

**WASTEWATER/WATER WORKING
COMMITTEE MEETING**

8/5/15

Members Present:

Joe Ryan
Mike Vore
Dave Krutzfeldt
Tom Jiminez
Doug Yates

Others Present:

Chad Coon
Mike Schrock
Crystal Breuklander
Amy Miller
Brad Hodges

Meeting was called to order at 1:00. Mayor Krutzfeldt opened the meeting with a discussion about possible dates to hold a joint Board of Trustees/City Council meeting. After members reviewed their calendars, it was determined that Thursday August 27, 2015 at 4:00 would work. The item discussed next was changes to the 28E agreement. Mike Schrock handed out copies of a revised draft of the 28E that showed changes as they had been discussed at the committee meeting on July 16th. Everyone was acceptable to the revisions in the 28E as shown. Next, there was a discussion of Staffing Proposal #5, which showed splitting personnel between water and wastewater for a utility locate position and also showed a lead plant operator position that would be fully funded from the wastewater side. Questions were asked in regard to how these positions would be handled and staffed. There was also a discussion of Utility Operating Expense Summary (Exhibit 4). This was a financial spreadsheet showing savings and expenditures for water and wastewater. For Water there was a savings shown of \$101,807, in Wastewater the expense was predicted to be \$84,299. This left a net savings prediction between the two operations of \$17,058. Discussion in the group centered around the concept of savings not necessarily happening in year one or two, but in years 5, 10 and beyond. It was noted that the group would work towards long term savings with this 28E as well as trying to provide for fully staffed operations. There was a discussion about future responsibility for capital planning and work execution in storm and sanitary sewer, and how it would be split between Engineering and Water. Questions were asked about the best way to present the agreement, what possible stumbling blocks to the agreement were, when implementation would be expected to start, and when the agreement would be expected to be up for a vote of the full City Council. The Mayor adjourned the meeting at approximately 2:30 PM
Chad Coon took notes and prepared these minutes.

The Oskaloosa Water Department Board of Trustees met in regular session Thursday, August 13, 2015 at 4:00 PM with board members Vore, Ryan and Hodges present. The agenda was approved as presented. All members voting aye. Minutes of the 7/13/15 regular meeting, and 7/16/15, and 8/6/15 Wastewater/Water Working Committee meetings were approved as presented, all ayes.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There were no items presented.

Agenda item "Discussion & Consideration of Oskaloosa Municipal Water Department Employee Manual" was next. No formal action taken by the Board.

The next two items, General Manager's Update and Miscellaneous saw no formal action taken by the Board.

Motion was made for adjournment by Vore. Hodges second the motion. Ayes all, meeting adjourned. 4:55 PM.

Brad Hodges, Secretary