

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708

OSKALOOSA, IOWA 52577

<p>OSKALOOSA WATER BOARD REGULAR MEETING 7/8/19</p>

Members Present:

Brad Hodges
Jason Carter
Nick Jones
Brandon Strasser

Others Present:

Matt Van Wyk
Crystal Breuklander
Kelly Hefner
Ken Allsup
Ginger Allsup
Jack Pope

Ex-Officio Members Present:

Dave Krutzfield
Doug Yates

The Meeting was called to order at 4:03 PM

Motion to approve agenda with moving agenda item #6 to agenda item #3 made by Brad Hodges and second by Brandon Strasser . Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

A motion was made by Brad Hodges to approve the minutes of the June 10, 2019 regular meeting as presented. Second by Brandon Strasser. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

Next on the agenda was discussion and consideration of pay app #3 for KLC construction. A motion to approve the pay application #3 for KLC construction for the highway 432 project in the amount of \$112,146.07 was made by Brad Hodges, Seconded by Brandon Strasser. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

The attached vouchers totaling \$588,915.41 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the payables in the amount of \$588,915.41 and also approve the financial statements as presented. This was seconded Jason Carter Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

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1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.

2. Next on the agenda was the discussion with Mahaska Rural Water concerning the contract with rural customer and the City of Beacon. Randy Pliema with Mahaska Rural Water was present for this agenda item. A contract had currently been in place since 2009 between the two entities. A written notice was given to the water department dissolving this contract as rural water has upgrades being built that will allow them to service Beacon without the need to buy water from Oskaloosa Municipal Water Dept. Discussion was had involving the current rates that Mahaska Rural Water is being charged for bulk purchasing. Another contract for emergency connections was left in place. The water department will work on a proposal to present to Mahaska Rural Water on rates. No action was taken on this agenda item.
3. Discussion and consideration of setting dates for bids regarding the Edmundson North / MSO water line replacement was next on the list. Jack Pope from Garden and Associates was present for this agenda item. A motion was made by Brad Hodges to set the date of August 6, 2019 for bid letting on the Edmundson North project and August 12th for the public hearing on plant specs and form of contract and consideration of bids submitted. Motion was seconded by Jason Carter. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.
4. Next on the agenda was discussion of wastewater operations. Matt Van Wyk stated that we have ordered and received two tons of bentonite to try and fix a lagoon that has developed a slow leak. It was also noted that there has been a couple sinkholes that have been repaired and also a pump that is causing issues. It was also said that Van Wyk had met with Sean Murphy to prioritize the remaining projects that were not able to be awarded through Phase 3 bidding. There was SRF money that is available to finish some of these projects. There was no action taken during this agenda item.
5. General Manager Update was next on the agenda. . Matt Van Wyk had provided information in the agenda packets as to the month's operations and asked if there were any questions. There was some discussion on the current water loss issues that are being faced, for the yearly average we are down. Discussion was had about setting a target for water loss percentage. We have had two leaks over this last month. Discussion was also had on the current SCADA system due to intermittent issues we are currently having. No action was taken during this agenda item.
6. Next was updates from the members of the Board of Trustees. The election of officers will take place during the august meeting. No action was taken during this agenda item.
7. A motion to adjourn was made by Brandon Strasser and seconded by Nick Jones. Ayes; Hodges, Jones, and Strasser. Nays; none. Motion passed.

ATTEST

Meeting Adjourned 5:23 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary

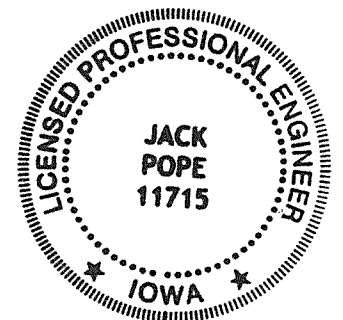
BID TAB SHEET
2019 Water System Improvements
South H Street, South M Street and 11th Avenue West
Oskaloosa Municipal Water Department
Oskaloosa, Iowa
Bids received August 6, 2019
G&A 4019086

