

OSKALOOSA WATER BOARD
REGULAR MEETING
8/14/17

Members Present:

Jason Carter
Brad Hodges
Dan Nance
Kevin Tacke
Mike Vore

Others Present:

Chad Coon
Crystal Breuklander
Jack Pope
Ken Allsup

Ex-Officio Members Present:

Tom Jimenez
Mayor Krutzfeldt

A motion was made by Mike Vore and 2nd by Dan Nance to approve the agenda as presented. Ayes all, motion carried.

A motion was made Mike Vore to approve the minutes of the 7/10/17 regular meeting. The motion was 2nd by Kevin Tacke. Ayes all, motion passed.

The attached vouchers totaling \$415,890.52 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the vouchers for payment and to also approve the Financial Statements. This was second by Dan Nance. Ayes all, motion carried.

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1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
 2. Discussion of waste water operations was the next agenda item. Chad updated the group on the amount of jetting and televising that had occurred since the last meeting, maintenance issues that had popped up at the plants and within the collections system, the amount of effluent that was pumped to Edmundson Golf Course, 7.2M gallons, and provided a brief synopsis of current CIP project completion. There was a question about how we were moving forward with equipment purchases for sludge removal from equalization basins and then discussion of trying to get to the point where it does not cost the utility to haul off sludge, that landowners would be willing, to haul and apply it on their own.

3. The next agenda item as consideration and discussion of Resolution #1704, Resolution for Participation in Home Base Iowa. There was discussion regarding the resolution and why it was up for consideration. Dan Nance stated that he was glad to see the Board look at taking this kind of action as he had personal knowledge of what it was like coming back from active duty to a nation that did not respect and honor its veterans. Chad communicated to the group that there was also a memo from legal counsel outlining the eligibility requirements for participation from veterans in the deposit waiver available under this resolution. There was a motion by Mike Vore to approve Resolution #1704. Dan Nance second the motion. Ayes all, motion carries.
4. The next item was consideration and discussion of plans and specifications and form of contract for Water Tower Maintenance and setting dates to receive and award bids. Jack Pope was in attendance to present the plans and specifications to the Board. There were questions about adding a tank mixer to the south tower, what any lettering may look like and how that would be handled, as an alternate bid item, and a few changes that were needed in the wording of the specifications document. There were also questions about the process of getting the towers painted and how we would logistically get that done and continue to supply ample water to our customers. Once these questions were answered and discussed, there was a motion by Mike Vore to approve the plans, specifications, and bid documents as presented with changes made to the date of the award to September 11th 2017 and also clarifying that liquidated damages will be \$600 per day. Kevin Tacke second the motion. Ayes all, motion passed.
5. The next agenda item was General Manager's Update. Chad updated the group on discussions with Oak Creek Mobile Home Park and implementing master metering, customer concerns outside of city limits with OMWD's pricing structure and these customers wanting to switch to Mahaska Rural Water, upkeep and repair expenses and the possible need for having Board members sign checks instead of using a signature stamper. Chad also advised that he would be using the State of Iowa's Department of Administrative Services bid numbers to purchase a new pickup. Crystal updated the group on information she had regarding possible savings on Tyler InCode office software. In regards to all of these updates, Chad was asked to provide a map of OMWD's service area at the next meeting, to have revenue statements for customers outside of city limits, and to see what the possibility was of having a third party provide software integration services if the decision to switch to Tyler InCode Version 10 was made.
6. The last agenda item was updates from members of the Board of Trustees. Dan Nance asked that an item be added to next month's agenda providing for a moment of silence to remember the victims of the September 11th 2001 attacks. There were no other updates from members of the Board.

There being no further items to discuss, it was moved by Mike Vore and second by Brad Hodges, to adjourn. Ayes; Carter, Hodges, Tacke Vore. Nays; Nance. Motion passed.

ATTEST

Meeting Adjourned 5:22 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday August 14, 2017 at 4:00 PM with board members Carter, Hodges, Nance, Tacke and Vore present. The agenda was approved as presented. Ayes all, motion carried. Minutes of the 7/10/17 regular meeting were approved as presented. Ayes all, motion carried. Invoices and financial statements were approved for payment, Ayes all, motion passed.

Following Warrants Allowed: (see attached sheet)

The next item on the agenda was Customer Forum. There were no items presented to the Board. Next on the agenda was discussion of waste water operations. There was no action by the Board on this topic.

The next agenda item was consideration and discussion of Resolution #1704, Resolution for Participation in Home Base Iowa. Motion by Vore and a second by Nance to approve Resolution #1704. Ayes all, motion passed.

Consideration and discussion of plans, specifications and form of contract for Water Tower Maintenance and setting dates to receive and award bids was the next agenda item. After discussion with Garden & Associates engineer, motion by Vore to approve bid documents and specifications with changing the award date to September 11th at 4:00 PM and that liquidated damages shall be \$600 per day. Second of this motion by Tacke. Ayes all, motion carried.

The next two agenda items, General Manager's Update and Updates from members of the Board of Trustees, saw discussion, but no formal action taken by the Board.

Motion was made for adjournment by Vore, and second by Hodges. Ayes all, meeting adjourned. 5:22 PM.

Brad Hodges, Secretary