

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
8/13/18

**Members Present:**

Jason Carter  
Brandon Strasser  
Kevin Tacke

**Others Present:**

Chad Coon  
Ginger Allsup  
Ken Allsup

**Ex-Officio Members Present:**

Mike Schrock  
Mayor Dave Krutzfeldt

The meeting was called to order at 4:02 PM.

Motion by Jason Carter and second by Kevin Tacke to approve the agenda as presented. Ayes; Carter, Strasser and Tacke. Nays; none. Absent; Hodges and Nance, motion carried.

Motion by Kevin Tacke to approve the minutes of the July 9, 2018 Board of Trustees' meeting as presented. Motion second by Brandon Strasser. Ayes; Carter, Strasser and Tacke. Nays; none. Absent; Hodges and Nance, motion carried.

The attached vouchers totaling \$494,747.94 were presented for approval as well as Financial Statements. A motion was made by Jason Carter to approve the vouchers for payment and to also approve the Financial Statements. This was second by Kevin Tacke. Ayes; Carter, Strasser and Tacke. Nays; none. Absent; Hodges and Nance, motion carried.

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1. Customer Forum was the next agenda item. There were no items presented.
2. The next item on the agenda was consideration and discussion of pay application #2 from Dave Schmitt Construction Company, Inc. for South D water main replacement. Chad presented the Board with information showing the cumulative total for the project, what was held back for retainage and what was due and owing for this application. Kevin Tacke made a motion to approve \$29,369.08 from pay application #2 to Dave Schmitt Construction Company, Inc. Brandon Strasser second the motion. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion passed.
3. The next agenda item was consideration and discussion of Change Order #1 from Maguire Iron, Inc. for the water tower painting project. There was discussion amongst the group on this item in reference to what had happened with the north water tower. Chad explained that during final inspection with representatives from Maguire Iron and

Garden & Associates it was discovered that the subcontractor had not installed the correct sheet metal plugs. This identified item will be remedied before OMWD pays for the work. Chad then went on to list the items that were covered in the change order. Chad explained that the change order was not a bill but an authorization by the Board for this work to take place and to increase the amount of the contract, and that the amount of work in this change order was above the value that the Board had authorized for contingency when approving the original contract, hence the need for the change order. There was a motion by Jason Carter to approve Change Order #1 in the amount of \$51,800.00 with Maguire Iron, Inc. for the Elevated Storage Tanks Preparation and Painting Project. This was second by Kevin Tacke. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion passed.

4. Next on the agenda was consideration and discussion of Permit Form for Water Main Construction for Marje Addition – Plat 5. Chad talked to the group about the permit form and how OMWD Rules and Regulations require that the Board of Trustees approve this form. Chad further explained that all of the necessary documentation had been presented, including a Water Construction Permit issued by the Iowa DNR, full engineered plan set showing water mains and a complete application. Kevin Tacke made a motion to approve the permit form for Water Main Construction for Marje Addition – Plat 5 as presented. This was second by Jason Carter. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion passed.
5. The next agenda item was discussion of wastewater operations. In the agenda packets the Board was provided with a compilation of work in the collection system as well as at the plant and with the storm water collection system. There were questions about the Phase 2 sewer work and how the contractor KLC was progressing, to which Chad replied that there had been a slow-down due to the tornado in Marshalltown as the sewer manhole castings came from a plant in Marshalltown. He went on to inform the group that the plant was back up and running and the contractor was back in town to continue working towards completion of spot repairs and manhole replacements. There was no action taken by the Board.
6. General Manager's update was next on the agenda. Chad had also provided this information in the agenda packet to the group prior to the meeting. There were questions about some of the fire hydrants that had been changed and why they had been changed and/or moved. There was also a brief discussion about July's production at the plant being the lowest since at least 2002 when there was ready access to digital records for production. Mike Schrock commented that this was great for conservation, but it hurt the revenue side of both water and wastewater operations. There was also discussion about the meeting date for the October meeting. This was to be further discussed at the September meeting. There was no action taken by the Board of Trustees.

7. The last agenda item was updates from members of the Board of Trustees. There were no updates given.

There being no further items to discuss, it was moved by Jason Carter and second by Kevin Tacke, to adjourn.

ATTEST

Meeting Adjourned 4:36 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday August 13, 2018 with board members Carter, Strasser, and Tacke, present. The meeting was called to order at 4:02 PM. Motion to approve the agenda as presented made by Carter and second by Tacke. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried. Motion to approve minutes of the 7/9/18 regular meeting as presented was made by Tacke and second by Strasser. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried. Motion to approve the invoices and financial statements was made by Carter and second by Tacke. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried.

Following Warrants Allowed: (see attached sheet)

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The next item on the agenda was Customer Forum. There were no items presented.

The next agenda item was consideration and discussion of pay application #2 from Dave Schmitt Construction Company, Inc. for South D water main replacement. Motion by Tacke to approve \$29,369.08 as presented in pay application #2 to Dave Schmitt Construction Company, Inc. Second by Strasser. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried.

Consideration and discussion of Change Order #1 from Maguire Iron, Inc. for water tower painting project was next on the agenda. Motion to approve Change Order #1 from Maguire Iron, Inc. for the Elevated Storage Tanks Preparation and Painting Project in the amount of \$51,800.00 was made by Carter and second by Tacke. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried.

Next was consideration and discussion of Permit Form for Water Main Construction for Marje Addition – Plat 5. Motion to approve Permit Form for Water Main Construction was made by Tacke and second by Carter. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Motion carried.

The next three items, Discussion of waste water operations, General Manager's Update, and Updates from members of the Board of Trustees all saw discussion but no action taken by the Board of Trustees.

Motion was made for adjournment by Carter, and second by Tacke. Ayes; Carter, Strasser, and Tacke. Nays; none. Absent; Hodges and Nance. Meeting adjourned. 4:36 PM.

Brad Hodges, Secretary