Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

### OSKALOOSA WATER BOARD REGULAR MEETING 7/8/19

**Members Present:** 

Brad Hodges Jason Carter Nick Jones Brandon Strasser

**Ex-Officio Members Present:** 

Dave Krutzfield Doug Yates **Others Present:** 

Matt Van Wyk Crystal Breuklander Kelly Hefner Ken Allsup Ginger Allsup Jack Pope

The Meeting was called to order at 4:03 PM

Motion to approve agenda with moving agenda item #6 to agenda item #3 made by Brad Hodges and second by Brandon Strasser. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

A motion was made by Brad Hodges to approve the minutes of the June 10, 2019 regular meeting as presented. Second by Brandon Strasser. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

Next on the agenda was discussion and consideration of pay app #3 for KLC construction. A motion to approve the pay application #3 for KLC construction for the highway 432 project in the amount of \$112,146.07 was made by Brad Hodges, Seconded by Brandon Strasser. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

The attached vouchers totaling \$588,915.41 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the payables in the amount of \$588,915.41 and also approve the financial statements as presented. This was seconded Jason Carter Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.

<sup>1.</sup> Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.

- 2. Next on the agenda was the discussion with Mahaska Rural Water concerning the contract with rural customer and the City of Beacon. Randy Pliema with Mahaska Rural Water was present for this agenda item. A contract had currently been in place since 2009 between the two entities. A written notice was given to the water department dissolving this contract as rural water has upgrades being built that will allow them to service Beacon without the need to buy water from Oskaloosa Municipal Water Dept. Discussion was had involving the current rates that Mahaska Rural Water is being charged for bulk purchasing. Another contract for emergency connections was left in place. The water department will work on a proposal to present to Mahaska Rural Water on rates. No action was taken on this agenda item.
- 3. Discussion and consideration of setting dates for bids regarding the Edmundson North / MSO water line replacement was next on the list. Jack Pope from Garden and Associates was present for this agenda item. A motion was made by Brad Hodges to set the date of August 6, 2019 for bid letting on the Edmundson North project and August 12<sup>th</sup> for the public hearing on plant specs and form of contract and consideration of bids submitted. Motion was seconded by Jason Carter. Ayes; Hodges, Carter, Jones, and Strasser. Nays; none. Motion passed.
- 4. Next on the agenda was discussion of wastewater operations. Matt Van Wyk stated that we have ordered and received two tons of bentonite to try and fix a lagoon that has developed a slow leak. It was also noted that there has been a couple sinkholes that have been repaired and also a pump that is causing issues. It was also said that Van Wyk had met with Sean Murphy to prioritize the remaining projects that were not able to be awarded through Phase 3 bidding. There was SRF money that is available to finish some of these projects. There was no action taken during this agenda item.
- 5. General Manager Update was next on the agenda. Matt Van Wyk had provided information in the agenda packets as to the month's operations and asked if there were any questions. There was some discussion on the current water loss issues that are being faced, for the yearly average we are down. Discussion was had about setting a target for water loss percentage. We have had two leaks over this last month. Discussion was also had on the current SCADA system due to intermittent issues we are currently having. No action was taken during this agenda item.
- 6. Next was updates from the members of the Board of Trustees. The election of officers will take place during the august meeting. No action was taken during this agenda item.
- 7. A motion to adjourn was made by Brandon Strasser and seconded by Nick Jones. Ayes; Hodges, Jones, and Strasser. Nays; none. Motion passed.

ATTEST	Meeting Adjourned 5:23 PM
Kevin Tacke – Chairman	Brad Hodges— Secretary



### GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577 Phone: 641.672.2526 • Fax: 641.672.2091

August 5, 2019

Oskaloosa Municipal Water Department 1208 S. 7<sup>th</sup> Street Oskaloosa, IA 52577

Attn: Kelly Hefner

Re: Water System Improvements

A Avenue West, Hwy 432, & North L Street

Oskaloosa, Iowa G&A 4017338

Dear Kelly:

Enclosed herewith are three (3) copies of Pay Application No. 4 submitted by KLC Construction LLC, for the referenced project. The application is in the amount of \$39,630.39 and is for the work completed through August 2, 2019.

Should the board approve the application sign all three copies and distribute as follows: One (1) set is for your records, return one (1) set to Garden & Associates, and forward one (1) set with payment to KLC Construction.

If you have any questions, please contact me at 641-672-2526.

Sincerely,

GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Pay Application No. 4 (3 copies)