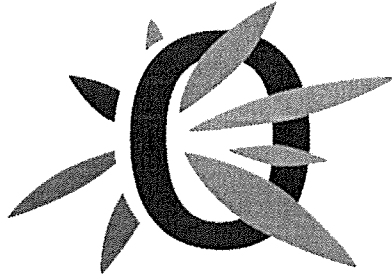
No.	Item	Unit	Estimated Quantity	Cornerstone Excavating, Inc. 1320 W. Main St./P.O. Box 928 Washington, IA 52353		TK Concrete, Inc. 1608 Fifield Road Pella, IA 50219		Engineer's Opinion of Probable Cost	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1.	Trench Foundation	TON	25	\$25.50	\$637.50	\$50.00	\$1,250.00	\$40.00	\$1,000.00
2.	Trench Compaction Testing	LS	XXX	XXX	\$8,250.00	XXX	\$7,500.00	XXX	\$2,500.00
3.	Sanitary Sewer Service Stub, PVC, 4" and 6"	LF	200	\$53.05	\$10,610.00	\$50.00	\$10,000.00	\$35.00	\$7,000.00
4.	Water Main, Trenched, PVC, 4"	LF	30	\$52.60	\$1,578.00	\$75.00	\$2,250.00	\$50.00	\$1,500.00
5.	Water Main, Trenched, PVC, 6"	LF	15	\$55.25	\$828.75	\$75.00	\$1,125.00	\$50.00	\$750.00
6.	Water Main, Trenched, PVC, 8"	LF	2,410	\$39.25	\$94,592.50	\$55.00	\$132,550.00	\$45.00	\$108,450.00
7.	Water Main, Trenched, PVC, 12"	LF	20	\$235.00	\$4,700.00	\$90.00	\$1,800.00	\$75.00	\$1,500.00
8.	Water Main, Trenchless, RJ PVC, 8"	LF	1,110	\$64.00	\$71,040.00	\$117.50	\$130,425.00	\$75.00	\$83,250.00
9.	Water Main, Trenchless, RJ PVC, 12"	LF	1,225	\$88.00	\$107,800.00	\$145.00	\$177,625.00	\$100.00	\$122,500.00
10.	Water Main with Casing Pipe, Trenchless, RJ PVC, 8" (16" Steel Casing Pipe)	LF	75	\$429.00	\$32,175.00	\$500.00	\$37,500.00	\$400.00	\$30,000.00
11.	Meter Pit (Install Only)	EA	3	\$750.00	\$2,250.00	\$2,000.00	\$6,000.00	\$500.00	\$1,500.00
12.	Water Service Pipe, Trenched, Type K Copper or Polyethylene, 1"	LF	115	\$21.00	\$2,415.00	\$40.00	\$4,600.00	\$30.00	\$3,450.00
13.	Water Service Pipe, Trenchless, Type K Copper or Polyethylene, 1"	LF	450	\$26.00	\$11,700.00	\$70.00	\$31,500.00	\$40.00	\$18,000.00
14.	Water Service Pipe, Trenched, Type K Copper or Polyethylene, 2"	LF	10	\$120.00	\$1,200.00	\$75.00	\$750.00	\$50.00	\$500.00
15.	Water Service Corporation, 1"	EA	14	\$375.00	\$5,250.00	\$750.00	\$10,500.00	\$200.00	\$2,800.00
16.	Water Service Corporation, 2"	EA	1	\$950.00	\$950.00	\$1,500.00	\$1,500.00	\$400.00	\$400.00
17.	Water Service Curb Stop and Box, 1"	EA	14	\$350.00	\$4,900.00	\$1,000.00	\$14,000.00	\$750.00	\$10,500.00
18.	Gate Valve, 4" (Install Only)	EA	1	\$345.00	\$345.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00
19.	Gate Valve, 8" (Install Only)	EA	13	\$475.00	\$6,175.00	\$1,500.00	\$19,500.00	\$800.00	\$10,400.00
20.	Gate Valve, 12" (Install Only)	EA	2	\$875.00	\$1,750.00	\$2,000.00	\$4,000.00	\$1,000.00	\$2,000.00
21.	Tapping Valve Assembly, 4" x 4"	EA	1	\$3,500.00	\$3,500.00	\$1,750.00	\$1,750.00	\$1,000.00	\$1,000.00
22.	Tapping Valve Assembly, 6" x 6"	EA	2	\$3,650.00	\$7,300.00	\$2,250.00	\$4,500.00	\$1,250.00	\$2,500.00
23.	Tapping Valve Assembly, 8" x 4"	EA	1	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
24.	Tapping Valve Assembly, 8" x 8"	EA	1	\$3,800.00	\$3,800.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
25.	Tapping Valve Assembly, 12" x 12"	EA	1	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
26.	Fire Hydrant Assembly (Install Only)	EA	6	\$1,850.00	\$11,100.00	\$1,750.00	\$10,500.00	\$750.00	\$4,500.00
27.	Fire Hydrant Assembly Removal	EA	2	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$500.00	\$1,000.00
28.	Connection No. 1	EA	1	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
29.	Connection No. 2	EA	1	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
30.	Connection No. 3	EA	1	\$4,250.00	\$4,250.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
31.	Connection No. 4	EA	1	\$2,750.00	\$2,750.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
32.	Connection No. 5	EA	1	\$2,475.00	\$2,475.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00
33.	Removal of Sidewalk	SY	31	\$10.00	\$310.00	\$20.00	\$620.00	\$6.00	\$186.00
34.	Removal of Driveway	SY	50	\$15.00	\$750.00	\$20.00	\$1,000.00	\$8.00	\$400.00
35.	Sidewalk, PCC, 4" Thick	SY	15	\$85.00	\$1,275.00	\$100.00	\$1,500.00	\$45.00	\$675.00
36.	Sidewalk, PCC, 5" Thick	SY	10	\$105.00	\$1,050.00	\$100.00	\$1,000.00	\$50.00	\$500.00
37.	Sidewalk, PCC, 6" Thick	SY	6	\$135.00	\$810.00	\$150.00	\$900.00	\$60.00	\$360.00
38.	Detectable Warning	SF	16	\$60.00	\$960.00	\$50.00	\$800.00	\$50.00	\$800.00
39.	Driveway, Paved, PCC, 6" Thick	SY	50	\$95.00	\$4,750.00	\$70.00	\$3,500.00	\$60.00	\$3,000.00
40.	Driveway, Granular (Class A Crushed Stone, IDOT Gradation No. 11)	TON	15	\$22.50	\$337.50	\$40.00	\$600.00	\$30.00	\$450.00
41.	Full Depth Patches, PCC	SY	265	\$110.00	\$29,150.00	\$75.00	\$19,875.00	\$80.00	\$21,200.00
42.	Subbase Overexcavation	TON	85	\$22.50	\$1,912.50	\$50.00	\$4,250.00	\$50.00	\$4,250.00
43.	Temporary Traffic Control	LS	XXX	XXX	\$11,000.00	XXX	\$20,000.00	XXX	\$4,000.00
44.	Hydraulic Seeding, Fertilizing, and Mulching	LS	XXX	XXX	\$20,000.00	XXX	\$10,000.00	XXX	\$5,000.00
45.	Silt Fence	LF	500	\$5.00	\$2,500.00	\$4.00	\$2,000.00	\$3.00	\$1,500.00
46.	Silt Fence, Removal of Sediment	LF	500	\$2.50	\$1,250.00	\$2.50	\$1,250.00	\$3.00	\$1,500.00
47.	Silt Fence, Removal of Device	LF	500	\$2.50	\$1,250.00	\$2.50	\$1,250.00	\$3.00	\$1,500.00
48.	Removal and Reinstallation of Existing Fence	LF	30	\$40.00	\$1,200.00	\$25.00	\$750.00	\$8.00	\$240.00
49.	Mobilization	LS	XXX	XXX	\$22,500.00	XXX	\$85,000.00	XXX	\$30,000.00
TOTAL BID					\$522,826.75		\$790,920.00		\$506,261.00

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received August 6, 2019 for 2019 Water System Improvements, South H Street, South M Street and 11th Avenue West - Oskaloosa Municipal Water Department - Oskaloosa, Iowa.

Jack Pope
 Jack Pope, P.E.

8-6-2019
 License No. 11715 (Renewal Date: 12/31/19)





City Council Communication

Meeting Date: July 15, 2019

Requested By: Public Works Department

Item Title: CONSENT AGENDA

Consider approval of Change Order No. 5 for final quantity adjustments and Pay Application No. 9, in the amount of \$42,502.99 to Dave Schmitt Construction Co., Inc., for work completed on the D Street Reconstruction Project.

Explanation:

Staff has received Pay Application No. 9, in the total amount of \$42,502.99, for the D Street Reconstruction Project. Of the total amount of \$42,502.99, the City of Oskaloosa Public Works Department is responsible to pay an amount of \$42,445.80 (shown as Division 1 and Division 3 in the attached pay application) and the Oskaloosa Municipal Water Department is responsible to pay the remaining amount of \$57.19 (shown as Division 2 in the attached pay application). Of the City of Oskaloosa Public Works Department's share of \$42,502.99, \$33,285.26 will be funded by Iowa DOT's Surface Transportation Program (STP) funding. The items associated with this pay application primarily include the pavement markings and plantings. Landscaping in the medians is still remaining to be addressed before the project can be completed. The total cost breakdown to date is listed as follows:

<u>Summary of Contract:</u>	<u>Total Amounts</u>	<u>Council Approval Date:</u>	
Original Bid:	\$2,920,902.14	04/16/18	**
Change Order #1:	-\$79,352.25	06/28/18	**
Change Order #2:	\$5,000.00	10/09/18	**
Change Order #3:	\$17,202.06	12/06/18	**
Change Order #4:	\$14,951.00	04/02/19	**
Change Order #5	\$23,338.85	07/15/19	*
Total Contract:	\$2,902,041.80		

<u>Summary of Pay Requests*:</u>	<u>Public Works</u>	<u>Water Dept.</u>	<u>Total Payment</u>	<u>Approved</u>
	(A)	(B)	(A+B)	
Application #1	\$159,743.30	\$144,596.50	\$304,339.80	7/2/2018
Application #2	\$382,703.53	\$29,369.08	\$412,072.61	8/6/2018
Application #3	\$500,693.13	\$144,452.87	\$645,146.00	9/4/2018
Application #4	\$325,408.96	\$16,208.13	\$341,617.09	10/1/2018
Application #5	\$576,113.65	\$15,806.24	\$591,919.89	11/5/2018
Application #6	\$298,587.21	\$522.11	\$299,109.32	12/3/2018

