

OSKALOOSA WATER BOARD
REGULAR MEETING
8/26/13

Members Present:

Joe Ryan
Errin Keltner (via phone)
Pete Settimi

Others Present:

Chad Coon
Sheryl Tomlinson

A motion was made by Joe Ryan and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 7/15/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$335,364.11 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Joe Ryan to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. There were no items presented.
2. The next agenda item was Approve Pay Application #1 for Neal Van Egmond. Chad presented the claim with the appropriate receipts from Neal and verified to the Board that everything was in order, he then recommended that the Board approve Pay Application #1 as presented. Joe asked Chad if there were any provisions for retaining 10% of each pay app similar to what was done with Grooms. Chad looked over the contract and reported that it did not appear that the contract contained that specific language. He did note that Neal and his subcontractors were making good progress, and that he had no cause for worry that the project would be completed on time. Motion by Pete Settimi to approve Pay Application #1 in the amount of \$25,867.16 for Neal Van Egmond. Errin Keltner seconded the motion. Ayes all, motion passed.
3. The next item was Introduction of Resolution #1302, Resolution Naming Depositories. Chad informed the Board that the time had come to update OMWD

's list of approved depositories. As such, he presented a list of local depositories for approval. Motion by Pete Settimi to introduce Resolution #1302, a Resolution Naming Depositories. Seconded by Joe Ryan. Ayes all, Resolution passed.

4. Agenda item #7 was Consideration and Discussion of a Merit Based Evaluation and Compensation Process for Managerial Staff. This was a continuation of last month's agenda item. There was discussion between Board members and the General Manager about what other communities have done with this item and how they have approached it. Chad was instructed to ask the City for a copy of their standards for merit based pay and bonuses. Sheryl talked about finding equity in pay for the office staff, and trying to ensure that employees are aptly rewarded for their skills. The Board then talked about having a work session just to discuss this topic at a later date. Pete Settimi made a motion to table this item, Errin Keltner seconded this motion. Ayes all, motion passed.
5. Chad talked to the Board about a variety of different topics. One of the items was the work needed for a new driveway for the office. Chad stated that he would contact a number of different local contractors to get good estimates for the concrete work. Chad was instructed to talk to Neal about lein waivers for the project, and get an explanation of the statutes that the county supervisors cited when discussing the taxes due on the office building. There was no action taken by the Board.
6. Chad also talked about a few different items here, such as locations of leaks the previous month, that saw no action by the Board.

There being no further items to discuss, it was moved by Pete Settimi and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:17 PM

Pete Settimi – Chairman

Errin Keltner – Secretary