JP/

#### BID TAB SHEET

2019 Water System Improvements

South H Street, South M Street and 11th Avenue West

Oskaloosa Municipal Water Department

Oskaloosa Municipal Water Department							E-sissada Osisias		
Oskaloosa, Iowa				Excavating, Inc.	TK Conc		Engineer's Opinion		
Bids received August 6, 2019				St./P.O. Box 928	1608 Fifi		of	į.	
G&A 4019086				on, IA 52353	Pella, IA		Probab		
		Estimated	Unit	Extended	Unit	Extended	Unit	Extended	
No. Item	Unit	Quantity	Price	Price	Price	Price	Price	Price	
				* * * * * * * * * * * * * * * * * * *		#1 050 00	640.00	61 000 00	
1. Trench Foundation	TON	25	\$25.50	\$637.50	\$50,00	\$1,250.00	\$40.00	\$1,000.00	
2. Trench Compaction Testing	LS	XXX	XXX	\$8,250.00	XXX	\$7,500.00	XXX	\$2,500.00	
3. Sanitary Sewer Service Stub, PVC, 4" and 6"	LF	200	\$53.05	\$10,610.00	\$50.00	\$10,000.00	\$35.00	\$7,000.00 \$1,500.00	
4. Water Main, Trenched, PVC, 4"	LF	30	\$52.60	\$1,578.00	\$75.00	\$2,250.00	\$50.00	\$750.00	
5. Water Main, Trenched, PVC, 6"	LF	15	\$55.25	\$828.75	\$75.00	\$1,125.00	\$50.00		
6. Water Main, Trenched, PVC, 8"	LF	2,410	\$39.25	\$94,592.50	\$55.00	\$132,550.00	\$45.00	\$108,450.00	
7. Water Main, Trenched, PVC, 12"	LF	20	\$235.00	\$4,700.00	\$90.00	\$1,800.00	\$75.00	\$1,500.00	
8. Water Main, Trenchless, RJ PVC, 8"	LF	1,110	\$64.00	\$71,040.00	\$117.50	\$130,425.00	\$75.00	\$83,250.00	
9. Water Main, Trenchless, RJ PVC, 12"	LF	1,225	\$88.00	\$107,800.00	\$145.00	\$177,625.00	\$100.00	\$122,500.00 \$30,000.00	
10. Water Main with Casing Pipe, Trenchless, RJ PVC, 8" (16" Steel Casing Pipe)	LF	75	\$429.00	\$32,175.00	\$500.00	\$37,500.00	\$400.00		
11. Meter Pit (Install Only)	EA	3	\$750.00	\$2,250.00	\$2,000.00	\$6,000.00	\$500.00	\$1,500.00	
12 Water Service Pipe, Trenched, Type K Copper or Polyethylene, 1"	LF	115	\$21.00	\$2,415.00	\$40.00	\$4,600.00	\$30.00	\$3,450.00	
13 Water Service Pipe, Trenchless, Type K Copper or Polyethylene, 1"	LF	450	\$26.00	\$11,700.00	\$70.00	\$31,500.00	\$40.00	\$18,000.00	
14 Water Service Pipe, Trenched, Type K Copper or Polyethylene, 2"	LF	10	\$120.00	\$1,200.00	\$75.00	\$750.00	\$50.00	\$500.00	
15 Water Service Corporation, 1"	EA	14	\$375.00	\$5,250.00	\$750.00	\$10,500.00	\$200.00	\$2,800.00	
16 Water Service Corporation, 2"	EA	1	\$950.00	\$950.00	\$1,500.00	\$1,500.00	\$400.00	\$400.00	
17 Water Service Curb Stop and Box, 1"	EA	14	\$350.00	\$4,900.00	\$1,000.00	\$14,000.00	\$750.00	\$10,500.00	
18 Gate Valve, 4" (Install Only)	EA	1	\$345.00	\$345.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00	
19 Gate Valve, 8" (Install Only)	EA	13	\$475.00	\$6,175.00	\$1,500.00	\$19,500.00	\$800.00	\$10,400.00	
20 Gate Valve, 12" (Install Only)	EA	2	\$875.00	\$1,750.00	\$2,000.00	\$4,000.00	\$1,000.00	\$2,000.00	
21 Tapping Valve Assembly, 4" x 4"	EA	1	\$3,500.00	\$3,500.00	\$1,750.00	\$1,750.00	\$1,000.00	\$1,000.00	
22 Tapping Valve Assembly, 6" x 6"	EA	2	\$3,650.00	\$7,300.00	\$2,250.00	\$4,500.00	\$1,250.00	\$2,500.00	
23 Tapping Valve Assembly, 8" x 4"	EA	1	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	
24 Tapping Valve Assembly, 8" x 8"	EA	1	\$3,800.00	\$3,800.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	
25 Tapping Valve Assembly, 12" x 12"	EA	1	\$4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
26 Fire Hydrant Assembly (Install Only)	EA	6	\$1,850.00	\$11,100.00	\$1,750.00	\$10,500.00	\$750.00	\$4,500.00	
27 Fire Hydrant Assembly Removal	EA	2	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$500.00	\$1,000.00	
28 Connection No. 1	EA	1	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
29 Connection No. 2	EA	1	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
30 Connection No. 3	EA	1	\$4,250.00	\$4,250.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
31 Connection No. 4	EA	1	\$2,750.00	\$2,750.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
32 Connection No. 5	EA	1	\$2,475.00	\$2,475.00	\$3,000.00	\$3,000.00	\$1,500.00	\$1,500.00	
33 Removal of Sidewalk	SY	31	\$10.00	\$310.00	\$20.00	\$620.00	\$6.00	\$186.00	
34 Removal of Driveway	SY	50	\$15.00	\$750.00	\$20.00	\$1,000.00	\$8.00	\$400.00	
35 Sidewalk, PCC, 4" Thick	SY	15	\$85.00	\$1,275.00	\$100.00	\$1,500.00	\$45.00	\$675.00	
36 Sidewalk, PCC, 5" Thick	SY	10	\$105.00	\$1,050.00	\$100.00	\$1,000.00	\$50.00	\$500.00	
37 Sidewalk, PCC, 6" Thick	SY	6	\$135.00	\$810.00	\$150.00	\$900.00	\$60.00	\$360.00	
38 Detectable Warning	SF	16	\$60.00	\$960.00	\$50.00	\$800.00	\$50.00	\$800.00	
39 Driveway, Paved, PCC, 6" Thick	SY	50	\$95.00	\$4,750.00	\$70.00	\$3,500.00	\$60.00	\$3,000.00	
40 Driveway, Granular (Class A Crushed Stone, IDOT Gradation No. 11)	TON	15	\$22.50	\$337.50	\$40.00	\$600.00	\$30.00	\$450.00	
41 Full Depth Patches, PCC	SY	265	\$110.00	\$29,150.00	\$75.00	\$19,875.00	\$80.00	\$21,200.00	
42 Subbase Overexcavation	TON	85	\$22.50	\$1,912.50	\$50.00	\$4,250.00	\$50.00	\$4,250.00	
43 Temporary Traffic Control	LS	XXX	XXX	\$11,000.00	XXX	\$20,000.00	XXX	\$4,000.00	
44 Hydraulic Seeding, Fertilizing, and Mulching	LS	XXX	XXX	\$20,000.00	XXX	\$10,000.00	XXX	\$5,000.00	
45 Silt Fence	LF	500	\$5.00	\$2,500.00	\$4.00	\$2,000.00	\$3.00	\$1,500.00	
46 Silt Fence, Removal of Sediment	LF	500	\$2.50	\$1,250.00	\$2.50	\$1,250.00	\$3.00	\$1,500.00	
47 Silt Fence, Removal of Device	LF	500	\$2.50	\$1,250.00	\$2.50	\$1,250.00	\$3.00	\$1,500.00	
48 Removal and Reinstallation of Existing Fence	LF	30	\$40.00	\$1,200.00	\$25.00	\$750.00	\$8.00	\$240.00	
49 Mobilization	LS	XXX	XXX	\$22,500.00	XXX	\$85,000.00	XXX	\$30,000.00	
				0522 026 75		6700 020 00		9506 261 00	

