

WATER BOARD OF TRUSTEES
Regular Meeting
July 13, 2015
4:00 PM
Location: 1208 South St.

Agenda

1. Approve Agenda.
2. Reorganization of the Board of Trustees.
3. Approve Minutes of the June 15, 2015 Regular Meeting, and July 6, 2015 Special Meeting.
4. Approve Invoices and Balance Sheets.
5. Customer Forum.
6. Discussion and Consideration of Joining The Cooperative Purchasing Network (TCPN).
7. Discussion and Consideration of Capital Project for Reserves at Ironwood.
8. General Manager's Update.
9. Miscellaneous.
10. Adjourn.

INFORMATION CONCERNING AGENDA ITEMS:

Agenda Item #2

This is the item that changes positions for Board members, and happens every July. Typically what happens is the Secretary becomes the Chair, the Trustee becomes the Secretary, and the Chair becomes the Trustee. This is all up to you and will require a motion and vote to affirm the changes you wish to make.

Agenda Item #5

“This is the item reserved to receive comments from the community, our customers, for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Water Board of Trustees and asked to keep statements brief. Any questions are to be asked of the Water Department staff and Board of Trustee members prior to speaking to the full Board of Trustees so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Board of Trustees only.”

There are no items to present at this time.

Agenda Item #6

I have had the opportunity to look and at discuss joining a purchasing co-op, The Cooperative Purchasing Network, TCPN. The network is free to join and would give OMWD a substantial discount on a large variety of goods and services. I will attach the information that I have on this item with your packets. My recommendation is to approve the joining of this co-op.

Agenda Item #7

As a result of construction for the new Reserves at Ironwood apartment complex, there is new water main being installed from the south. OMWD has an opportunity to cost-share to complete the line going to the north along High Avenue West. I am waiting for an updated cost estimate as the original estimate was for 6” main and it will need to be at least 8” to meet our specifications. The cost estimate for the 6” was \$14,100.00 which included concrete removal and replacement for High Avenue West. The original estimate was close in cost/foot of pipe to the contracted price for the Avenue East project. This is an item which was not included on our CIP, however, it will benefit our system and help us eliminate several hundred feet of old 4” water main.

Agenda Item #8

I have a quote from Stam’s Greenhouse for some landscaping out in front of the office. Materials and labor would bring the cost to just under \$2000. I can show you the drawing that I have as a reference at the meeting. This is something that was budgeted in last year’s budget and I didn’t get the quote from Stam’s in time to get it completed before the end of the budget year. Thoughts?

I have two employees who we are going to get scheduled to take their Grade II Treatment exams in the next month or so. This will bring OMWD up to one Grade I, four Grade IIs, and two Grade IV treatment operators.

As I write this the guys are out looking at an old 2" cast line that is leaking on the southwest side of town. Our maps do not show this main, but it would be tapped off of a private main on Luminary Lane. The joys of an older system are everywhere!

The Avenue East project is progressing. All of the new main is installed and pressure tested. We are awaiting the results of bacteriological tests on a couple of blocks, but a majority has passed and service lines are being connected.

Next month we will start installing a new water main along E Avenue East between and streets and then hookup the remaining services to the main that was installed in 2009 for Mahaska Health Partnership. We will then abandon an old 6" main on the west side of North as the City prepares to install new storm sewer in that area.

The river has come out a couple of times in the last few weeks and we are still unable to finish well disinfection on wells 22 and 25. Hopefully everything dries up and the work can be completed soon.

Agenda Item #9

There was one leak this last month that ended up being on a customer's service line and not our main.



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Lawson Products
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 Call: 800.890.8198
 Fax: 312.267.1734
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Get to Know TCPN

Who is TCPN?

TCPN is a national purchasing cooperative that ensures equal pricing for its members—whether they are a small entity or a large buyer. TCPN bids and awards contracts to national vendors as mandated by state procurement laws and regulations. Proceeds benefit Region 4 Education Service Center to improve education across all 50 states.

What is cooperative purchasing?

Cooperative purchasing, also known as piggy-backing, is a procurement method where a government agency has already gone through the procurement process and awarded a contract to one or more vendors for a particular product or service. The contract can be utilized by other government agencies on the same terms and conditions. Piggy-backing has been proven to reduce administrative and product cost, increase efficiencies, and stretch shrinking budgets during difficult times.

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This TCPN Cooperative Purchasing Membership Agreement will allow a Member Agency to purchase commodities and/or services, from any and all TCPN Official Contract Holders, under the same terms, conditions and price as stated in each awarded contract. It is hereby agreed to by TCPN and the Member Agency that:

1. TCPN has followed procurement procedures for products and/or services offered by this Agreement in accordance with TCPNs governing procurement statutes and regulations.
2. It is the sole responsibility of each Member Agency to follow their state procurement statutes as it pertains to cooperative purchasing, or joint power agreements, with in-state or out-of-state public agencies.
3. TCPN makes their cooperative purchasing contracts available to Member Agencies "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Member Agency.
4. The use of each contract by the Member Agency shall adhere to the terms and conditions of the TCPN contract, including the order placement procedures provided by each Official Contract Holder.
5. It is the sole responsibility of the Member Agency to accept delivery of products and/or services, and the Member Agency hereby agrees to make timely payments to each Official Contract Holder for products and/or services received pursuant to this Agreement. Any dispute which may arise between the Member Agency and the Official Contract Holder are to be resolved between the Member Agency and the Official Contract Holder. TCPN will make every effort to facilitate a favorable remedy for both parties.
6. This Agreement incorporates all Agreements, covenants and understandings between TCPN and the Member Agency. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written revision or addendum executed by both parties.
7. This Agreement between TCPN and the Member Agency shall be presided over by TCPN governing law and jurisdiction, and shall become effective immediately and remain in effect unless terminated by either party with thirty (30) days written notice to the other party. Any such notice shall be sent to the address listed below.

I HAVE READ AND AGREE TO THE TCPN COOPERATIVE PURCHASING MEMBERSHIP AGREEMENT TERMS AND CONDITIONS.

Authorized Agent's Signature



Date: _____

Member Agency: _____

Department Name: _____

Agency Type: _____

Federal EIN/TIN: _____

ex. 123456789 (no dash)

First Name: _____

Last Name: _____

Street Address: _____

City: _____

State/Territory: _____

Zip Code: _____

Telephone: _____

ex. 123-456-7890

Fax: _____

ex. 123-456-7890

Email: _____

How did you hear about us?
Please take a moment to tell us where you heard about TCPN.
If it was at a conference, from a vendor, in a magazine, or another TCPN member, please give us the specific name.

Through Lawson Products, a TCPN Vendor. Lawson Products TPCN Contract # R142103.

