

OSKALOOSA WATER BOARD
REGULAR MEETING
10/13/14

Members Present:

Joe Ryan
Jon Zobel

Others Present:

Chad Coon
Crystal Breuklander
Jim Anderson

A motion was made by Jon Zobel and 2nd by Joe Ryan to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 9/15/14 regular meeting were read. A motion was made by Jon Zobel to approve the minutes. The motion was 2nd by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$220,930.87 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Balance Statements were also reviewed. Motion by Joe Ryan and second by Jon Zobel to approve balance statements. The motion carried with all members voting yes.

1. The first item on the agenda was Customer Forum. There were no items presented.
2. Approve Resolution #1403, A Resolution Naming Depositories was next on the agenda. Chad explained that this needed to be updated due to a change in ownership at one of the local banks. He went on to explain that all of the limits were the same as they had been previously as well. Motion to introduce and approve Resolution #1403 was made by Joe Ryan and second by Jon Zobel. Ayes all, motion passed.
3. Discussion and Consideration of Awarding of Bids to Sell Modular Home Located Behind Office was next on the agenda. Chad presented the bid tabulation that showed Marcia Kinkade/Century Homes had the high bid at \$19,010. That was also the only bid. Chad stated that he had had contact with four or five individuals who all expressed interest in the home and he was a little surprised to only receive one bid. After a little discussion about the process involved with the sale, there was a motion to accept the winning bid and award the sale to Marcia Kinkade/Century Homes for \$19,010, made by Jon Zobel. Joe Ryan seconded the motion. Ayes all, motion carried.

4. Discussion and Consideration of Annual Dental Insurance Renewal was next on the agenda. Jim Anderson was present to discuss OMWD's current policy. Chad explained that since OMWD has had a drop in the number of full-time employees that it was no longer eligible for a four tiered rating system for dental insurance coverage. This then led to an increase in what rates would be for coverage. Jim was able to address issues with regard to the Affordable Care Act and OMWD's policy. There was discussion between staff and Board members regarding what future directions may be necessary due to the ACA. Motion by Jon Zobel to continue with current coverage for dental insurance. Seconded by Joe Ryan. Ayes all, motion passed.
5. General Manager's Update was next on the agenda. Chad talked about the classes that he had attended in the last month and some of the different ideas that he took away from those classes. He informed the Board that the fall fire hydrant flushing had started on that day and that he had tried to use all of the local media to help get the word out to the customers. The spreadsheet showing the breakdown of meter size and possible income was also discussed. Jon asked Chad to get numbers for usage for all accounts so that he (Jon) could go back and look at assigning a rate structure that would not impact users on the low and high end of the scale as disproportionately as others. Then the discussion turned towards the online bill payment option and recent survey. Chad informed the Board that as of Monday 85% of respondents were opposed to paying a fee to have access to an online bill payment option. Chad stated that he had talked to the city manager in the past about this issue and he understood that the City was willing to pay for half of the expense for this option. Chad was directed by the Board to contact the City Manager and ask for a specific level of commitment from the City. Chad then talked to the Board about having some logging work done out at the plant and what possible income may be derived from this work. It was suggested that this income be used to help cover the legal expenses incurred earlier this year. The topic of meetings dates and times was also discussed. This will be an item on next month's agenda. Joe asked when we would start looking at our budget for amendments to this year and next fiscal year's entire budget. Chad stated that he and Crystal would start that process in earnest in December and hoped to hold a budget workshop the first Monday in January and hold the actual budget hearing on the second Monday of January, this way OMWD could submit their budget to the City in a timely manner as well.
6. Miscellaneous was the last agenda item. Chad discussed the work that staff had been performing out at the treatment plant and the leaks that had happened in the last month. He also mentioned that he would like to look at purchasing a portable valve exerciser as the budgets were reviewed this winter. Joe stated that he wanted to revisit some of the goals for the department again at the next meeting.

There being no further items to discuss, it was moved by Jon Zobel and second by Joe Ryan to adjourn.

ATTEST

Meeting Adjourned 6:18 PM

Joe Ryan – Chairman

Jon Zobel – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday November 10, 2014, at 5:00 PM with board members Ryan (via phone) and Zobel present. New Board member Mike Vore was sworn in to office. The agenda was approved with amendments. Those amendments were: 7b. Consideration and Discussion of Marketing Agreement with HomeServe. Minutes of the 10/13/14 regular meeting, 10/23/14 and 10/30/14 Wastewater/Water Working Committee Meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were no items presented. The next agenda item was Consideration and Discussion of Health Insurance Premiums. Motion to renew existing policy was made by Mike Vore, second by Joe Ryan. Ayes all, motion passed.

Next on the agenda was Consideration and Discussion of Board of Trustee Meeting Dates. Motion to move Board meeting to 3rd Monday of the month at 4:00 PM was made by Mike Vore and second by Joe Ryan. Ayes all, motion passed.

Item 7b was next on the agenda, Consideration and Discussion of Marketing Agreement with HomeServe. This item was tabled.

The next two agenda items saw discussion by the Board of Trustees with no action taken. Motion was made for adjournment by Vore. Ryan seconded the motion. Ayes all, meeting adjourned. 6:04 PM.

Jon Zobel, Secretary