

SPECIAL MEETING

3/29/19

Members Present:

Jason Carter
Brad Hodges
Kevin Tacke

Others Present:

Chad Coon
Ken Allsup
Katy McCracken
Kristy Staggs
Matt Van Wyk
Joe Lancello

Ex-Officio Members Present:

Dave Krutzfeldt

The meeting was called to order at 4:01 PM.

Motion to approve agenda as presented made by Jason Carter and second by Brad Hodges. Ayes; Carter, Hodges, and Tacke. Nays; none. Absent; Jones and Strasser. Motion passed.

Next agenda item was consideration and discussion of entering into agreement with Byrnes & Rupkey for executive search to fill General Manager's position. Kristy Staggs and Katy McCracken were present to discuss this issue with the Board. They provided information about their firm and answered questions about the different types of search that could be performed. There was a lengthy discussion about the merits of an exclusive retained search versus a retained search. As part of this discussion Jason Carter stated that he wanted everyone to go through the same process and that if the exclusive retained search were used, Byrnes & Rupkey would be able to provide that reassurance. As such, there was a motion made by Jason Carter to approve a contract with Byrnes & Rupkey to fill the position of General Manager for the Water Department with an exclusive retained contract. Second by Brad Hodges. There was a question of clarification asked by Brad Hodges about performing just the retained search and Kevin Tacke also asked about the difference and wanting the vetting process to be uniform for all applicants. Brad Hodges then asked about a guarantee for the placement services. Kristy Staggs stated that they could provide a guarantee and that usually it was for 6 months in length. Brad Hodges stated that he would like a 9-month guarantee. Kristy Staggs agreed that it would be included in the contract. Jason Carter amended his motion to include a 9-month guarantee in the contract for an exclusive retained search to be performed by Byrnes & Rupkey for the General Manager's position. Brad Hodges second the motion. Ayes; Carter, Hodges, and Tacke. Nays; none. Absent; Jones and Strasser. Motion passed.

Next on the agenda was consideration and discussion of accepting the resignation from current General Manager Chad Coon. Chad had presented his resignation to the Board at the meeting held on March 11th during closed session, but there was a need to formally accept the resignation by the Board of Trustees. Kevin Tacke made a motion to accept the resignation of Chad Coon as

presented. Jason Carter second the motion. Ayes; Carter, Hodges, and Tacke. Nays; none. Absent; Jones and Strasser. Motion passed.

Next on the agenda was the consideration and discussion of appointing an Interim General Manager for the Water Department. Matt Van Wyk was presented to the Board by Chad Coon as the internal candidate that he was recommending for the position of Interim General Manager. Chad discussed Matt's background with the utility and how he had progressed up the ranks in the 5 years he had been employed by the Water Department. This included his work as Collections Supervisor for the Waste Water side of operations for the last 2 years. There were questions back and forth between the Board members and Matt regarding what the vision of the position was as well as different duties that would be expected. There was a motion to approve Matt Van Wyk as the interim General Manager effective April 9th until the start of the next hired General Manager, wage to be set at the Board meeting on April 8th, 2019, made by Kevin Tacke and second by Brad Hodges. Ayes; Carter, Hodges, and Tacke. Nays; none. Absent; Jones and Strasser. Motion passed.

Next was updates from members of the Board of Trustees. There was a question about filling recent openings at the department. There was no action taken by the Board.

There being no further items to discuss, it was moved by Brad Hodges and second by Jason Carter to adjourn. Ayes; Carter, Hodges, and Tacke. Nays; none. Absent; Jones and Strasser. Meeting adjourned

ATTEST

Meeting Adjourned 5:06 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary