

OSKALOOSA WATER BOARD
REGULAR MEETING
3/21/16

Members Present:

Jason Carter
Brad Hodges
Mike Vore
Kevin Tacke

Ex-Officio Members Present:

Mayor Krutzfeldt (entered at 3:05)
Mike Schrock

Others Present:

Chad Coon
Crystal Breuklander
Amy Nelson
Jim Anderson
Margaret Ratcliff
Jim Lane

A motion was made by Kevin Tacke and 2nd by Mike Vore to approve the agenda as presented. All ayes, motion carried.

A motion was made by Brad Hodges to approve the minutes of the 2/16/16 regular meeting. The motion was 2nd by Jason Carter. The motion carried with all ayes.

The attached vouchers totaling \$287,193.87 were presented for approval as well as Financial Statements. A motion was made by Mike Vore to approve the vouchers for payment and accept the Financial Statements. The motion was 2nd by Brad Hodges. The motion carried with all members present voting yes.

1. The next agenda item was Customer Forum. Amy Nelson was in attendance and asked with the increase in water rates was there going to be an increase in water quality and a decrease of issues where customers have to worry about getting notices sent to them. Chad Coon answered that the increase in rates was tied to an increase in spending on the distribution system so that when issues have arisen as a result of the distribution system over the long run these should be diminished.
2. The next agenda item was a discussion of waste water operations. Chad updated the group of a variety of issues. There was discussion about the 28E agreement and stipulations of that agreement and progress towards meeting those needs.
3. Discussion of billing for Red Carpet Inn was next on the agenda. There was discussion between Board members that they could not change the water rate for one customer without changing the rate for all customers outside of city limits. It was noted that consumption for this particular account is down this year and appears that in the past as

occupancy of the motel was high, so was the consumption with the exception of a service line leak that occurred in January of 2015. It was also noted that consumption for the current fiscal year appears to be near an all-time low. Board members asked the City representatives present if annexation would be a possibility for this property. They responded by saying it was a possibility, though it was not realistic in this particular case. Chad was instructed to inform the manager of Red Carpet Inn and his attorney that the Board will make a final determination at the April Water Board meeting.

4. The next item on the agenda was consideration and discussion of annual property and casualty insurance. Margaret Ratcliff and Jim Lane were present representing MidWest One Insurance and EMC insurance companies respectively and Jim Anderson was also present representing Jim Anderson Insurance Services. Margaret and Jim Lane were the first to present and discussed the policy that they had quoted OMWD. Jim Anderson presented his policy next. There were questions about the differences in some of the coverages and limits between the competitive policies, with each representative extolling the virtues of their specific policy. Board members asked questions of all present and then asked how claims had been handled in the last few years with our current provider and the satisfaction of those claims. MidWest One's proposal was in the amount of \$63,662. Anderson Insurance's proposal was in the amount of \$53,349. Motion by Hodges to renew the current policy with Anderson Insurance Services and Iowa Municipal Insurance and to research coverage as it pertains to the 28E agreement. Second by Tacke. Ayes all motion carried.
5. The next agenda item was consideration and discussion of billing procedures. Chad presented information to the Board showing them that an implementation of monthly billing would be possible by the July 2016 billing period. Aspects of the changes necessary in operations were discussed. The Board talked about the need to perform a public information campaign to let our customers know this change would be taking place and that on-line bill pay would also offered to customers in the near future. There was a motion by Vore to move to monthly billing effective July 1, 2016. Carter second the motion. Ayes all, motion carried.
6. Kevin Tacke needed to leave for another appointment and did so after the vote was taken on billing procedures. The time was 5:05 PM.
7. Next on the agenda was General Manager's Update. Chad informed the Board that staff had installed approximately 1200 lineal feet of 12" water main along Highway 23 and were awaiting Iowa DOT approval to continue work along the right-of-way. He also let the Board know that work was moving forward to activate the Water Department's page on the City of Oskaloosa's site and thereby also allow online bill payment at that time.

8. The last agenda item was miscellaneous. Chad informed the Board that there had been no water main breaks since the last meeting. In fact, there had been no leaks at all during the month of February and not yet during this March.

There being no further items to discuss, it was moved by Jason Carter, and second by Brad Hodges to adjourn.

ATTEST

Meeting Adjourned 5:14 PM

Mike Vore – Chairman

Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday March 21, 2016 at 3:00 PM with board members Vore, Hodges, Carter, and Tacke present. Board member Ryan was absent. The agenda was approved as presented. All members voting aye. Minutes of the 2/16/15 regular meeting were approved as presented, all ayes. Invoices were approved for payment, ayes all.

Following Warrants Allowed: **(see attached sheet)**

The first item on the agenda was Customer Forum. Amy Nelson was present to ask about the water rate increase impacting water quality. There was discussion by those present, but no action taken by the Board.

The next agenda item was Discussion of Wastewater Operations. There was no action taken by the Board of Trustees.

Discussion of billing for Red Carpet Inn was next on the agenda. The Board discussed this topic but took no formal action. Chad Coon was instructed to inform the manager of the facility and their legal counsel that a decision would be rendered at the meeting held on April 18, 2016.

Consideration and discussion of annual property and casualty insurance was next. After hearing presentations from representatives for both MidWest One Insurance and Anderson Insurance Services, motion by Hodges and second by Tacke to renew coverage with Anderson Insurance Services and Iowa Municipal Insurance, LTD, and to also research coverage as it pertains to the 28E agreement. Ayes all, motion passed.

Consideration and discussion of billing procedures was next on the agenda. After hearing the presentation from staff, motion by Vore and second by Carter to move to monthly billing effective July 1, 2016. Ayes all, motion passed.

At this time Board member Tacke needed to leave for another appointment. The time was 5:05 PM.

The next two items, General Manager's Update and Miscellaneous, saw no formal action taken by the Board of Trustees.

Motion was made for adjournment by Carter. Hodges second the motion. Ayes all, meeting adjourned. 5:14 PM.

Brad Hodges, Secretary