

OSKALOOSA WATER BOARD
REGULAR MEETING
11/13/17

Members Present:

Jason Carter
Brad Hodges
Kevin Tacke
Mike Vore

Ex-Officio Members Present:

Mike Schrock
Dave Krutzfeldt (arrived 4:06 PM)

Others Present:

Chad Coon
Crystal Breuklander
Ken Allsup
James Jennings
Doug Hunt
Josh Newell
Corrie Newell
Jim Anderson

A motion was made by Brad Hodges and 2nd by Mike Vore to approve the agenda as presented. Ayes Carter, Hodges, Tacke and Vore. Absent Nance, motion carried.

A motion was made Brad Hodges to approve the minutes of the 10/9/17 regular meeting with an amendment to change the names of the Board members making the motion to adjourn the meeting to Brad Hodges, and the second coming from Mike Vore. This was then second by Kevin Tacke. Ayes Carter, Hodges, Tacke, and Vore. Absent Nance, and motion carried.

The attached vouchers totaling \$420,519.89 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the vouchers for payment and to also approve the Financial Statements. This was second by Jason Carter. Ayes Carter, Hodges, Tacke and Vore. Absent Nance, motion carried.

1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
2. The next item on the agenda was consideration and discussion of a high water bill for 2161 230th Street. Josh and Corrie Newell were in attendance to discuss their bill with the Board of Trustees. Josh explained that they were notified by OMWD staff of high consumption and they found a yard hydrant line that was leaking. They asked the Board if it would be possible to have their bill reduced to inside city limits rates for the leak. There was discussion between Board members about precedents and how to handle this request. Chad related a couple of different cases where something of this nature had been done prior. There was a motion by Jason Carter to bill 8 units at the out of city limits rate for normal consumption and then the remaining 42 units would be billed at the inside city

limits rate. Mike Vore made the second to this motion. Ayes Carter, Hodges, Tacke, and Vore. Absent Nance, motion passed.

3. The next agenda item was consideration and discussion of high water bill for 801 A Avenue East. The customer for this account was unable to attend the meeting, but Chad presented the information to the Board as to the cause of the high bill and informed the group that a sewer reduction had also been processed which afforded a \$463.24 credit on the sewer portion of the bill. Motion by Mike Vore to enter into a payment arrangement for \$60/month on the unpaid balance plus the regular monthly billing and to waive all penalties on the unpaid balance. Kevin Tacke second the motion. Ayes Carter, Hodges, Tacke, and Vore. Absent Nance, motion carried.
4. Approval of the 2016-2017 fiscal year audit was next on the agenda. Doug Hunt was in attendance to present the audit to the Board of Trustees. Doug went through the audit with the Board noting that there were no instances of internal control deficiencies or non-compliance. Brad Hodges asked a question about management's discussion and analysis and why it was not presented by OMWD. Doug answered that it is not required to be provided as part of the audit as noted on page 5 of the report. There was a motion by Mike Vore to accept the annual financial report (audit) for 2016-2017 as presented. Second by Brad Hodges. Ayes Carter, Hodges, Tacke, and Vore. Absent Nance, motion passed.
5. The next agenda item was consideration and discussion of annual health insurance premiums. Jim Anderson was in attendance to present the health insurance policy renewal. There was discussion amongst the group about the different plans and what could happen to the grandfathered status of the current plan if the Board asked employees to start paying a portion of the premiums. Brad Hodges stated that he thought it was time to ask employees to pay a share of the cost of the premiums and that 5% was a good starting point that allowed OMWD to maintain the grandfathered plan status. Mike Vore agreed that the employees needed to pay some of the costs of their health insurance but that to stick them with 5% of the cost without providing adequate notice was not the best idea and thought that the Board should wait to implement this measure until January of 2019. Brad then asked about waiting until July 1, 2018 to implement to provide notice at which point Jason Carter asked about dropping to 2.5% beginning in January of 2018. There was also discussion about starting an employee wellness plan to try to help offset rising premium costs and seeing if Wellmark Blue Cross/Blue Shield would provide any offset for employee participation. Brad Hodges made the motion to approve the renewal of the health insurance subject to employee participation in premium payment in the amount of 5% effective January 1, 2018. Kevin Tacke provided the second after no one else would second the motion. During more discussion on the issue there was also talk of OMWD implementing an IRS Section 125 cafeteria plan that would allow employees to