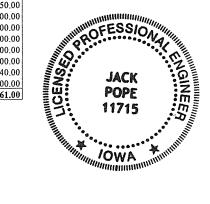
I hereby state that the aforementioned bid tabulation is a fair representation of those bids received August 6, 2019 for 2019 Water System Improvements, South H Street, South M Street and 11th Avenue West - Oskaloosa Municipal Water Department - Oskaloosa, Iowa.

TOTAL BID

8-6-2019

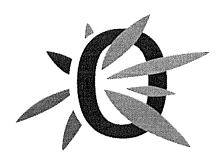
License No. 11715 (Renewal Date: 12/31/19)

\$522,826.75



\$506,261.00

\$790,920.00



### City Council Communication

Meeting Date: July 15, 2019

Requested By: Public Works Department

### **Item Title: CONSENT AGENDA**

Consider approval of Change Order No. 5 for final quantity adjustments and Pay Application No. 9, in the amount of \$42,502.99 to Dave Schmitt Construction Co., Inc., for work completed on the D Street Reconstruction Project.

### **Explanation:**

Staff has received Pay Application No. 9, in the total amount of \$42,502.99, for the D Street Reconstruction Project. Of the total amount of \$42,502.99, the City of Oskaloosa Public Works Department is responsible to pay an amount of \$42,445.80 (shown as Division 1 and Division 3 in the attached pay application) and the Oskaloosa Municipal Water Department is responsible to pay the remaining amount of \$57.19 (shown as Division 2 in the attached pay application). Of the City of Oskaloosa Public Works Department's share of \$42,502.99, \$33,285.26 will be funded by Iowa DOT's Surface Transportation Program (STP) funding. The items associated with this pay application primarily include the pavement markings and plantings. Landscaping in the medians is still remaining to be addressed before the project can be completed. The total cost breakdown to date is listed as follows:

Summary of Contract:	<u>Total Amounts</u>	Council Approval Date:
Original Bid:	\$2,920,902.14	04/16/18 **
Change Order #1:	-\$79,352.25	06/28/18 **
Change Order #2:	\$5,000.00	10/09/18 **
Change Order #3:	\$17,202.06	12/06/18 **
Change Order #4:	\$14,951.00	04/02/19 **
Change Order #5	\$23,338.85	07/15/19 *
Total Contract:	\$2,902,041.80	

Summary of Pay Reques	<u>sts*:</u>		Augustus (1985)	_
	Public Works (A)	Water Dept. (B)	Total Payment (A+B)	Approved
Application #1	\$159,743.30	\$144,596.50	\$304,339.80	7/2/2018
Application #2	\$382,703.53	\$29,369.08	\$412,072.61	8/6/2018
Application #3	\$500,693.13	\$144,452.87	\$645,146.00	9/4/2018
Application #4	\$325,408.96	\$16,208.13	\$341,617.09	10/1/2018
Application #5	\$576,113.65	\$15,806.24	\$591,919.89	11/5/2018
Application #6	\$298,587.21	\$522.11	\$299,109.32	12/3/2018

### APPLICATION FOR PARTIAL PAYMENT NO. 9

IDOT Project No: STP-U-5780(615)--70-62

Project: D Street Reconstruction: PCC Pavement - Grade & Replace

Owner: City Of Oskaloosa

	City Of Oskaloosa			
Contractor:	Dave Schmitt Construction Co., Inc.		Payment Period: February 20, 2019 to	June 26, 2019
Address:	250 50th Avenue S.W.			
	Cedar Rapids, Iowa 52404			
Date:	June 27, 2019			
L. Contra	ct Summary			
			Contract Working Day Report	
	Original Contract Price:	\$2,920,902.14		
	Allo Character Character Character		Notice to Proceed: May 7, 2018	
	Net Change by Change Order:	-\$18,860.34		
	Contract Amount to Date:	\$2,902,041.80	Original Contract Time:	135
		, -,,	Added by Change Order:	1,5
2. Work S	lummary		, ,	
	•		Contract time to Date:	136.5
	Total Work Performed to Date:	\$2,834,563.25	contract time to bate.	120.5
		4-1-1- (Jan 2)-1-	Working Days to Date:	126
	Retainage: 3% (maximum \$30,000)	\$30,000.00		Branconorman
			Working Days Remaining:	10.5
	Total Less Retainage:	\$2,804,563.25		
	Total Previous Payments:	<del>-\$2,762,</del> 060:25>	\$ 2,762,060.26 \$ 42,502.99 cakhillabel	2.)
	140	decimand and a server season and a server se	1 - 2 a a Arbitebury	
	TOTAL AMOUNT DUE THIS APPLICATION:	<del>-\$42,5</del> 03.00>	\$42,502.77 00 715	12011
Casera	ctor's Certification		·	
s. Contra				
	The undersigned CONTRACTOR certifies that:			
	All previous progress payments received from Ow	ner on account of Work (	Inder the Contract referred to above hav	e
	been applied to discharge in full all obligations of	CONTRACTOR incurred In	connection with the Work covered by p	rior
	Applications for title to all material and equipmen this application for Payment are free and clear of a			
	and approach of the affilient are free and clear of	au nens, cianns, security r	nterests and encomprances.	
	Dave Schmitt Construction (	Co., Inc.		
	20NTRACTOR	and his first the last materials described to the second	,	
	nu // Alles //	instand Op	wattribate: 1-28-	19
	By: Gay Mary &		Date:	•
, •				
4. Engine	ers Approval			
	Payment of the above AMOUNT DUE THIS AF	PLICATION is recomm	ended:	
	Garden & Associates, L	td.		
	ENGINEER	and the second s		
	$\cap$ $\wedge$		7-1-20	ID.
	By: Jack Jase		Date: 7-1-20	19
			BOTTERE BARRANDE DE SERVICIO DE TRANSPORTO DE LA COMPANSA DEL COMPANSA DE LA COMPANSA DE LA COMPANSA DEL COMPANSA DE LA COMPAN	•
5. Owner	's Approval			
	• •			
	City of Oskaloosa, low	/a		
	Owner	The house decided the second of the second o		
	Ву:		Date:	
	and the state of t		the market form the production of the control of th	<b>-1</b>

