

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
10/9/17

**Members Present:**

Jason Carter  
Brad Hodges  
Kevin Tacke  
Mike Vore (arrived 2:50 PM)

**Others Present:**

Chad Coon  
Crystal Breuklander  
Ken Allsup

**Ex-Officio Members Present:**

None

A motion was made by Brad Hodges and 2<sup>nd</sup> by Jason Carter to approve the agenda as presented. Ayes Carter, Hodges, Tacke. Absent Nance, Vore motion carried.

A motion was made Jason Carter to approve the minutes of the 9/11/17 regular meeting and 9/12/17 special meeting. The motion was 2<sup>nd</sup> by Brad Hodges. Ayes Carter, Hodges, Tacke, Absent Nance, Vore, and motion carried.

The attached vouchers totaling \$395,650.64 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the vouchers for payment and to also approve the Financial Statements. This was second by Kevin Tacke. Ayes Carter, Hodges, Nance, Absent Nance and Vore, motion carried.

1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
2. The next agenda item was to consider and discuss the Delta Dental policy renewal. Chad presented the renewal information to the Board showing a 3.6% increase from last year's rate. Chad also informed the Board that this is still lower than what was being paid two years ago as OMWD was able to return to a 4 tiered format which saved OMWD money. There was a motion by Jason Carter to approve the renewal as presented. This was second by Brad Hodges. Ayes; Carter, Hodges, Tacke, Absent; Nance and Vore. Motion passed.
3. The next agenda item was discussion of waste water operations. Mike Vore entered the meeting at this point the time was 2:50 PM. Chad talked to the group about the recent work done in the collection system and how much jetting, televising and root cutting had

occurred in the quadrant as well as the amount of work that had happened outside of the current quadrant either on a complain basis or as a result of a request from Garden & Associates for future collection system work. He then discussed the operations at the treatment plants. From there he updated the group on a pre-treatment agreement that was moving forward between the City and Oskaloosa Foods. The last item was a discussion of the 28E spreadsheet showing status of different requirements over the last year. There was no action taken by the Board of Trustees.

4. The next agenda item was General Manager's update. Chad talked to the group about the one water main break last month, the number of shut-offs for the month of October and an update on projects for the distribution system. He let everyone know that fire hydrant flushing was starting that week and it was believed that staff would be able to complete flushing the entire system in one week.

Jason Carter needed to leave the meeting at this point, the time was 3:04 PM.

The next item discussed was the possibility of moving forward with a tiered rate analysis for water rates to be completed by Public Financial Management. Chad explained that this would be a very in-depth analysis with each and every account reviewed for consumption patterns to help OMWD determine if a tiered rate was possible and at what point those different breaks would occur. Mike Vore and Kevin Tacke both commented that they wanted to move forward on this analysis together with the City when they looked at waste water rates. Brad Hodges stated that he would like to move forward with the study knowing that the moving parts of what was needed for waste water would possibly be ineffective in 2-3 years.

Chad then discussed some of the capital work that is in the upcoming years for OMWD's capital improvement plan and asked the Board about continuing to stay with Garden & Associates for design. There was a brief discussion by the Board about the last time OMWD went through an RFP/RFQ process and how that turned out and recommended that OMWD stick with Garden for upcoming project design.

5. The last item on the agenda was updates from members of the Board of Trustees. There was a question about the status of the annual audit and Crystal answered that everything was with the auditors and she was waiting to hear back from them on a preliminary report.

There being no further items to discuss, it was moved by Dan Nance and second by Brad Hodges, to adjourn. Ayes all.

ATTEST

Meeting Adjourned 3:12 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday October 9, 2017 at an earlier time, 2:30 PM with board members Carter, Hodges, and Tacke present. The agenda was approved as presented. Ayes Carter, Hodges, and Tacke; Absent Nance, Vore. Motion carried. Minutes of the 9/11/17 regular meeting and 9/12/17 special meeting were approved as presented. Ayes Carter, Hodges, and Tacke; Absent Nance, Vore; motion carried. Invoices and financial statements were approved for payment. Ayes Carter, Hodges, and Tacke; Absent Nance, Vore; motion passed.

Following Warrants Allowed: (see attached sheet)

The next item on the agenda was Customer Forum. There were no items presented to the Board. Consideration and discussion of Delta Dental policy renewal was the next agenda item. Motion by Carter to approve the renewal as presented with a 3.6% increase. Hodges second the motion. Ayes Carter, Hodges, and Tacke; Absent Nance, Vore; motion passed.

Board member Vore entered the meeting at 2:50 PM during the discussion of waste water updates. There was no action taken by the Board of Trustees.

General Manager's update was next. There was no action taken by the Board of Trustees. Board member Carter had to exit the meeting during this topic, the time was 3:04 PM.

The last item was updates from members of the Board of Trustees. There was no action taken during this agenda item.

Motion was made for adjournment by Hodges, and second by Vore. Ayes Hodges, Tacke, and Vore; Absent Carter, and Nance; meeting adjourned. 3:13 PM.

Brad Hodges, Secretary