

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
2/11/19

**Members Present:**

Brad Hodges  
Nick Jones (arrived 4:06)  
Brandon Strasser  
Kevin Tacke (via phone)

**Others Present:**

Chad Coon  
Crystal Breuklander

**Ex-Officio Members Present:**

The meeting was called to order at 4:02 PM.

A motion was made Brandon Strasser to approve the minutes of the 1/14/19 regular meeting and as presented. Second by Kevin Tacke. Ayes; Hodges, Strasser and Tacke. Nays; none. Absent; Carter and Jones. Motion carried.

The attached vouchers totaling \$371,791.92 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the vouchers for payment and to also approve the Financial Statements. This was second by Kevin Tacke. Ayes; Hodges, Strasser and Tacke. Nays; none. Absent; Carter and Jones, motion carried.

1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
2. The next agenda item was a public hearing for the proposed rate increase. Motion by Brandon Strasser to open the public hearing with a second from Brad Hodges. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Public hearing opened at 4:06 PM. There were no comments received, written or oral. Motion to close the public hearing was made by Brandon Strasser and second by Kevin Tacke. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Public hearing closed at 4:07 PM.
3. Next on the agenda was introduction of Resolution #1904, Resolution to Increase Water Rates Effective March 1, 2019. Brad Hodges read and introduced Resolution #1904. There was a motion from Brandon Strasser to approve the resolution with a second from Nick Jones. There was a question regarding the increase applying to the base rate as well as the consumption rate. Chad explained that the base rate was for 2 units of water (200

cubic feet) whether it was used by the customer or not, so yes it applied to the base rate. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion carried.

4. The introduction of Resolution #1905, Resolution setting a Public Hearing before the Oskaloosa Water Board on the Matter of CIP project for A Avenue West, Hwy 432, and North L Street water main replacement was next on the agenda. Brad Hodges read and introduced the resolution. Kevin Tacke made a motion to approve the resolution as read and Brandon Strasser second the motion. There was a question about the need for the resolution and Chad explained with the upcoming CIP project that there needed to be a public hearing and that there was a need to pass this resolution to set the date for the public hearing. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed.
5. Introduction of Resolution #1906, Resolution setting a public hearing before the Oskaloosa Water Board on the matter of accepting bids for mowing services. The resolution was read and introduced by Brad Hodges. Brad also made the motion to approve the resolution with the second coming from Brandon Strasser. Chad explained that he had been approached about opening up for bids for mowing at the plant and that he would be letting the Board handle the opening, any tabulating, and the award, which would be made at the March 11<sup>th</sup> Board meeting. This resolution set the date for the public hearing before the award for March 11<sup>th</sup>. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion carried.
6. Next was update on waste water operations. Nick Jones asked about the finals pump at the NE plant and what was happening with that particular unit. Chad answered that during the installation of variable frequency drives staff found a short that was occurring in the wiring and either new wires needed pulled in the conduit or we needed to lay new conduit. Chad went on to explain that the local electricians that we use were able to pull new wire in the conduit and we didn't need to lay new conduit. This brought the finals pump back into operation. Nick went on to ask if there were areas of the plants that were Class 1 rated for explosion. Chad explained that each plant had areas that were Class 1 Division 1 rated and staff had 4 gas monitors for these areas and there was also special consideration taken for the recent Facility Plan and Short Term Improvements for these areas. There was a brief update on the bids received for the Short Term Improvements and some of the work that will be done as a result. There was no action taken by the Board.
7. General Manager's update was next on the agenda. Chad provided information to the Board regarding operations for the water side and asked if there were any questions. Brad asked if the new Water Audit Software would change how the utility looked at water loss or if it was a way to get away from what was currently being used. Chad explained that this software was something new that AWWA and the DNR were looking to get more utilities using to help determine how effectively they were tracking water.

He also discussed more of the finite details of the grading system that is incorporated and what he had seen so far with the input he had made. There was no action taken by the Board of Trustees.

8. The last agenda item was updates from the members of the Board of Trustees. There was a question about the possible leak on South 3<sup>rd</sup> and 1<sup>st</sup> Avenue East which Chad said was going to be looked at later in the week to see if it was a water main break or a service line leak. There was no action by the Board on this issue either.

There being no further items to discuss, it was moved by Brandon Strasser and second by Nick Jones to adjourn. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed.

ATTEST

Meeting Adjourned 4:40 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary

The Oskaloosa Water Department Board of Trustees met in regular session Monday February 11, 2019 with board members Hodges, Strasser and Tacke (via phone) present. The meeting was called to order at 4:02PM. The agenda was approved as presented. Ayes Hodges, Strasser and Tacke. Nays; none. Absent; Carter and Jones. Motion carried. Approved minutes of the 1/14/19 regular meeting as presented. Ayes Hodges, Strasser and Tacke. Nays; none. Absent Carter and Jones; motion carried. Invoices and financial statements were approved for payment. Ayes Hodges, Strasser and Tacke. Nays; none. Absent Carter and Jones; motion passed.

Following Warrants Allowed: (see attached sheet)

The next item on the agenda was Customer Forum. There were no items presented to the Board. Board member Jones entered the meeting at 4:06 PM.

Next on the agenda was a public hearing for proposed water rate increase. Motion to open the public hearing by Strasser and second by Hodges. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed, public hearing opened at 4:06 PM. There were no comments received for the proposed water rate increase. Motion to close the public hearing made by Strasser and second by Tacke. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed, public hearing closed at 4:07 PM.

Next was introduction of Resolution #1904, Resolution to Increase Water Rates Effective March 1, 2019. Read and introduced by Hodges. Motion by Strasser to approve, second by Jones. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed.

Next on the agenda was Introduction of Resolution #1905, Resolution setting a Public Hearing before the Oskaloosa Water Board on the Matter of CIP project for A Avenue West, Hwy 432, and North L Street water main replacement. Resolution was read and introduced by Hodges. Motion to approve resolution was made by Tacke and second by Strasser. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion carried.

Next was introduction of Resolution #1906, Resolution setting a Public Hearing before the Oskaloosa Water Board on the matter of accepting bids for mowing services. Resolution was read and introduced by Hodges. Motion to approve resolution was made by Hodges and second by Strasser. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Motion passed.

The next three agenda items saw discussion by the Board of Trustees, but no action taken. Motion was made for adjournment by Strasser and second by Jones. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter. Meeting adjourned. 4:40 PM.

Brad Hodges, Secretary