APPLICATION FOR PARTIAL PAYMENT NO. 9

Project: D Street Reconstruction: PCC Pavement - Grade & Replace
Owner: City Of Oskaloosa
Contractor: Dave Schmitt Construction Co., Inc.
Address: 250 50th Avenue S.W.
Cedar Rapids, Iowa 52404
Date: June 27, 2019

IDOT Project No: STP-U-5780(615)--70-62

Payment Period: February 20, 2019 to June 26, 2019

1. Contract Summary

Original Contract Price:	\$2,920,902.14
Net Change by Change Order:	<u>-\$18,860.34</u>
Contract Amount to Date:	\$2,902,041.80

Contract Working Day Report

Notice to Proceed: May 7, 2018

Original Contract Time:	135
Added by Change Order:	1.5
Contract time to Date:	<u>136.5</u>
Working Days to Date:	<u>126</u>
Working Days Remaining:	10.5

2. Work Summary

Total Work Performed to Date:	\$2,834,563.25
Retainage: 3% (maximum \$30,000)	\$30,000.00
Total Less Retainage:	\$2,804,563.25
Total Previous Payments:	<u>-\$2,762,060.25</u> → \$2,762,060.26
TOTAL AMOUNT DUE THIS APPLICATION:	<u>-\$42,503.00</u> → \$42,502.99

calculated by 7/5/2019

3. Contractor's Certification

The undersigned CONTRACTOR certifies that:
All previous progress payments received from Owner on account of Work under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for title to all material and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

Dave Schmitt Construction Co., Inc.

By: *Gaf Bailey* ^{CONTRACTOR} Director of Operations Date: 6-28-19

4. Engineers Approval

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Garden & Associates, Ltd.

ENGINEER

By: *April Oger* Date: 7-1-2019

5. Owner's Approval

City of Oskaloosa, Iowa

Owner

By: _____ Date: _____

Application #7	\$89,783.58	\$134.46	\$89,918.04	12/17/2018
Application #8	\$77,827.97	\$109.54	\$77,937.51	3/18/2019
Application #9	\$42,445.80	\$57.19	\$42,502.99	7/17/2019
Total	\$2,453,307.13	\$351,256.12	\$2,804,563.25	
Retainage	\$26,242.66	\$3,757.34	\$30,000.00	
Remaining	\$17,552.16	\$11,636.54	\$29,188.70	

*Applies only if this pay application and change order are approved by City Council on July 15, 2019.
 **Change orders within the council approved contingency amount of required City Manager approval.

Recommended Action:

Staff recommends that the City Council approve the pay request as presented above.

Budget Consideration:

The current budget for this project is listed in the following table:

Account	323-2010-6490 & 323-2010-6761 (Pavement)	325-2010-6490 & 325-2010-6761 (traffic signal)	Total
CIP	2010-58	2010-97	
FY 17	\$68,374.00		\$68,374.00
FY 18	\$764,626.00	\$17,100.00	\$781,726.00
FY 19	\$2,135,000.00	\$210,000.00	\$2,345,000.00
Total	\$2,968,000.00	\$227,100.00	\$3,195,100.00

\$40,170.80 from the South D Street Reconstruction Fund (CIP Project # 2010-58 / Account # 323-2010-6761) and \$2,275.00 from the Pavement Management Fund (CIP Project #2010-97 / Account # 325-2010-6761). The remaining amount of \$57.19 for this pay application will be paid by the Oskaloosa Municipal Water Department.

Attachments:

Pay Application No. 9, Change Order No. 4, and Change Order No. 5

Application No.: 9

Contractor: Dave Schmitt Construction Co., Inc.
Cedar Rapids, Iowa

Date of Application: June 28, 2019

Line No.	Item Code	Item Description	Plan Quantity					Contract Amounts		Pro			
			Unit	Div. 1 Part.	Div. 1 Non-Part.	Div. 2 Non-Part.	Div. 3 Non-Part.	Total	Unit Price	Bid Amount	Div. 1	Part.	Div. Non-Pai
0890	2599-9999020	TEMPORARY GRANULAR SURFACING	TON	300				300	\$29.91	\$8,973.00			
0900	2601-2634100	MULCHING - HYDRAULIC	ACRE	1				1	\$2,000.00	\$2,000.00			165.87
0910	2601-2636044	SEEDING AND FERTILIZING - HYDRAULIC (URBAN)	ACRE	1				1	\$5,000.00	\$5,000.00			0.45
0920	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	200				200	\$2.00	\$400.00			222
0930	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	200				200	\$2.00	\$400.00			222
0940	2610-0000212	MULCH, SHREDDED BARK	CY	46				46	\$60.00	\$2,760.00			3
0950	2610-0000400	WATERING FOR PLANTS	MGAL	3,725				3,725	\$25.00	\$93,125.00			
0960	2611-0000100	SHRUBS, FURNISHED AND INSTALLED - PERENNIALS/ORNAMENTAL GRASSES (WITH WARRANTY)	EACH	1,261				1,261	\$12.00	\$15,132.00			
0960	2611-0000100	SHRUBS, FURNISHED AND INSTALLED - PERENNIALS/ORNAMENTAL GRASSES (WITH WARRANTY) MATERIAL ONLY											
0970	2611-0000200	TREES, FURNISHED AND INSTALLED - ORNAMENTAL (WITH WARRANTY)	EACH	57				57	\$335.00	\$19,095.00	59 @		65%
0980	2611-0000200	TREES, FURNISHED AND INSTALLED - OVERSTORY (WITH WARRANTY)	EACH	44				44	\$385.00	\$16,940.00	40 @		65%

TOTAL ORIGINAL CONTRACT \$2,920,902.14

CHANGE ORDER NO. 1													
0950	2610-0000400	WATERING FOR PLANTS	MGAL	3,725				-3,725	\$25.00	-\$93,125.00			
8001	2599-9999010	TRENCH EXCAVATION	LS		1			1	\$6,686.75	\$6,686.75			
8002	2599-9999010	CREW TIME DELAY	LS		1			1	\$920.00	\$920.00			
8003	2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSES	LS	1				1	\$2,068.50	\$2,068.50			1
8004	2611-0000100	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY)	EA	190				190	\$2.75	\$522.50			
8005	2610-0000400	WATERING FOR PLANTS	MGAL	32,500				32,500	\$110.00	\$3,575.00			
TOTAL CHANGE ORDER NO. 1													
													-\$79,352.25

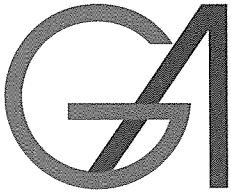
CHANGE ORDER NO. 2													
8006	2601-2642120	Stabilizing Crop - Seeding and Fertilizing (Urban)	ACR	1				1	\$5,000.00	\$5,000.00			0.45

CHANGE ORDER NO. 3													
8007	2599-9999035	TREE DRAINAGE WELL	EA	14				14	\$999.29	\$13,150.00			14
8008	6100-2301010	PCC PAVEMENT COLD WEATHER PROTECTION	SY	4,052				4,052	\$1.00	\$4,052.00			4,052
TOTAL CHANGE ORDER NO. 3													\$17,202.00

CHANGE ORDER NO. 4													
0050	2115-0100000	MODIFIED SUBBASE	CY	25				25	\$75.00	\$1,875.00			9.65
0070	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	73				73	\$90.00	\$6,570.00			66.4
0460	2510-6745850	REMOVAL OF PAVEMENT	SY	73				73	\$22.00	\$1,606.00			66.4
0530	2511-7528101	DETECTABLE WARNINGS	SF		10			10	\$95.00	\$950.00			
0650	2528-8445110	TRAFFIC CONTROL	LS	1				1	\$300.00	\$300.00			1
0660	2533-4980005	MOBILIZATION	LS	1				1	\$300.00	\$300.00			1
8009	2599-9999018	6" PCC SIDEWALK REMOVE AND REPLACE	SY		10			10	\$160.00	\$1,600.00			
8010	2599-9999009	REMOVE AND REPLACE BROKEN PCC CURB SECTION	LF		10			10	\$175.00	\$1,750.00			
TOTAL CHANGE ORDER NO. 4													\$14,951.00

CHANGE ORDER NO. 5													
0070	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	22.4				22.4	\$69.00	\$1,545.60			22.4
0490	2511-7526004	SIDEWALK, PC CONCRETE, 4 IN	SY	17				17	\$49.00	\$833.00			17
0510	2511-7526006	SIDEWALK, PC CONCRETE, 6 IN	SY	41.4				41.4	\$54.00	\$2,235.60			41.4
0540	2515-2475006	DRIVEWAY, PC CONCRETE, 6 IN	SY	25				25	\$52.00	\$1,300.00			25
0550	2515-2475007	DRIVEWAY, PC CONCRETE, 7 IN	SY	3.2				3.2	\$55.00	\$176.00			3.2
8011	2599-9999010	PCC PAVEMENT THICKNESS INCENTIVE	LS	1				1	\$17,248.65	\$17,248.65			1
TOTAL CHANGE ORDER NO. 5													\$23,338.85

TOTAL REVISED CONTRACT \$2,902,041.80



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

August 6, 2019

Oskaloosa Municipal Water Department
Attn: Kelly Hefner, General Manager
1208 South 7th Street
Oskaloosa, IA 52577

RE: 2019 Water System Improvements
South H Street, South M Street and 11th Avenue West
Oskaloosa Municipal Water Department
Oskaloosa, Iowa
G&A 4019086

Dear Kelly:

Bids for the referenced work were received on August 6, 2019. As shown on the attached bid tabulation, a total of two (2) bids were received.

