

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
5/18/15

**Members Present:**

Mike Vore  
Brad Hodges  
Joe Ryan (arrived 4:20)

**Others Present:**

Chad Coon  
Crystal Breuklander  
Denny Liebus  
Jack Pope  
Jason Hacker  
Dan Sinclair

A motion was made by Brad Hodges and 2<sup>nd</sup> by Mike Vore to approve the agenda as presented. The motion carried with Hodges and Vore voting yes, absent Ryan.

Minutes of the 4/20/15 regular meeting were read. A motion was made by Brad Hodges to approve the minutes. The motion was 2<sup>nd</sup> by Joe Ryan. The motion carried with all members voting yes.

The attached vouchers totaling \$298,820.12 were presented for approval. A motion was made by Joe Ryan to approve the vouchers for payment. The motion was 2<sup>nd</sup> by Brad Hodges. The motion carried with all members voting yes. The Financial Statements were also reviewed. Motion by Joe Ryan and second by Brad Hodges to approve financial statements. Motion carried with all members voting yes.

1. Dan Sinclair, representing Metering Technology and Solutions, was in attendance to give a presentation to the Board regarding new meter technology and meter analytics. Members asked him a variety of questions. There was no action taken by the Board.
2. The next agenda item was Customer Forum. There were no items presented.
3. Next agenda item was consideration and discussion of high water bill for 509 High Avenue East. Chad presented the information to the Board in regard to the high bill, when it was found and what steps the Water Department had taken to help the customer. Motion by Vore to leave the bill intact and provide no reduction. Second by Ryan. Ayes all, motion passed.
4. Up next on the agenda was consideration and discussion of bill from Liebus Concrete. Denny Liebus, Liebus Concrete, was in attendance to discuss a bill for a ruined batch of

concrete with the Board. The Board and General Manager discussed changes that have been made in the notification process during hydrant flushing with regard to the location of Liebus Concrete Products. Mr. Liebus was satisfied with the changes, thanked the Board for listening to him and stated that he would nullify his bill.

5. The next agenda item was to discuss a contract for engineering services between OMWD and Garden & Associates for Carbonado Road. Jack Pope provided copies of the contract for the Board's review. The Board asked Chad what the cost was and if there were any concerns. Chad stated that the cost was a "not to exceed" number of \$47,250, and that this did not entail inspection services during the construction phase of the project. Motion to approve the contract made by Joe Ryan, second by Mike Vore. Ayes all, motion passed.
6. Next on the agenda was consideration and discussion of job opening(s) for water/wastewater maintenance I positions. Chad presented the job description to the Board. He then gave a quick update on the status of recent committee meetings. Mike Vore added his perspective of the negotiations. Chad asked the Board for a formal motion to approve hiring the two positions that would then be back-billed to the City for work completed on the City's wastewater treatment and collection system. Mike Vore made the motion to begin the search and hiring process for two water/wastewater maintenance I positions. Brad Hodges second the motion. Ayes all, motion carried.

At this point Joe Ryan left the meeting for another appointment. 5:43 PM.

7. Next on the agenda was General Manager's update. Chad had supplied the Board with a bullet point list of happening over the last month. He also gave them a copy of the latest Sanitary Survey completed by the Iowa Department of Natural Resources. With that list he supplied an accompanying list of answers to the DNR's requirements and recommendations and when those items would be addressed. There was discussion about this topic and how items would be addressed. Mike discussed the possible need to hold a special meeting once the Board had a reply from OMWD's legal counsel in regard to the pending 28E agreement between the Board and the City for operation and management services for the City's wastewater facilities.
8. Miscellaneous was the last agenda item. Chad informed the Board that there had been no visible leaks that were fixed in the last month. The issue of water loss was also discussed and how the number can vary from month to month.

There being no further items to discuss, it was moved by Mike Vore and second by Brad Hodges to adjourn.

ATTEST

Meeting Adjourned 6:03 PM

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Joe Ryan – Chairman

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Mike Vore – Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday, May 18, 2015 at 4:00 PM with board members Vore and Hodges present. The agenda was approved as presented, Vore and Hodges yes vote, Ryan absent. Board member Ryan arrived at 4:20 PM. Minutes of the 4/20/15 regular meeting were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was a presentation on water meters that saw no action by the Board. Customer Forum was next on the agenda. There were no items presented.

Consideration and Discussion of High Water Bill for 509 High Avenue East was next on the agenda. Motion by Vore and second by Ryan to leave the bill intact and provide no reduction. Ayes all, motion carried.

Consideration and Discussion of Bill from Liebus Concrete was next on the agenda. Mr. Liebus addressed the Board with his concerns and then stated he would withdraw his bill. No formal action taken by the Board.

Next on the agenda was Consideration and Discussion of Agreement between Oskaloosa Municipal Water Department and Garden & Associates for Engineering and Related Services for Carbonado Road Project. Motion by Ryan to approve contract with Garden & Associates for design and engineering not to exceed \$47,250. Second by Vore. Ayes all, motion passed.

The next agenda item was Consideration and Discussion of Job Opening(s) for Water/Wastewater Maintenance I. Motion by Vore to begin search and hiring process for two water/wastewater maintenance I positions. Second by Hodges. Ayes all, motion passed.

At this point in the meeting Board member Ryan left the meeting. 5:43 PM.

The next two agenda items, General Manager's Update and Miscellaneous saw discussion by the Board of Trustees with no formal action taken.

Motion was made for adjournment by Mike Vore. Brad Hodges second the motion. Ayes Vore and Hodges, absent Ryan. Meeting adjourned. 6:03 PM.

Mike Vore, Secretary