- 1					
	Application #7	\$89,783.58	\$134.46	\$89,918.04	12/17/2018
	Application #8	\$77,827.97	\$109.54	\$77,937.51	3/18/2019
	Application #9	\$42,445.80	\$57.19	\$42,502.99	7/17/2019
	Total	\$2,453,307.13	\$351,256.12	\$2,804,563.25	
	Retainage	\$26,242.66	\$3,757.34	\$30,000.00	
	Remaining	\$17,552.16	\$11,636.54	\$29,188.70	

<sup>\*</sup>Applies only if this pay application and change order are approved by City Council on July 15, 2019.

### Recommended Action:

Staff recommends that the City Council approve the pay request as presented above.

### **Budget Consideration:**

The current budget for this project is listed in the following table:

The salt site sauget for this project is instead in the following table:								
Account	323-2010-6490 &	325-2010-6490 &	Total					
	323-2010-6761	325-2010-6761						
	(Pavement)	(traffic signal)						
CIP	2010-58	2010-97						
FY 17	\$68,374.00		\$68,374.00					
FY 18	\$764,626.00	\$17,100.00	\$781,726.00					
FY 19	\$2,135,000.00	\$210,000.00	\$2,345,000.00					
Total	\$2,968,000.00	\$227,100.00	\$3,195,100.00					

\$40,170.80 from the South D Street Reconstruction Fund (CIP Project # 2010-58 / Account # 323-2010-6761) and \$2,275.00 from the Pavement Management Fund (CIP Project #2010-97 / Account # 325-2010-6761). The remaining amount of \$57.19 for this pay application will be paid by the Oskaloosa Municipal Water Department.

### Attachments:

Pay Application No. 9, Change Order No. 4, and Change Order No. 5

<sup>\*\*</sup>Change orders within the council approved contingency amount of required City Manager approval.