The low bid for the project was received from Cornerstone Excavating, Inc. of Washington, Iowa in the amount of \$522,826.75. The Engineer's Opinion of Probable Costs for the work was \$506,261.00. Garden & Associates Ltd. is familiar with Cornerstone Excavating, Inc. and their work and we recommend award of contract to Cornerstone Excavating, Inc.

Enclosed is the Notice of Award, should the Board award the project, please sign all three (3) copies of the award, keep one (1) copy for your records and return the remaining copies to Garden & Associates.

Also enclosed are the original bids.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Notice of Award (3 copies)
Original Bids

JP/lm

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

Resolution # 1910

RESOLUTION ADOPTING THE OSKALOOSA MUNICIPAL WATER DEPARTMENT CREDIT CARD POLICY

WHEREAS, the Oskaloosa Municipal Water Department implements the Credit Card policy to be followed by the General Manager and Office Manager; and

WHEREAS, the Credit Card Policy requires the review and adoption every two years.

NOW, THEREFORE, BE IT RESOLVED, by the Water Board of Trustees of the Oskaloosa Municipal Water Department, that the Oskaloosa Municipal Water Department Credit Card Policy attached hereto and incorporated herein by reference, is duly approved by the Board of Trustees of the Oskaloosa Municipal Water Department.

Passed and approved this 12th day of August, 2019.

Chairman of the Board

ATTEST:

Board Member

OSKALOOSA MUNICIPAL WATER DEPARTMENT CREDIT CARD POLICY

Purpose:

To provide guidelines for the use of Oskaloosa Municipal Water Department (hereinafter referred to as O.M.W.D.) credit cards.

Policy:

Employees using a O.M.W.D. credit card must do the following: have a credit card receipt indicating the date, purpose, and nature of the expense for each claim item; must submit the receipt to the Office Manager. Failure to provide a proper receipt shall make the expense a personal expense. Personal expenses shall be reimbursed to the O.M.W.D. no later than ten (10) working days following use of the O.M.W.D. credit card. In exceptional circumstances, the board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances shall be maintained as part of the O.M.W.D. record of the claim. O.M.W.D. credit cards shall not be used for the employee's personal purchases or any family member's expense. Any misuse of a O.M.W.D. credit card may result in disciplinary action, including termination. This Credit Card Policy shall be reviewed every two years with the change of Board Members or more frequently as appropriate.

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

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OSKALOOSA, IOWA 52577

Resolution # 1909

RESOLUTION ADOPTING THE OSKALOOSA MUNICIPAL WATER DEPARTMENT INVESTMENT POLICY

WHEREAS, Section 12B.10 of the Code of Iowa requires that Oskaloosa Municipal Water Department implement investment policies to be followed by the Office Manager; and

WHEREAS, the Investment Policy requires the review and adoption every two years.

NOW, THEREFORE, BE IT RESOLVED, by the Water Board of Trustees of the Oskaloosa Municipal Water Department, that the Oskaloosa Municipal Water Department Investment Policy attached hereto and incorporated herein by reference, is duly approved by the Board of Trustees of the Oskaloosa Municipal Water Department.

Passed and approved this 12th day of August, 2019.

Chairman of the Board

ATTEST:

Board Member

OSKALOOSA MUNICIPAL WATER DEPARTMENT INVESTMENT POLICY

Section 1

SCOPE OF INVESTMENT POLICY

The Investment Policy of the Oskaloosa Water Department (hereinafter referred to as O.M.W.D.) shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving funds, bond proceeds and other funds accounted for in the financial statements of O.M.W.D. Each investment made pursuant to this Investment Policy must be authorized by applicable law and, this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

The Investment Policy is intended to comply with Iowa Code Chapter 12B.10.

Upon passage and future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the O.M.W.D. to which the Investment Policy applies.
2. All depository institutions or fiduciaries for the public funds of the O.M.W.D.
3. The auditor engaged to audit any fund of the O.M.W.D.

SECTION 2

DELEGATION OF AUTHORITY

In accordance with Section 12B.10, the responsibility for conducting investment transactions resides with the Office Manager of the O.M.W.D. Only the office manager after being reviewed by the Water Department Superintendent may invest funds.

All contracts or agreement with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the O.M.W.D. shall require the outside person to notify in writing the Office Manager within thirty days of receipt of all communications from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the O.M.W.D. by the outside person.

The records of investment transactions made by or on behalf of the O.M.W.D. are public records and are the property of the O.M.W.D. whether in the custody of the Office Manager or in the custody of a fiduciary or other third party.

