

OSKALOOSA WATER BOARD
REGULAR MEETING
9/19/16

Members Present:

Jason Carter (arrived 15:04)
Brad Hodges
Kevin Tacke
Mike Vore

Others Present:

Chad Coon
Crystal Breuklander
Gene Sytsma

Ex-Officio Members Present:

Mike Schrock
Tom Jimenez
Mayor Krutzfeldt

A motion was made by Kevin Tacke and 2nd by Brad Hodges to approve the agenda as presented. All ayes, motion carried.

A motion was made Brad Hodges to approve the minutes of the 8/15/16 regular meeting. The motion was 2nd by Kevin Tacke. The motion carried with all ayes.

Board member Jason Carter entered the meeting after approval of the minutes and before approval of invoices and financial statements was considered. The attached vouchers totaling \$468,421.07 were presented for approval as well as Financial Statements. A motion was made by Mike Vore to approve the vouchers for payment and to also approve the Financial Statements. This was second by Kevin Tacke. The motion carried with all members voting yes.

1. Customer Forum was the next agenda item. Gene Sytsma, 315 15th Avenue East, was in attendance to ask the Board of Trustees about a high water bill that he had received after having a leak on a service that extended from home out to an out-building. There was no action taken by the Board. The Board instructed the General Manager to reach out to the local news media organizations to ask for their assistance in reminding customers when bills are due and that there are fees and penalties associated with unpaid bills.
2. Discussion of wastewater operations was next on the agenda. Chad discussed an issue that is occurring at the old Community Stadium with regard to storm water surging during rain events causing voids in the field. Chad also updated the Board about the recent sanitary survey that was performed on both sewer treatment plants. He advised that there should be a report coming out from the Iowa DNR that will have both

requirements and recommendations. Chad also updated the group on the new NPDES permits that were being issued by the DNR for both wastewater facilities. The new permits will help align the timelines for compliance on disinfection with those sought by the engineering firm completing the facility plans for the City. They will also modify reporting of plants flows to and from equalization basins for better accounting of flows and loads. Chad also let the group know that one of the last remaining pieces to be repaired on the southwest plants digester had arrived and was being installed and it was believed that the digester could become operational again soon. Chad presented the updated 28E spreadsheet to the group. There were questions about which work was done and if some of the items that appeared to show no work were actually having some work done that needed to be better represented. There was a discussion between Board members and Ex-Officio members about the progress on the 28E agreement tenants and when the presentation would be made to the full City Council. Chad then presented to the group his employment contract dated June 6, 2014, as well as emails between members of the original Water/Wastewater Working committee related to wage for the position and increases that would be due upon successfully obtaining different wastewater licenses from the Iowa DNR. In those emails it was noted that the position would be eligible for a 5% increase with each grade achieved. There was discussion amongst the group in how and when this should be applied. Mike Vore held that it was the belief during the original discussions that any increase would be applied at the time of successfully obtaining each new license as it related to wastewater. Mike Vore made a motion that the General Manager should receive a 5% pay increase as per the proposal notes of the Water/Wastewater Working Committee for obtaining his grade I wastewater license and that the pay be back-dated to July 14, 2016, when the license was first received. Jason Carter second the motion. Ayes all, motion carried. Jason Carter also made a motion to amend/update the General Manager's contract on a yearly basis to reflect base pay. Kevin Tacke second this motion. Ayes all, motion passed.

3. Next on the agenda was consideration and discussion of fluoride addition to water supply. Chad presented letters to the group that he had received either via email or regular mail with regard to the topic at hand. There was then discussion about the grant application for Delta Dental. Chad also had information for the group from Delta Dental about this grant. Mike Vore asked what the expected cost would be to reinstate fluoride addition. Chad answered that it was in the neighborhood of \$20,000 and that the grant was for up to \$25,000. There was discussion between the members of the group about what research they had each done for this topic and what direction to proceed with for addition. Kevin Tacke stated that he had done research and felt comfortable with moving forward with starting to fluoridate the water again. There were other questions about what local dentists were seeing, what the science was showing about fluoridation etc. Chad was asked what it was going to take to start adding fluoride again. He stated that at a minimum there was a need to spend at least \$5000 on a new stainless steel contactor for