Application No.: 9

Contractor: Dave Schmitt Construction Co., Inc.
Cedar Rapids, Iowa

Date	of	Applcation:	June	28	, 2019

			Plan Quantity Contract Amoun		Amounte	. 1					
					Div. 1	Div. 2	Div. 3		Contract	Anouncs	
				Div. 1	Non-	Non-	Non-			1	1
Line			11-24	Part.	Part.	Part.	Part.	Total	Unit Price	Bid Amount	Din 1 Dant
No.	Item Code	Item Description	Unit		rait.	Fair.	rai C.				Div. 1 Part.
0010		EXCAVATION, CLASS 13, ROADWAY AND BORROW	CY	2,081	ationality in community		n good to a source by	2,081	\$17.20	\$35,793.20	2,081.6
0020	2105-8425005	TOPSOIL, FURNISH AND SPREAD	CY	200		SEE VINEE	Taple Sept. And Sept.	200	\$55.30	\$11,060.00	276
0030	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	425		<u> </u>	<u> </u>	425	\$43.30	\$18,402.50	425
0040	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	STA	23.51		STATE STATES	10,750,5000	23.51	\$562.50	\$13,224.38	23.51
		MODIFIED SUBBASE	CY	1,785				1,785	\$40.80	\$72,828.00	1,785
		SHOULDER FINISHING, EARTH	STA	46.10	Elistrika (kar	WARREN TO	1999/05/9/85	46.10	\$307.50	\$14,175.75	46.3
	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	290		1		290	\$69.00	\$20,010.00	290.00
	2301-1033070	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SY	9,745		400000000000000000000000000000000000000	CACTO SE	9,745	\$59.00	\$574,955.00	9,745.0
		STANDARD ON SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 12 IN.	SY	50				50	\$125.00	\$6,250.00	56
			LS	30		- April - 2502/530	78.86.85.46.42.52.65.5	anna Magaza.	\$5,000.00	\$5,000.00	427 Disease (1864-1857) (1864-1856)
		PORTLAND: CEMENT: CONCRETE: PAVEMENT: SAMPLES	TON	75		4 (42 15 15 15 14 14 15 14	A STANDARD TO AN ALLEGO IN	75	\$62.00	\$4,650.00	142.66
		GRANULAR SURFACING ON ROAD, CLASS A CRUSHED STONE		10		The Lathest Age (	VENNEL GREEN CONTROL	10	\$60.40	\$604.00	10
0120	2315-8275025	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	TON			THE STATE OF THE S	-90% (State 14.0)	10	\$11,168,00		
0130	2401-6750001	REMOVALS, AS PER PLAN	LS	75%		25%		7		\$11,168.00	75.0%
0140	2430-0000100	MODULAR BLOCK RETAINING WALL	≅SF#	130	W. 100 EV (1)		2020202020	130	\$50.00	\$6,500.00	130
0150	2435-0130148	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EACH	9			<u> </u>	9	\$3,563.00	\$32,067.00	9
		MANHOLE, STORM SEWER, SW-401, 48 IN:	EACH	2		9.00000000		2	\$3,429.00	\$6,858.00	2
		MANHOLE, STORM SEWER, SW-401, 72 IN.	EACH	2		j	i	2	\$7,928.00	\$15,856.00	2
		MANHOLE, STORM SEWER, SW-401, 84 IN:	EACH	2 2	2002000	SELECTION.	Similar K	2	\$9,842.00	\$19,684.00	4560-50-1140-585-62-2
		MANHOLE, STORM SEWER, SW-401, 96 IN.	EACH	1				1	\$13,050.00	\$13,050.00	1
			EACH	/33 23 16		44.500000000000000000000000000000000000	1,519,8170	16		\$28,896.00	16
		INTAKE, SN-501	EACH	5				5	\$2,952.00	\$14,760.00	5
		INTAKE, SN-502, 48 IN.	EACH	Charles and A	g8gggg85gls2n608	1085 Sun 2,132	200227 (440, 200)	4	\$7,110.00	\$28,440.00	
		INTAKE, SW-502, 72 IN.	EACH	pppotrice, Weak, T	1120-114-77-81	W 623/02/980E/133		4	\$1,271.00	\$5,084.00	
		INTAKE, SW-512, 24 IN.		saturisticos das	westign confe	- E-010 Single-800	JOSEPH SOFT OFFI	eneralis, uni	\$578.50	\$578.50	College College College College College College
9249		DROP CONNECTION, SW-307	EACH	2505304	edebitations :=		0.2020000000000000000000000000000000000	90100-90000-0-1			de angelendes as persuas estados
0250		CONNECTION TO EXISTING MANHOLE	EACH	1				1	\$1,082.00	\$1,082.00	
0260	2502-8212034	SUBDRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	∜LF ∷	4,394			MORRES.	4,394	\$13.00	\$57,122.00	4,394
9279	2502-8221303	SUBDRAIN OUTLET. DR-303	EACH	42				42	\$248.00	\$10,416.00	42
9289	2593-9112998	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	<b>愛LF</b> 於	25	SEE OF D			25	\$37.10	\$927.50	
0200	2503-0117012	STORM SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	85				85	\$56.50	\$4,802.50	45
	2503-0114212	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 12 IN.	<b>%LF</b> ≭	65	MARKET SK	1000000	研究的問題	65	\$55.90	\$3,633.50	# Common Section 60.5
	2503-0114212	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	1145		1		1,145	\$88.40	\$101,218.00	1,123.5
	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	SLF	16	\$10505127465	SECTIONS.	55555 ST455	16	\$69.20	\$1,107.20	16
0320	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	LF	655				655	\$89.50	\$58,622.50	703.5
	2503-0114224	STORM SEWER GRAVITY MAIN, IRENCHED, REINFORCED CONCRETE FIFE (RCF), 20000 (CLASS III), 27 III.	»LF	61	domination of	1 14 19 44 5 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	1275-61998-6461	61	\$79.30	\$4,837.30	61
0340	2503-0114227	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 27 IN.	LF	320	SEAMONDERS CARLO	1 2014 (1907)	#C-76.565965/PA-75/6	320	\$180.50	\$57,760.00	319
0350	2503-0114236	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 36 IN.	#LE	315	Salafari gangtes	o steksoomeria	wa seminaniamo	315	\$231.50	\$72,922.50	315
0360	2503-0114242	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 42 IN.	LF		CHA PARESHE DES	C DP reversionship	10-18-200-001001-00	375	\$248.00	\$93,000.00	363
0370	2503-0114248	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 48 IN.		375	Statement Language and	N # 17 L. 19 L. 1	The state of the s				1,902
9389		REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	₩LFÆ	1,842	Rabile Caves	100000000000000000000000000000000000000	NAME OF SA	1,842	\$34.82	\$64,138.44	
0390	2503-0200136	REMOVE STORM SEWER PIPE GREATER THAN 36 IN.	LF	660				660	\$56.30	\$37,158.00	668
	2504-0114008	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN.	∰LF.∞	1,370		250000000	Salata Baras	1,370	\$70.40	\$96,448.00	1,362
	2504-0114012	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	110	L	1		110	\$82.20	\$9,042.00	109
	2504-0114018	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 18 IN.	<b>≋LF</b> .⊕	69	FF \$2.50 (17)	S SUPERIOR		60	\$112.50	\$6,750.00	59
	2504-0200404	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	320		1		320	\$50.40	\$16,128.00	339
0430	2504-0200404	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 6 IN.	<b>%LF</b> ⊘	320	Nothing and	Martin Statement	100.0014001111	320	\$66.40	\$21,248.00	258
	2504-0200406	REMOVE SANITARY SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	347				347	\$26.90	\$9,334.30	237
			SY	12,425	RESERVED.	/ Cosyli Rubika Jan	-240-esi/s2008	12,425	\$5.90	\$73,307.50	12,425.0
		REMOVAL OF PAVEMENT	EACH	21		1	- 44-40-5 (0) (0-0)	21	\$701.00	\$14,721.00	22
		REMOVAL OF INTAKES AND UTILITY ACCESSES	SY		\$200 S200 ADV	( adjustance	\$550 mas 295,750 d	1,638	\$5.85	\$9,582.30	1,638.6
		REMOVAL OF SIDEWALK		1,638	Delical CLIFFIELD		JAN 1980 N. P.S. N. 1982		\$49.00		
0490	2511-7526004	SIDEWALK, P.C. CONCRETE, 4 IN.	5Y	461	and Selection of the Selection	V		461		\$22,589.00	461.6
		SIDEWALK, P.C. CONCRETE, 5 IN.	SY	1,894	200000000000000000000000000000000000000	<u> </u>	100000000000000000000000000000000000000	1,894	\$36.00	\$68,184.00	1,894
		SIDEWALK, P.C. CONCRETE, 6 IN.	SY	713		ļ	<u> </u>	713	\$54.00	\$38,502.00	713.6
		SIDEWALK, P.C. CONCRETE, 7 IN.	SY	111	2005(2001,200)	ABBROOK	55-96955	11	\$55.00	\$605.00	11
		DETECTABLE WARNINGS	SY	870				870	\$35.00	\$30,450.00	853
9549	2515-2475005	DRIVEWAY, P.C. CONCRETE, 6 IN.	SY	528	Superior		ACCOMPANY SEA	528	\$52.00	\$27,456.00	528.6
OFFA	2515 2475000	DRIVEMAY, P.C. CONCRETE, 7 IN.	SY	18				18	\$55.00	\$990.00	18
0550	2515-6745600	REMOVAL OF PAVED DRIVEWAY	SY	550	ZEWENNESS.		602: B. S.C.	550	\$3.30	\$1,815.00	550.0
טטכט	2510-0/45000	REFOUNDED TO THE DESTRUCTION OF THE PROPERTY O	EACH	26	[	T	1	26	\$100.00	\$2,600.00	18
0570	2518-6910000	SAFETY CLOSURE	EACH	30		/55412 (Base)	NAME OF STREET	30	\$140.00	\$4,200.00	22
0580	2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	LF	7	A Secretary of Secretary			7	\$15.00	\$105.00	7
0590	2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	SF	3	Pringues (1)	desametalis	D444039400000	entrateriores	\$28.00	\$84.00	30/10/2019 19/19/19/19/19
9699	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM		0.0000000000	-apraph. (100-31) 1	<u> </u>	STREET, STREET, STREET,	- C. L. S.	\$154,750.00	\$154,750.00	alle de de la responsación de la companya del la companya de la co
	2525-0000100	TRAFFIC SIGNALIZATION	LS	artificações de consensador de conse	PROSECULAR STATE OF THE	00.00 × 100.00 × 100.00	1	1 24 - C/2 (4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4			The Committee of the Co
0610	000000000000000000000000000000000000000	REMOVAL OF TRAFFIC SIGNALIZATION	LS	Art absenced	MERCHANI.		1	**************** <b>1</b>	\$3,600.00	\$3,600.00	
9629	2222-0000170			46.57			1	47	\$110.00	\$5,122.70	46.87
9629 9639	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	40.37	ļ	<del> </del>		7/1			
9629	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED PAINTED SYMBOLS AND LEGENDS, MATERBORNE OR SOLVENT-BASED	EACH LS	46.37 4 85%	Kithir Lin	10%	5%	4 100%	\$90.00	\$360.00 \$9,450.00	85%