SECTION 5
INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the O.M.W.D. may be invested in the following:

1. Obligations of the United States government, its agencies and instrumentalities.
2. Certificates of deposit and other evidences of deposit at federally insured depository institutions approved pursuant to Chapter 12C, Code of Iowa.
3. Commercial paper or other short-term commercial debt that matures within two hundred and seventy (270) days and that is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to Chapter 17A, Code of Iowa, provided that at the time of purchase no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification, and provided further that at the time of purchase no more than ten percent (10%) of the investment portfolio shall be in investments authorized by this paragraph and that at the time of purchase no more than five percent of the investment portfolio shall be invested in the securities of a single issuer.
4. Repurchase agreements whose underlying collateral consists of the investments obligations of the United States government, its agencies and instrumentalities and O.M.W.D. takes delivery of the collateral either directly or through an authorized custodian. Repurchase agreements do not include reverse repurchase agreements.
5. An open-end management investment company registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7.
6. A joint investment trust organized pursuant to Iowa Code Chapter 28E prior to and existing in good standing on the effective date of this Act or a joint investment trust organized pursuant to chapter 28E after April 28, 1992, provided that the joint investment trust shall either be rated within the two highest classifications by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to chapter 17A and operated in accordance with 17 C.F.R. § 270.2a-7, or be registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7. The manager or investment advisor of the joint investment trust shall be registered with the federal securities and exchange commission under the Investment Advisor Act of 1940, 15 U.S.C. § 80(b).

SECTION 8 **DIVERSIFICATION**

Where possible, it is the policy of the O.M.W.D. to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issue, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply.

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U. S. Treasury bills or cash on hand shall be used at all times.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9 **SAFEKEEPING AND CUSTODY**

All invested assets of the O.M.W.D. involving the use of a public funds custodial agreement, as defined in Section 12B.10C, shall comply with all rules adopted pursuant to Section 12B.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

SECTION 10 **ETHICS AND CONFLICT OF INTEREST**

The Office Manager and all officers and employees of the Oskaloosa Water Department involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Any personal investments or loans in excess of \$200,000 in or with any entity that the O.M.W.D. has declared as a depository or regularly conducts investment business shall be disclosed in writing to the Oskaloosa Water Board.

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708

OSKALOOSA, IOWA 52577

Resolution # 1908

Resolution Naming Depositories

BE IT RESOLVED by the Board of Trustees of the Oskaloosa Municipal Water Department in Mahaska County, Iowa: That we do hereby designate the following named banks to be depositories of the Oskaloosa Municipal Water Department funds in amounts not to exceed the amount opposite each of said designated depositories and the Office Manager is hereby authorized to deposit the Oskaloosa Municipal Water Department funds in amounts not exceed in the aggregate the amounts named for said banks as follows, to-wit:

Name of Depository	Home Office	Branch Office	Maximum Amount
MidWestOne Bank	Iowa City, Iowa	Oskaloosa, Iowa	\$3,000,000.00
TruBank	Indianola, Iowa	Oskaloosa, Iowa	\$2,000,000.00
Great Southern Bank	Springfield, Missouri	Oskaloosa, Iowa	\$2,000,000.00
Bank Iowa	West Des Moines, Iowa	Oskaloosa, Iowa	\$2,000,000.00
Edward D. Jones	St. Louis, Missouri	Oskaloosa, Iowa	\$2,000,000.00
State Bank of Bussey	Bussey, Iowa	Oskaloosa, Iowa	\$2,000,000.00

Passed and approved this _____ day of August, 2019.

Chairman of the Board
Oskaloosa Municipal Water Department

Attest

Board Member
Oskaloosa Municipal Water Department

MONTHLY SUMMARY FOR

Jun-19

PLANT PRODUCTION

34478312

WATER SOLD

INSIDE CITY: 20403944

OUTSIDE CITY 920040

MAHASKA/BEACON: 933504

NO CHARGE WATER

CITY OF OSKALOOSA USAGE 1304512

OMWD/LIME SOFTENER:

TOTAL WATER METERED: 23562000

AUTHORIZED UNMETERED USE

SWEEPING:

SEWER CLEANING:

FLUSHING:

FIRE FIGHTING:

STORAGE:

LEAKS:

TOTAL AUTHORIZED UNMETERED 0

LOSS GALLONS: 10916312

UNACCOUNTED WATER % 0.316613876



CAHOY PUMP SERVICE

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services

August 2, 2019

City of Oskaloosa Water Dept.
1208 South 7th Street
P.O. Box 708
Oskaloosa, IA 52577

Attn: Mr. Matt Vanwyck

Re: Wells #29, #32, & #34 Findings

Greetings Matt;

We have completed the three pulls & have Airburst two of the three wells & TV'd #34. Please see below our recommendations to address wells #29, #32, & #34. The pricing below for Well #29 & #32 other than item #3 on both tables was part of base proposal when applicable & has not yet been invoiced from that pricing structure from the base line items on the original proposal. To that end, we are please to provide the following;

SCOPE for REPAIRS:

- **Wells #29 & #32**

- We recommend repairing the equipment & reinstalling the water lube line shaft systems, we will be able to utilize a portion of the equipment from well #34 to help reduce the cost as well but the repairs needed for these wells equipment sets are as follows