put pre-tax monies into this account for paying co-pays etcetera. During the discussion there was a question about what it was going to cost employees for their share for each option, 2.5% and 5% premium cost. Brad amended his original motion to have employees participate at 2.5% beginning January 1, 2018. Kevin Tacke also amended his second to match. Ayes Carter, Hodges, Tacke and Vore. Absent Nance, motion carried. Jason Carter left the meeting at this point, the time was 5:14 PM.

6. The next item was discussion of waste water operations. Chad updated the group on the amount of collection system televising and jetting had occurred, as well as other work that staff had completed for other projects that were happening in the system. He talked about the plant operations and the amount of bio-solids that had been hauled out of the digester and lagoon from the southwest treatment facility. He also provided a brief update on the pre-treatment agreement between the City and Oskaloosa Foods.
7. General Manager's Update was the next item. Chad discussed the water main breaks that had happened, the work happening on South F Street, the number of shut-offs for the prior month, the work on analyzers at water plant and completing hydrant flushing and leak detection. There was no action taken by the Board for this item or for the previous item.
8. Updates from members of the Board was next on the agenda. There were no items presented.

There being no further items to discuss, it was moved by Brad Hodges and second by Mike Vore, to adjourn.

ATTEST

Meeting Adjourned 5:31 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday November 13, 2017 with board members Carter, Hodges, Tacke and Vore present. The agenda was approved as presented. Ayes Carter, Hodges, Tacke and Vore; Absent Nance. Motion carried. Minutes of the 10/9/17 regular meeting were approved with an amendment noting Hodges on the motion to Adjourn and Vore on the second. Ayes Carter, Hodges, Tacke and Vore; Absent Nance; motion carried. Invoices and financial statements were approved for payment. Ayes Carter, Hodges, Tacke and Vore; Absent Nance; motion passed.

Following Warrants Allowed: (see attached sheet)

The next item on the agenda was Customer Forum. There were no items presented to the Board.

Consideration and discussion of high water bill for 2161 230th Street was next on the agenda. Motion by Carter to bill for 8 units at the outside of city limits rate and the remaining 42 units at inside city limits rate. Second by Vore. Ayes Carter, Hodges, Tacke and Vore; Absent Nance, motion carried.

Next on the agenda was consideration and discussion of high water bill for 801 A Avenue East. Motion by Vore to enter into a payment agreement for \$60/month on the unpaid balance and waiving all penalties on unpaid balance. Second by Tacke. Ayes Carter, Hodges, Tacke and Vore; Absent Nance, motion passed.

Approving the acceptance of the 2016-2017 annual financial report (audit) as prepared by Hunt & Associates, P.C. was next on the agenda. Doug Hunt presented the agenda to the Board of Trustees. Motion by Vore to accept the annual financial report. Second by Hodges. Ayes Carter, Hodges, Tacke, and Vore; Absent Nance. Motion carried.

Consideration and discussion of annual health insurance premiums was next on the agenda. Jim Anderson, Anderson Insurance Services, presented the policy renewal to the Board of Trustees. Motion by Hodges to approve renewal subject to employee participation at 5% of the premium cost beginning January 1, 2018. Second by Tacke. During the discussion phase, the original motion was amended to have employees participate at 2.5% of the premium cost beginning January 1, 2018. Tacke amended his second as well. Ayes Carter, Hodges, Tacke, and Vore; Absent Nance. Motion passed.

Board member Carter exited the meeting at this point, the time was 5:14 PM.

The next three items, Discussion of waste water operations, General Manager's Update, and Updates from members of the Board of Trustees all saw discussion but no action taken by the Board of Trustees.

Motion was made for adjournment by Hodges, and second by Vore. Ayes Hodges, Tacke, and Vore; Absent Carter and Nance; meeting adjourned. 5:31 PM.

Brad Hodges, Secretary