

OSKALOOSA WATER BOARD
REGULAR MEETING
9/18/13

Members Present:
Pete Settimi
Errin Keltner

Others Present:
Chad Coon

A motion was made by Pete Settimi and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 8/26/13 regular meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes.

The attached vouchers totaling \$320,621.06 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. Motion carried with all members voting yes.

1. Customer Forum was next on the agenda. There were no items presented.
2. The next agenda item was Approve Pay Application #2 for Neal Van Egmond. Chad presented the claim with the appropriate receipts from Neal and verified to the Board that everything was in order, he then recommended that the Board approve Pay Application #2 as presented. Chad informed the Board that a lien waiver had been presented to the contractor to use at the end of the project. Motion by Pete Settimi to approve Pay Application #2 in the amount of \$104,536.56 for Neal Van Egmond. Errin Keltner seconded the motion. Ayes all, motion passed.
3. The next agenda item was Consideration and Discussion of a Merit Based Evaluation and Compensation process for Managerial Staff. This was a continuation from the last two meetings. Pete and Errin discussed the new information that Chad had presented and then discussed finding the AWWA's 2013 Salary Survey information to also use for this. Pete then stated that HR

personnel at Clow have a program that can determine local, statewide and nationwide pay and compensation packages, and that he would look into that and bring back more information to discuss at a work session specifically for this issue. With that, there was a motion to table the item made by Pete Settimi and seconded by Errin Keltner. Ayes all, motion passed.

4. General Manager's Update was next on the agenda. Chad showed the Board members two different styles of floor covering for the new office and asked their opinion about which one they would rather see used. He updated them on the work on the South Market project, and also about an upcoming meeting with the City Engineer, Manager, and Waste Water Superintendent for capital planning work. Chad then asked the Board what they wanted to do with regard to future engineering for OMWD projects. Did they want to continue to use Garden & Associates solely or go out to other firms with an RFP (request for proposal) for future work? Chad stated that this stemmed from the shared services study with the City and how it may lower our costs for engineering services. Pete asked if the City was still moving forward with doing the same thing as well. Chad stated that he had not asked the city manager about that lately, but would verify that soon. Chad also presented a couple of contractors' quotes for the driveway work. He asked the Board if they were comfortable with those numbers and should the opportunity appear, could the water department move forward with work. Pete and Errin then talked about the liability of the detention pond and possibly looking at installing sub-grade drainage.
5. The last agenda item was miscellaneous. Chad informed the Board about the few leaks that had occurred in the last month, the high pumpage from the plant due to the drought, and the GPS work that was progressing on the system. He also talked to Board about a once a month employee appreciation cookout that has been going on the last few months.

There being no further items to discuss, it was moved by Pete Settimi and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 5:54 PM

Pete Settimi – Chairman

Errin Keltner – Secretary