- **Well #29**

- 1 - Bore bowls for wear rings & rebuild
- 1 - Decon column pipe
- 4 - 1" x 10' x 14 TPI, SS t&c line shaft
- 1 - 1" x 5' x 14 TPI, SS t&c line shaft
- 1 - 1" x 88 7/8" SS combination head shaft
14TPI RH top x 14 TPI LH bottom.
- 1 - 1/4" keyway x 5.75" long
- 2 - 1" x 14 TPI SS shaft coupling
- 5 - 1" x 1.125" SS shaft sleeves
- 5 - 6" spider brgs w/ inserts to fit sleeves
- 1 - Packing gland brg, blast & coat base
- 1 - Motor repair

Cahoy Corporate Office:
24568 150th Street – Suite 200
Sumner, Iowa 50674
(563) 578-1130

Cahoy West:
200 Grant Street
Marne, Iowa 51552

Cahoy Illinois South:
1822 North Lincoln Parkway
Lincoln, Illinois 62656

CPS – IL North:
202 West Howard St.
Durand, Illinois 61024

- **Well #32**
 - 1 - Standard bowl rebuild
 - 1 - Decon column pipe
 - 1 - 6" x 4'11 1/4" t&c column pipe
 - 1 - 6" x 24 1/2" tbe column pipe w/ 3.5" threads on 1 end
 - 4 - 1" x 10' x 12 TPI t&c SS line shaft
 - 1 - 1" x 5' x 12 TPI t&c SS line shaft
 - 1 - 1 1/4" x 17 5/8" tbe SS packing shaft w/1 end turned down to 1" - 12 TPI
 - 2 - 1" x 12 TPI SS shaft couplings
 - 5 - 1" x 1.125" SS shaft sleeves
 - 5 - 6" spider bearings
 - 1 - Packing gland brg, blast & coat base
 - 1 - Motor repair

- **Well #34**
 - This well is in need of an Airburst to rehabilitate the well & this equipment set is in the worst condition so this is the well we recommend to change over to a sub

PRICING STRUCTURE for WELLS #29:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Job prep & Mobilization	EA	1	\$ 500.00	\$ 500.00
2	Post Televisé	EA	1	\$ 850.00	\$ 3,400.00
3	Material cost for repairs / replacements on existing equipment	LS	1	XXXXXX	\$ 11,646.00
4	Disinfect & re-install pumping equipment	HR	11	\$ 195.00	\$ 2,145.00
5	Test pump Well & re-connect to the system	HR	8	\$ 195.00	\$ 1,560.00
6	Per Diems	EA	2	\$ 165.00	\$ 330.00
TOTAL ESTIMATED INVESTMENT					\$ 19,581.00

PRICING STRUCTURE for WELLS #32:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Job prep & Mobilization	EA	1	\$ 500.00	\$ 500.00
2	Post Televisé	EA	1	\$ 850.00	\$ 3,400.00
3	Material cost for repairs / replacements on existing equipment	LS	1	XXXXXX	\$ 10,860.00
4	Disinfect & re-install pumping equipment	HR	11	\$ 195.00	\$ 2,145.00
5	Test pump Well & re-connect to the system	HR	8	\$ 195.00	\$ 1,560.00
6	Per Diems	EA	2	\$ 165.00	\$ 330.00
TOTAL ESTIMATED INVESTMENT					\$ 18,795.00

PRICING STRUCTURE for WELL #34:

#	DESCRIPTION	U	Q	UNIT PRICE	TOTAL PRICE
1	Job prep & Mobilization	EA	1	\$ 750.00	\$ 750.00
2	Airburst Well	LS	1	XXXXXX	\$ 13,759.00
3	Disinfect & install submersible pumping equipment	HR	16	\$ 195.00	\$ 3,120.00
4	Material cost for submersible equipment, to include new 25HP motor, new pump, drop pipe, drain back check valve, sub-cable & all ancillary consumables	LS	1	XXXXXX	\$ 14,886.00
5	Test pump Well & re-connect to the system	HR	4	\$ 195.00	\$ 780.00
6	Per Diems	EA	2	\$ 165.00	\$ 330.00
7	Post Airburst Televis	EA	1	\$ 750.00	\$ 750.00
8	Shipping	LS	1	XXXXXX	TBD
9	Provide final detailed report to owner	LS	1	XXXXXX	\$ 000.00
TOTAL ESTIMATED INVESTMENT					\$ 33,615.00
*	Airlifting may be required post Airburst	HR	1	\$ 195.00	
*	If additional Airburst passes are required beyond 2	HR	1	\$ 360.00	

NOTES;

- Proposal is valid for 30 days. After 30 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- While we are confident the dislodged material may be removed through the normal process of Airburst & pumping, additional bailing may be required & will be billed at an hourly rate of \$195.00 per hour
- If additional Per Diems are required, they will be invoiced @ \$165.00 per man, per night.
- Stand-by time will be charge @ \$195.00 per hour
- Steel pricing market volatility may impact the final invoice material amount

Matt, we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked "copy" and return it to our Sumner office. The original is yours to keep for your records. Please feel free to contact myself or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

Mike Whittenbaugh

Mike Whittenbaugh
President