Application No.: 9

Contractor: Dave Schmitt Construction Co., Inc.

Cedar Rapids, Iowa

Date of Application: June 28, 2019

0548 2515-2475006 DRIVEWAY, PC CONCRETE, 6 IN

0550 2515-2475007 - DRIVEWAY, PC CONCRETE, 7 IN

8011 2599-9999010 PCC PAVEMENT THICKNESS INCENTIVE

				Plan	Quantity			Contract	Amounts			Pr
				Div. 1	Div. 2							
Line			Div. 1	Non-	Non-	Non-		l				Div,
No. Item Code	Item Description	Unit	Part.	Part.	Part.	Part.	Total	Unit Price	Bid Amount	Div. 1	Part. N	Non-P
890 2599-9999020	TEMPORARY GRANULAR SURFACING	TON	300				300	\$29.91	\$8,973.00		165.87	APPENDING SA
900 2601-2634100	MULCHING - HYDRAULIC	ACRE	. 1				1	\$2,000.00	\$2,000.00		0.45	
910 2601-2636044	SEEDING AND FERTILIZING - HYDRAULIC (URBAN)	ACRE	1				1	\$5,000.00	\$5,000.00			
920 2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9.IN. DIA.	LF	200				200	\$2.88	\$400.00		222	
930 2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	Ł۶	200				208	\$2.00	\$400.00		222	
948 2610-0800212	MULCH, SHREDDED BARK	CY	46				46	\$60.00	\$2,760.00		3	
958 2610-8008488	WATERING FOR PLANTS	MGAL	3,725				3,725	\$25.00	\$93,125.00			
960 2611-0000100	SHRUBS, FURNISHED AND INSTALLED - PERENNIALS/ORNAMENTAL GRASSES (WITH WARRANTY)	EACH	1,261				1,261	\$12.00	\$15,132.00			
960 2611-0000100	SHRUBS, FURNISHED AND INSTALLED - PERENNIALS/ORNAMENTAL GRASSES (WITH WARRANTY) MATERIAL ONLY											
970 2611-0000200	TREES, FURNISHED AND INSTALLED - ORNAMENTAL (WITH WARRANTY)	EACH	57		1		57	\$335.00	\$19,095.00	59 €	65%	-
980 2611-0000200	TREES, FURNISHED AND INSTALLED - OVERSTORY (WITH WARRANTY)	EACH	44		1		44	\$385.00	\$16,940,00	48 6	65%	
HANGE ORDER NO. 1												
950 2610-0000400	WATERING FOR PLANTS	MGAL	3,725	-	<del>                                     </del>		-3.725	\$25,00	-\$93,125.00	<b> </b>		
3001 2599-9999010	TRENCH EXCAVATION	LS		1	<u> </u>	<u> </u>	1	\$6,686,75	\$6,686.75			
	CREW TIME DELAY	LS		- 1	<del>i</del>	<del>}</del>				1		
			1	1 1	.1	!	1	\$920.00				
3003 2510-6750600	REMOVAL OF INTAKES AND UTILITY ACCESSES	LS	1		<del> </del>		1	\$920.00 \$2,068.50	\$920.00		1	
	REMOVAL OF INTAKES AND UTILITY ACCESSES SHRIBS: FURNISHED AND INSTALLED (WITH WARRANTY)		1 190	1			1 1 190		\$920.00 \$2,068.50		1	
	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY)	LS					1 1 190 32,500	\$2,068.50	\$920.00 \$2,068.50 \$522.50		1	
	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS	LS EA						\$2,068.50 \$2.75	\$920.00 \$2,068.50		1	
8994 2611-0000100 8905 2610-000040	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS	LS EA						\$2,068.50 \$2.75 \$110.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00		1	
3004 2611-0000100 3005 2610-000040 HANGE ORDER NO. 2	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS TOTAL CHANGE ORDER NO.	LS EA MGAL	32,500				32.500	\$2,068.50 \$2.75 \$110.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00 -\$79,352.25		1	
1804 2611-0000100 1805 2610-000040 HANGE ORDER NO. 2	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS	LS EA	32,500					\$2,068.50 \$2.75 \$110.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00		9.45	
004 2611-000100 005 2610-000040 HANGE ORDER NO. 2	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS TOTAL CHANGE ORDER NO.	LS EA MGAL	32,500				32.500	\$2,068.50 \$2.75 \$110.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00 -\$79,352.25		ð.45	
994 2611-9899189 995 2610-989949 HANGE ORDER NO. 2 996 2691-2642129	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY) WATERING FOR PLANTS TOTAL CHANGE ORDER NO.	LS EA MGAL	32,500				32.500	\$2,068.50 \$2.75 \$110.00 \$5,000.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00 -\$79,352.25		9.45	
HANGE ORDER NO. 2 2906   2691-2642120	SHRUBS, FURNISHED AND INSTALLED (WITH WARRANTY)  WATERING FOR PLANTS  TOTAL CHANGE ORDER NO.  Stabilizing Crop - Seeding and Fertilizing (Urban)	LS EA MGAL 1	32,500				\$1.00	\$2,068.50 \$2.75 \$110.00 \$5,000.00	\$920.00 \$2,068.50 \$522.50 \$3,575.00 -\$79,352.25			