the fluoride feed room. There was then a question about how the feed system could be tested and if it would cause any problems with the rest of the treatment process. Chad stated that there was no good way to pilot test the system and that the feed would need to be reinstated and staff were going to need to closely monitor turbidity readings for any potential issues. Mike Vore made a motion to spend the \$5000 necessary to replace the contactor and start to introduce fluoride to the water and monitor the water quality for any changes. Kevin Tacke second the motion. There was further discussion to wait for results before applying for the grant from Delta Dental. Ayes all, motion carried.

4. Consideration and discussion of pay application #3 for DeLong Construction was next on the agenda. Chad presented the pay application to the Board as well as supporting documentation that had been provided by Garden & Associates, LTD. There was a questions about how much of the project had been completed. Chad informed the group that all of the water main had been installed, as of Friday the 16th all of the service lines had been hooked up to the new water main. He also let the group know that the connection at Maywood was being worked on as they spoke, and that the final connection at 12th and J Avenue East was planned for Wednesday the 21st. Motion to approve pay application #3 to DeLong Construction in the amount of \$95,054.63 was made by Brad Hodges and second by Mike Vore. Ayes all, motion passed.
5. The next agenda item was Consideration and discussion of updating OMWD Rules and Regulations. Chad and Mike Vore both stated that they needed to leave the meeting. Chad asked if it would be possible to table this item until next month. Jason Carter made a motion to table “Consideration and discussion of updating OMWD Rules and Regulations” until the October meeting. Brad Hodges second the motion. Ayes all, item tabled.
6. Both General Manager’s Update and Miscellaneous were also on the agenda. Chad stated that he didn’t have anything different to offer than what was already in the group’s packet.

There being no further items to discuss, it was moved by Jason Carter and second by Kevin Tacke to adjourn.

ATTEST

Meeting Adjourned 4:37 PM

Mike Vore – Chairman

Kevin Tacke– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday September 19, 2016 at 3:00 PM with board members Hodges, Tacke, and Vore present. The agenda was approved as presented. All members voting aye. Minutes of the 8/15/16 regular meeting were approved as presented, all ayes. Carter joined the meeting at point in the agenda. The time was 3:04 PM. Invoices and financial statements were approved for payment, ayes all.

Following Warrants Allowed: (see attached sheet)

The first item on the agenda was Customer Forum. There was a request from Gene Sytsma, 315 15th Avenue East, for a bill reduction due to a leaking service line. There was no action taken by the Board of Trustees.

The next agenda item, Discussion of wastewater operations was discussed by the Board and Ex-Officio members. Item B under this topic, there was a motion made by Vore that the General Manager should receive a 5% pay increase as per the proposal notes of the Water/Wastewater Working Committee for obtaining his grade I wastewater license and that the pay be back-dated to July 14, 2016, when the license was first received. Carter second the motion. Ayes all, motion carried. Carter also made a motion to amend/update the General Manager's contract on a yearly basis to reflect base pay. Tacke second this motion. Ayes all, motion passed.

Consideration and discussion of fluoride addition to water supply was next on the agenda. Vore made a motion to spend \$5000 to replace a contactor and start to introduce fluoride to the water and monitor the water quality for any changes. Tacke second the motion. There was further discussion to wait for results before applying for the grant from Delta Dental. Ayes all, motion carried

Next on the agenda was consideration and discussion of pay application #3 for DeLong Construction. Motion to approve pay application #3 in the amount of \$95,054.63 for DeLong Construction was made by Hodges and second by Vore. Ayes all, motion carried.

The next agenda item was Consideration and discussion of updating OMWD Rules and Regulations. Motion by Carter to table, second by Hodges. Ayes all, item tabled.

There was no action taken on the next two agenda items.

Motion was made for adjournment by Carter, Tacke second the motion. Ayes all, meeting adjourned. 4:37 PM.

Kevin Tacke, Secretary