tools.	Daily
2.	Performs a variety of cleaning and minor repair duties of work locations and facilities to include mopping and waxing floors; washing windows, fixtures, walls and other surfaces; scrubbing clarifier units; painting facilities, changing light bulbs and removing solid waste.	Daily
3.	Performs general maintenance of grounds including planting, weeding, watering and fertilizing flower beds, trimming trees and bushes, picking up litter and other related activities.	Weekly
4.	Performs other duties as assigned.	As Required

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Knowledge (position requirements at entry):

Knowledge of:

- General sanitation, environmental safety, and maintenance techniques;
- Maintenance and cleaning equipment.
- Work zone safety;
- Hand and power tool operation;

Skills (position requirements at entry):

Skill in:

- Operating light maintenance and cleaning equipment;
- Operating hand and power tools;
- Cleaning and maintaining facilities and grounds;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Training and Experience (position requirements at entry):

High School Diploma or General Equivalency Diploma (G.E.D.); or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements (position requirements at entry):

- Positions which operate vehicles are required to have a valid Iowa Driver's License.

Working Conditions (position requirements at entry):

- Incumbents may be subjected to moving mechanical parts, vibrations, fumes, odors, dusts, gases, chemicals, oils, extreme temperatures, inadequate lighting, work space restrictions, poor ventilation, and intense noises.
- Incumbents will work outdoors in all kinds of weather conditions, as necessary, as well as indoors, as necessary.
- Incumbents will operate a multitude of equipment with varying degrees of noise and vibration.

Physical Requirements:

Positions typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.