CHANSE ORDER NO. 4		ļ <u> </u>						
0050 2115-0100000 00DIFIED SUBBASE	CY	25		25	\$75.68	\$1,875.00	9.65	-
8070 2301-1033070 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY.	73		73	\$90.00	\$6,570.00	66.4	
9468 2510-6745859 REMOVAL OF PAVEMENT	SY	73	11	1 73	- \$22.00	\$1,606.00	66.4	
0530 2511-7528101 DETECTABLE WARNINGS	SF	1 1	<u>el                                     </u>	10	\$95.00	\$950.00		
0659 2528-8445110 TRAFFIC CONTROL	LS	1		1	\$300.00	\$300.00	1	
0660 2533-4960005 MOBILIZATION	LS	1		1	\$300.00	\$300.00	1	
8009 2599-9999018 6" PCC SIDEWALK REPOVE AND REPLACE	SY	1	9	10	\$160.69	\$1,600.00		-
8010 2599-999009 REMOVE AND REPLACE BROKEN PCC CURB SECTION	LF	1 1	9	10	\$175.00	\$1,750.00		
TOTAL CHANGE ORDER NO. 4	4				2 4 5	\$14,951.00		
CHANGE ORDER NO. 5								
0070 2301-1033070 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 7 IN.	SY	22.4		22.4	\$69.00	\$1,545.60	22.4	
0490 2511-7526004 SIDEWALK, PC CONCRETE, 4 IN	SY	17		17	\$49.00	\$833.00	17	
0510 2511-7526906 SIDEWALK, PC CONCRETE, 6 IN	SY	41.4		41.4	\$54.00	\$2,235.60	41.4	

TOTAL CHANGE ORDER NO. 5

SY

SY

LS

2.5

3.2

TOTAL CHANGE ORDER NO. 3

TOTAL REVISED CONTRACT \$2,902,041.80

\$52.00

\$55.00

\$17,248.65

25

3.2

25

3.2

\$17,202.05

\$1,300.00

\$17,248.65

\$23,338.85

\$176.00



### GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577 Phone: 641.672.2526 • Fax: 641.672.2091

August 6, 2019

Oskaloosa Municipal Water Department Attn: Kelly Hefner, General Manager 1208 South 7<sup>th</sup> Street Oskaloosa, IA 52577

RE: 2019 Water System Improvements
South H Street, South M Street and 11<sup>th</sup> Avenue West
Oskaloosa Municipal Water Department
Oskaloosa, Iowa
G&A 4019086

Dear Kelly:

Bids for the referenced work were received on August 6, 2019. As shown on the attached bid tabulation, a total of two (2) bids were received.

The low bid for the project was received from Cornerstone Excavating, Inc. of Washington, Iowa in the amount of \$522,826.75. The Engineer's Opinion of Probable Costs for the work was \$506,261.00. Garden & Associates Ltd. is familiar with Cornerstone Excavating, Inc. and their work and we recommend award of contract to Cornerstone Excavating, Inc.

Enclosed is the Notice of Award, should the Board award the project, please sign all three (3) copies of the award, keep one (1) copy for your records and return the remaining copies to Garden & Associates.

Also enclosed are the original bids.

If you have any questions, please contact me at 641-672-2526.

Sincerely,

GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Notice of Award (3 copies)

Original Bids

JP/lm

Phone: (641) 673-8476

**Board Member** 

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708 OSKALOOSA, IOWA 52577

### Resolution # 1910

## RESOLUTION ADOPTING THE OSKALOOSA MUNICIPAL WATER DEPARTMENT CREDIT CARD POLICY

WHEREAS, the Oskaloosa Municipal Water Department implements the Credit Card policy to be followed by the General Manager and Office Manager; and

WHEREAS, the Credit Card Policy requires the review and adoption every two years.

NOW, THEREFORE, BE IT RESOLVED, by the Water Board of Trustees of the Oskaloosa Municipal Water Department, that the Oskaloosa Municipal Water Department Credit Card Policy attached hereto and incorporated herein by reference, is duly approved by the Board of Trustees of the Oskaloosa Municipal Water Department.

Passed and approved this 12th day of August, 2019.

Chairman of the Board

ATTEST:

### OSKALOOSA MUNICIPAL WATER DEPARTMENT CREDIT CARD POLICY

### Purpose:

To provide guidelines for the use of Oskaloosa Municipal Water Department (hereinafter referred to as O.M.W.D.) credit cards.

### Policy:

Employees using a O.M.W.D. credit card must do the following: have a credit card receipt indicating the date, purpose, and nature of the expense for each claim item; must submit the receipt to the Office Manager. Failure to provide a proper receipt shall make the expense a personal expense. Personal expenses shall be reimbursed to the O.M.W.D. no later than ten (10) working days following use of the O.M.W.D. credit card. In exceptional circumstances, the board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances shall be maintained as part of the O.M.W.D. record of the claim. O.M.W.D. credit cards shall not be used for the employee's personal purchases or any family member's expense. Any misuse of a O.M.W.D. credit card may result in disciplinary action, including termination. This Credit Card Policy shall be reviewed every two years with the change of Board Members or more frequently as appropriate.

