

OSKALOOSA WATER BOARD
REGULAR MEETING
6/18/14

Members Present:

Joe Ryan
Errin Keltner
Pete Settimi

Others Present:

Chad Coon
Crystal Breuklander
Cindy Scholtus
Ken Allsup
David Krutzfeldt
Jon Zobel
Trisha Ireland
Jason Van Zetten

A motion was made by Pete Settimi and 2nd by Errin Keltner to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 5/12/14 regular meeting, 5/27/14 special meeting, and 6/6/14 special meeting were read. A motion was made by Pete Settimi to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$603,766.99 were presented for approval. A motion was made by Pete Settimi to approve the vouchers for payment. The motion was 2nd by Errin Keltner. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Pete Settimi and second by Errin Keltner to approve balance statements. The motion carried with all members voting yes.

1. The first item on the agenda was Customer Forum. Trisha Ireland was present to seek relief from a high water bill for 615 C Avenue East. Jason Van Zetten also offered his reasons for why he voted to reduce the sewer portion of this bill with regard to City Council action. Errin assured Ms. Ireland that during the period of time where the Board was considering what action to take that no penalty would be assessed to the bill. Pete indicated that the Board would consider the request and take formal action at the next Board meeting.
2. The next agenda item was Discussion and Consideration of Possible Contract for Mowing Water Treatment Plant Grounds. Chad discussed the contract with the Board. He mentioned that the price was lowered per Board instruction, as the big hill out at the plant was removed from the mowing. The price had been \$950 per mow

and will now be \$600 per mow. Motion to approve the contract for mowing services with TotalScape Lawn Care was made by Joe Ryan. Seconded by Pete Settimi. Ayes all, motion passed.

3. Cost of Living Adjustment for Oskaloosa Municipal Water Department Employees was the next agenda item. Chad presented the information that he had gathered to the Board. It showed a range from 2.0% increase to 4.03%. Chad also had the Consumer Price Index as a further exhibit. Upon consideration of the information, motion to provide a 2.5% COLA to the employees was made by Pete Settimi. Second by Joe Ryan. Ayes all, motion passed.
4. General Manager's Update was next on the agenda. Chad discussed a variety of information with the Board. One of the first items was that he had met with the GM of Mahaska Rural Water to discuss funding sources for projects and how MRW handles funding their projects. Chad also discussed information that he had received regarding a website for OMWD and how that would pertain to moving forward with either building one internally or using the City's website. Chad indicated that he had asked the city manager to attend a Board meeting to discuss funding options for projects and that hopefully that could happen around August or September. Chad informed the Board that a temp worker would be starting Monday the 23rd to cover customer service duties to ensure that the current customer service representative will have the time to devote to learning the duties of the office manager. Chad reemphasized the importance of keeping these functions in-house for the smooth operation of the Water Department. Joe commented that he wanted to look at a feasibility standpoint of working with the City for office positions. To see what that would take and how it would be handled. Pete made a comment about the aspect of keeping a smooth workflow in the office and ensuring that there was not a disruption due to an employee not knowing who to report to or when the employee would need to be in one office versus the other. Pete stated that from his perspective in running a business, it made sense to keep your employees in the same office. The last thing that Chad mentioned was the modular home behind the office. He had received quotes for the damage and had also sought advice for what to do with the sale of the home from a legal perspective. He stated that the Board should collect the insurance money for the damages and re-advertise the home for sale.
5. The last agenda item was Miscellaneous. At this time, Pete offered his parting words to his fellow Board members as well as those in attendance. He thanked Joe and Errin for their time and work on issues that had been before the Board and then expressed his displeasure with the political shenanigans that he been directed towards the Board of Trustees the last couple of years.

There being no further items to discuss, it was moved by Pete Settini and second by Errin Keltner to adjourn.

ATTEST

Meeting Adjourned 7:08 PM

Pete Settini – Chairman

Errin Keltner – Secretary