

OSKALOOSA WATER BOARD
REGULAR MEETING
9/11/17

Members Present:

Jason Carter (arrived 4:11)
Brad Hodges
Dan Nance
Mike Vore

Others Present:

Chad Coon
Crystal Breuklander

Ex-Officio Members Present:

Mike Schrock
Mayor Krutzfeldt

A motion was made by Dan Nance and 2nd by Mike Vore to approve the agenda as presented. Ayes Hodges, Nance, Vore, Absent Carter motion carried.

There was a moment of silence in remembrance of the victims of the September 11, 2001 terrorist attacks.

A motion was made Mike Vore to approve the minutes of the 8/14/17 regular meeting. The motion was 2nd by Dan Nance. Ayes Hodges, Nance, Vore, Absent Carter motion carried.

The attached vouchers totaling \$354,939.31 were presented for approval as well as Financial Statements. A motion was made by Mike Vore to approve the vouchers for payment and to also approve the Financial Statements. This was second by Brad Hodges. Ayes Hodges, Nance, Vore, Absent Carter motion carried.

-
1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
 2. Consideration and discussion of high water bill for 905 South 1st Street was the next agenda item. The owner was not able to attend the meeting, but staff discussed the issue of the high bill, the sewer adjustment that was provided, and the need to enter into a payment agreement for longer than two months duration. Jason Carter entered the meeting during this discussion, the time was 4:11 PM. There was a motion by Dan Nance to allow staff to make a payment arrangement on this bill to have the balance paid in full by December 15, 2017. Brad Hodges second the motion. Ayes all, motion carried.

3. Next was consideration and discussion for memorandum of understanding joint purchase of 2018 truck. Chad presented the memo to the group and talked about this joint purchase. There were questions about how the insurance and maintenance would be handled and both Chad and Mike Schrock spoke that these issues. It was also noted that both the City and OMWD had funds budgeted for this purchase in the current fiscal year. Jason Carter made a motion to approve the Memorandum of Understanding for the joint purchase of the 2018 truck. Dan Nance second the motion. Ayes all, motion passed.
4. Discussion of waste water operations was next on the agenda. Chad provided the group an update on operations concerning the amount of jetting and televising that had occurred, root foaming, repairs and maintenance, as well as future purchases for equipment. Also discussed was the amount of effluent pumped to Edmundson Golf Course, budgeting work, and an update on the capital improvement projects. Chad talked about the recent move to work with the Iowa Association of Municipal Utilities to bring in a safety program for employees in Waste Water, Water and Streets. The last item for this discussion was an update on the 28E responsibilities on how those had progressed this last year. Chad provided everyone with an updated spreadsheet and then asked for input as to its makeup. There was general consensus that the spreadsheet needed to properly address the condition of each item throughout the course of the year. Chad talked about the need to get some of the items done by the end of the 28E, specifically the jetting and televising of the sanitary and storm water collection systems, and how it will likely not happen unless we look at adding additional staffing. Staff currently have been working throughout the spring and summer to jet and televise and are unable to come close to meeting the internal goal for the year. Mike Schrock stated that he would rather have a conversation about the goals, and possibly amending those goals, than adding staff.
5. General Manager's Update was next on the agenda. Chad updated everyone on the main breaks that had occurred, the number of shut-offs for non-pay, and other operations. Discussion then turned towards water rates for customers outside city limits. This conversation looked at reasons why it was beneficial to leave rates as they were and then also looked at tying any future action on this to a block rate discussion, pre-annexation agreements and what happens to overall rates if outside rates are aligned with inside city limit rates. Chad was instructed to partner with the City on future rate analyses also being discussed for potential growth of industry.
6. Next on the agenda was updates from members of the Board of Trustees. Mike Vore shared that he had been approached by the Fire Chief about adding Storz™ nozzles to new fire hydrants. There was a brief discussion of the cost of making this change. Brad

Hodges asked about the current drought and if there were any concerning issues for the Utility with availability and conservation measures.

7. Next on the agenda was closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Iowa Code § 21.5 (1) (c). Motion by Mike Vore and second by Dan Nance to enter into closed session. Roll call vote; Nance aye, Vore aye, Carter aye, and Hodges aye. Closed session entered at 5:16 PM. Schrock and Krutzfeldt left at this time. Motion by Mike Vore to exit closed session second by Dan Nance. Roll call vote; Nance aye, Vore aye, Carter aye, and Hodges aye. Closed session ended at 5:32 PM. There was no formal action taken by the Board of Trustees.

There being no further items to discuss, it was moved by Mike Vore and second by Jason Carter, to adjourn. Ayes all.

ATTEST

Meeting Adjourned 5:33 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary