

OSKALOOSA WATER BOARD
REGULAR MEETING
1/19/15

Members Present:

Jon Zobel
Mike Vore

Others Present:

Chad Coon
Crystal Breuklander

A motion was made by Mike Vore and 2nd by Jon Zobel to approve the agenda as presented. The motion carried with all members voting yes.

Minutes of the 1/5/15 special meeting and 12/15/14 regular meeting were read. A motion was made by Mike Vore to approve the minutes. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes.

The attached vouchers totaling \$244,691.69 were presented for approval. A motion was made by Mike Vore to approve the vouchers for payment. The motion was 2nd by Jon Zobel. The motion carried with all members voting yes. The Financial Statements were also reviewed. Motion by Mike Vore and second by Jon Zobel to approve balance statements. Motion carried with all members voting yes.

1. The first agenda item was Public Hearing for Proposed Amendments to the 2014-2015 Budget. Motion by Jon Zobel to open the Public Hearing. Mike Vore second. Ayes all, Public Hearing open at 4:11 PM. Chad informed the Board that he had received no comments either written or oral regarding this matter. With that, Mike Vore made a motion to close the Public Hearing. Jon Zobel second. Ayes all, Public Hearing closed at 4:12 PM.
2. The next agenda item was Approval of Proposed Amendments to the 2014-2015 Budget. Motion by Mike Vore to approve the budget as amended. Seconded by Jon Zobel. Ayes all, motion passed.
3. The next agenda item was Public Hearing for the Proposed 2015-2016 Budget. Motion by Mike Vore to open the Public Hearing. Jon Zobel second. Ayes all, Public Hearing open at 4:16 PM. Chad informed the Board that he had received no comments either written or oral regarding this matter. With that, Mike Vore made a motion to close the Public Hearing. Jon Zobel second. Ayes all, Public Hearing closed at 4:17 PM.

4. The next agenda item was Approval of the Proposed 2015-2016 Budget. Motion by Mike Vore to approve the budget as presented. Seconded by Jon Zobel. Ayes all, motion passed.
5. The next agenda item was Customer Forum. Chad informed the Board that there were no items to present at this time.
6. General Manager's Update was next on the agenda. Chad talked to the Board about several items. Chad was asked at the last meeting about comparing metered sales percentages from July – December 2013 to the same time period for 2014. He noted that in 2013 sales were at 50.50% ending in December while in 2014 sales were only at 48.59%. Chad also informed the Board about costs for the Water Department's website. The Board felt it would be most cost effective and harmonious to move forward with putting OMWD's site on the City's webpage. Chad informed the Board that there would be a Public Hearing next month for the proposed 10% rate increase. He discussed the logging operation that had started out at the plant, and the fact that the modular home had been removed from the office grounds. He informed the Board that he had received a rough draft of the annual audit and that there were no noted deficiencies. He updated the Board on the progress of the Water/Waste Water committee and issues arising therefrom. He then talked to the Board about looking at entering into a maintenance agreement for the wells out at the plant. He discussed why he felt it would be a good idea. The Board questioned the proposals and where the cost savings would come from. Chad was instructed to gather a list of expenses for the last 5-7 years and to compare those expenditures to what would be spent on the maintenance agreement and also what work would be covered. Chad was instructed to present this information to the Board at the next regular meeting. Chad then talked to the Board about moving forward with engineering services for the Carbonado Road project. Mike asked about proceeding with regard to Community Development Block Grant (CDBG) funding. Chad stated that he would check with Jack Pope at Garden & Associates and find out more information on the how/why/what/when of CDBG funding and the associated process. Chad informed the Board that the temporary worker from Manpower that had been working at the front desk for the last eight months had informed him that morning that she was taking a position within a local family business and would be leaving OMWD. Chad talked about the need to fill this position and asked the Board about moving forward with a permanent full time replacement hired by OMWD. The discussion of the merits and needs for this position was had by all in attendance. Chad was directed to move forward with advertising and hiring for the position.
7. Miscellaneous was the last agenda item. Chad talked to the Board about the three leaks that had occurred in last week and then also mentioned that staff had worked with a local contractor with a track hoe to fix two leaks out on Highway 23 that morning and also

fixed another leak on Carbonado Road in the afternoon on Monday the 19th.

There being no further items to discuss, it was moved by Mike Vore and second by Jon Zobel to adjourn.

ATTEST

Meeting Adjourned 5:21 PM

Joe Ryan – Chairman

Jon Zobel – Secretary