

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
2/12/18

**Members Present:**

Jason Carter (arrived 4:03)  
Brad Hodges  
Dan Nance  
Mike Vore

**Others Present:**

Chad Coon  
Crystal Breuklander  
Ken Allsup  
Tom Stodghill

**Ex-Officio Members Present:**

Mike Schrock (arrived 4:04)  
Tom Jimenez (arrived 4:04)

The meeting was called to order at 4:02 PM when quorum was reached.

A motion was made by Dan Nance and 2<sup>nd</sup> by Mike Vore to approve the agenda as presented. Ayes Hodges, Nance and Vore. Absent Carter and Tacke, motion carried. Jason Carter entered the meeting at this point in the meeting. The time was 4:03 PM.

A motion was made Dan Nance to approve the minutes of the 1/8/18 regular meeting and 1/15/18 special meeting as presented. Second by Mike Vore. Ayes Carter, Hodges, Nance and Vore. Absent Tacke, motion carried.

The attached vouchers totaling \$370,475.54 were presented for approval as well as Financial Statements. A motion was made by Mike Vore to approve the vouchers for payment and to also approve the Financial Statements. This was second by Jason Carter. Ayes Carter, Hodges, Nance, and Vore. Absent Tacke, motion carried.

1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
2. Consideration and discussion of high water bill for 404 North Market Street was the next agenda item. Chad presented consumption and financial information to the Board regarding a leak that occurred at 404 North Market Street at the beginning of January. Tom Stodghill was in attendance to discuss the issue as the owner of the property. Chad indicated that a sewer reduction had already been provided per City Code and applied to the account. Tom asked if there was anything that the Board could do to reduce the cost of the water. Brad Hodges explained that Board policy is once the water has gone through the water meter it must be paid. Tom again asked if there was any deal or price

lower than what had been charged that the Board would agree to charge. The Board took no further action on the issue.

3. A public hearing for the proposed water rate increase was the next agenda item. Motion to open the public hearing was made by Dan Nance and second by Mike Vore. Ayes Carter, Hodges, Nance, and Vore. Absent Tacke, motion carried. Public Hearing open at 4:16 PM. Chad Coon indicated that they had received no comments on the proposed water rate increase. There were no comments from audience members either. Motion to close the public hearing was made by Dan Nance and second by Mike Vore. Ayes Carter, Hodges, Nance, and Vore. Absent Tacke, motion carried. Public Hearing closed at 4:16 PM.
4. The next agenda item was an introduction of Resolution #1801, Resolution to Increase Water Rates Effective March 1, 2018. Chad explained the three different exhibits of the proposed resolution and the corresponding financial implications of those exhibits. There was a motion by Dan Nance and a second by Jason Carter to approve exhibit 2 as the resolution. There was discussion amongst the Board members about what this would do for different consumers as well as the financial implications. Brad Hodges asked Chad Coon to read the resolution in its entirety to the Board. After hearing the resolution read, there was a final call for any other comments or questions. Hearing none, Brad asked for the vote. Ayes Carter, Hodges, Nance, and Vore. Absent Tacke, motion carried.
5. Discussion on sewer operations was next on the agenda. Chad provided the group with an update on plant and collection system operations including maintenance and troubleshooting, assisting engineers with videos for upcoming planning efforts, the need to dewater both treatment facilities for upcoming inspections, upgraded operator licensing, and the possibility of looking at interns for assistance with operations. There was no action taken by the Board.
6. General Manager's Update was next on the agenda. Chad explained the number and types of main breaks that had occurred since the last meeting. He discussed a metering issue with the Lacey Complex that staff were working to resolve, work on the lime silo and chlorine feed systems at the water plant, as well as a staffing concern on the water side of operations. Chad was urged to discuss the staffing concerns with the city manager to get a wholesale look at possible options as well as being more aggressive with bringing staff concerns to the Board of Trustees. Chad presented a draft contract for meter reading for the Board's review and asked for any comments or questions in the near future so that this item could be presented at the next meeting for action. There was no action taken by the Board.
7. The last agenda item was updates from members of the Board of Trustees. Mike Schrock brought up a sub-development for the Marje 2 Addition. He stated that the developers

had questions about the Water Board of Trustees policy for water main extensions, and mains needed to supply new developments. Mike informed the group that the developers would most likely want to meet with the Board to discuss this policy at a future meeting. Dan Nance asked what the OMWD policy for water main extensions entailed. Chad explained that per policy OMWD would not pay for water mains to newly developed areas, nor the increased size of mains to serve those areas. This particular issue, of increased size, could be a sticking point for an area that would serve the development as explained by Mike Schrock. Brad Hodges and Dan Nance both urged Chad to meet with Mike Schrock to begin discussions on staffing as soon as practical.

There being no further items to discuss, it was moved by Jason Carter and second by Dan Nance to adjourn. Ayes, Carter, Hodges, Nance and Vore. Absent; Tacke. Motion carries.

ATTEST

Meeting Adjourned 5:05 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday February 12, 2018 with board members Hodges, Nance and Vore present. The meeting was called to order at 4:02 PM. The agenda was approved as presented. Ayes Hodges, Nance and Vore; Absent Carter and Tacke. Motion carried. Carter entered the meeting, the time was 4:03 PM. Approved minutes of the 1/8/18 regular and 1/15/18 special meeting as presented. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; motion carried. Invoices and financial statements were approved for payment. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; motion passed.

Following Warrants Allowed: (see attached sheet)

The next item on the agenda was Customer Forum. There were no items presented to the Board. Consideration and discussion of high water bill for 404 North Market was next on the agenda. There was no action taken by the Board of Trustees. The next agenda item was a public hearing for proposed water rate increase. Motion to open the public hearing made by Nance and second by Vore. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; motion carried. Public Hearing opened at 4:16 PM. There were no comments received during the Public Hearing. Motion to close the Public Hearing by Nance and second by Vore. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; motion carried. Public Hearing closed at 4:16 PM.

Nance motion to approve Exhibit 2 as Resolution 1801, Resolution to Increase Water Rates Effective March 1, 2018. Second by Carter. Resolution was read in its entirety and call for the vote. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; motion carried.

The next three items, Discussion of waste water operations, General Manager's Update, and Updates from members of the Board of Trustees all saw discussion but no action taken by the Board of Trustees.

Motion was made for adjournment by Carter, and second by Nance. Ayes Carter, Hodges, Nance and Vore; Absent Tacke; meeting adjourned. 5:05 PM.

Brad Hodges, Secretary