

OSKALOOSA WATER BOARD
REGULAR MEETING
3/11/13

Members Present:

Joe Ryan
Pete Settimi
Errin Keltner

Others Present:

Chad Coon
Sheryl Tomlinson
Ed Butler
Margaret Ratcliff
Jim Anderson
Jason Van Zetten

A motion was made by Pete Settimi and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 2/11/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$227,885.65 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Pete Settimi. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Joe Ryan and second by Pete Settimi to approve balance statements. Motion carried with all members voting yes. Errin Keltner entered the meeting at 5:15.

1. Customer Forum was first on the agenda. Joe asked for comments from those in attendance, there were none. Chad then updated the Board about the sump pump water issue on Marje Court. He stated that there was a residence on 15th Avenue East that was vacant that had suffered a plumbing failure and water was leaking in the house and subsequently reaching an old field tile that was then being picked up by the house on Marje Court. When the water was shut off to the vacant home the water entering the sump pump pit on Marje Court stopped.
2. Approve Annual Property and Casualty Insurance Package was next on the agenda. Ed Butler and Margaret Ratcliff were in attendance representing Butler-Brown Insurance (MidWest One) and presented their proposal which was for \$50,819 with EMC Insurance. Jim Anderson was in attendance representing Insurance Services Group and presented his proposal for similar coverage rates at a cost of \$47,620 with Iowa Municipal Insurance. After

both companies had a chance to present, and discussion between the Board and Chad, there was a motion by Pete Settini to accept Insurance Services Group's proposal for \$47,620. Second by Errin Keltner. Ayes all, motion passed.

3. General Manager's Update was next on the agenda. Chad talked to the Board about a number of different issues. He informed the Board that he had included the different bids for the skidsteer with their info packets showing the low bid from Hackert Sales and Service in Sully for the new 2011 Terex TSR 80. He also pointed out the meter report showing all meters 4" through 1" and their usage. He talked to the Board about changing out 37 of the meters at the start of the new budget year as they are already over the AWWA recommended usage. Chad then went on to talk about the meter change-out report which looked at the meters that were changed out in 2012 and what has happened to usage since that change-out. He informed the Board that he had run the unaccounted water report for 2012 and it showed a decrease from 2011. In 2011 the loss was at 31.4%, for 2012 it was down to 27.9%. Chad reiterated that this level was still unacceptable, but that progress was being made to reduce the unaccounted loss. Chad stated that he and Sheryl had started working on the 5 year capital budget spending plan along with looking at a rate structure for that 5 year period, but that there had not been enough time devoted to that to present anything yet. Chad updated the Board on the status of the office remodel. He said that he had spoken to both the City Attorney and the City Manager about steps that need to be taken to move forward while containing costs on the project. He said that he had asked Structural Engineers to prepare the construction documents and provide them to OMWD so that the process can continue to move forward. Errin stated that OMWD needed to include an exclusion clause for background checks on the contractors in the construction documents. The next item Chad talked about was the golf course water usage and how the Board wanted to move forward with charging for said usage. There was a long discussion that followed, with Councilman Van Zetten's participation as well. Chad stated that he needed a direction from the Board in order to discuss with the City Manager how to appropriately deal with the issue of both pool and golf course water usage. During the discussion, the matter of charging for water at the pool ended around the context of the pool running in a deficit every year already and OMWD not adding to that deficit. However, the Board would like the City to remedy the leak that is occurring causing additional water use, through loss. The golf course issue was different though, there was energetic discussion by all about how to best move forward. Chad asked for direction in order to discuss this issue further with the City Manager. There were a couple of ideas offered and Chad said that he would meet with the City Manager to discuss them in the near future. Chad updated the Board on the plant and a couple of

maintenance items that have recently occurred. He also said that the well contractors needed to wait until the wellfield dried up before beginning work on rehabbing the wells. The last item Chad mentioned was the assessment done by PFM and that the report was soon to be sent to both the City and OMWD for review. Chad said that he would forward copies to the Board when he received them.

4. The last item was Miscellaneous. Chad informed the Board of the leak on Carbonado that had happened last month. He also said that staff was continuing to work on mapping the distribution system.

There being no further items to discuss, it was moved by Pete Settini and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 6:37 PM

Joe Ryan – Chairman

Pete Settini – Secretary