Phone: (641) 673-8476

**Board Member** 

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

### Resolution # 1909

## RESOLUTION ADOPTING THE OSKALOOSA MUNICIPAL WATER DEPARTMENT INVESTMENT POLICY

WHEREAS, Section 12B.10 of the Code of Iowa requires that Oskaloosa Municipal Water Department implement investment policies to be followed by the Office Manager; and

WHEREAS, the Investment Policy requires the review and adoption every two years.

NOW, THEREFORE, BE IT RESOLVED, by the Water Board of Trustees of the Oskaloosa Municipal Water Department, that the Oskaloosa Municipal Water Department Investment Policy attached hereto and incorporated herein by reference, is duly approved by the Board of Trustees of the Oskaloosa Municipal Water Department.

Passed and approved this 12th day of August, 2019.

Chairman of the Board

ATTEST:

### OSKALOOSA MUNICIPAL WATER DEPARTMENT INVESTMENT POLICY

### Section 1 SCOPE OF INVESTMENT POLICY

The Investment Policy of the Oskaloosa Water Department (hereinafter referred to as O.M.W.D.) shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving funds, bond proceeds and other funds accounted for in the financial statements of O.M.W.D. Each investment made pursuant to this Investment Policy must be authorized by applicable law and, this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

The Investment Policy is intended to comply with Iowa Code Chapter 12B.10.

Upon passage and future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

- 1. The governing body or officer of the O.M.W.D. to which the Investment Policy applies.
- 2. All depository institutions or fiduciaries for the public funds of the O.M.W.D.
- 3. The auditor engaged to audit any fund of the O.M.W.D.

### SECTION 2 DELEGATION OF AUTHORITY

In accordance with Section 12B.10, the responsibility for conducting investment transactions resides with the Office Manager of the O.M.W.D. Only the office manager after being reviewed by the Water Department Superintendent may invest funds.

All contracts or agreement with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the O.M.W.D. shall require the outside person to notify in writing the Office Manager within thirty days of receipt of all communications from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the O.M.W.D. by the outside person.

The records of investment transactions made by or on behalf of the O.M.W.D. are public records and are the property of the O.M.W.D. whether in the custody of the Office Manager or in the custody of a fiduciary or other third party.

### SECTION 5 INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the O.M.W.D. may be invested in the following:

- 1. Obligations of the United States government, its agencies and instrumentalities.
- 2. Certificates of deposit and other evidences of deposit at federally insured depository institutions approved pursuant to Chapter 12C, Code of Iowa.
- 3. Commercial paper or other short-term commercial debt that matures within two hundred and seventy (270) days and that is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to Chapter 17A, Code of Iowa, provided that at the time of purchase no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification, and provided further that at the time of purchase no more than ten percent (10%) of the investment portfolio shall be in investments authorized by this paragraph and that at the time of purchase no more than five percent of the investment portfolio shall be invested in the securities of a single issuer.
- 4. Repurchase agreements whose underlying collateral consists of the investments obligations of the United States government, its agencies and instrumentalities and O.M.W.D. takes delivery of the collateral either directly or through an authorized custodian. Repurchase agreements do not include reverse repurchase agreements.
- 5. An open-end management investment company registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7.
- 6. A joint investment trust organized pursuant to Iowa Code Chapter 28E prior to and existing in good standing on the effective date of this Act or a joint investment trust organized pursuant to chapter 28E after April 28, 1992, provided that the joint investment trust shall either be rated within the two highest classifications by at least one of the standard rating services approved by the superintendent of banking by rule adopted pursuant to chapter 17A and operated in accordance with 17 C.F.R. § 270.2a-7, or be registered with the United States Securities and Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. § 80(a), and operated in accordance with 17 C.F.R. § 270.2a-7. The manager or investment advisor of the joint investment trust shall be registered with the federal securities and exchange commission under the Investment Advisor Act of 1940, 15 U.S.C. § 80(b).

### SECTION 8 DIVERSIFICATION

Where possible, it is the policy of the O.M.W.D. to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issue, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply.

- 1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
- 2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U. S. Treasury bills or cash on hand shall be used at all times.
- 3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

### SECTION 9 SAFEKEEPING AND CUSTODY

41.2

All invested assets of the O.M.W.D. involving the use of a public funds custodial agreement, as defined in Section 12B.10C, shall comply with all rules adopted pursuant to Section 12B.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

### SECTION 10 ETHICS AND CONFLICT OF INTEREST

The Office Manager and all officers and employees of the Oskaloosa Water Department involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Any personal investments or loans in excess of \$200,000 in or with any entity that the O.M.W.D. has declared as a depository or regularly conducts investment business shall be disclosed in writing to the Oskaloosa Water Board.

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

Resolution # 1908

**Resolution Naming Depositories** 

BE IT RESOLVED by the Board of Trustees of the Oskaloosa Municipal Water Department in Mahaska County, Iowa: That we do hereby designate the following named banks to be depositories of the Oskaloosa Municipal Water Department funds in amounts not to exceed the amount opposite each of said designated depositories and the Office Manager is hereby authorized to deposit the Oskaloosa Municipal Water Department funds in amounts not exceed in the aggregate the amounts named for said banks as follows, to-wit:

Name of Depository	Home Office	Branch Office	Maximum Amount
MidWestOne Bank	lowa City, Iowa	Oskaloosa, Iowa	\$3,000,000.00
TruBank	Indianola, Iowa	Oskaloosa, Iowa	\$2,000,000.00
Great Southern Bank	Springfield, Missouri	Oskaloosa, Iowa	\$2,000,000.00
Bank Iowa	West Des Moines, Iowa	a Oskaloosa, Iowa	\$2,000,000.00
Edward D. Jones	St. Louis, Missouri	Oskaloosa, Iowa	\$2,000,000.00
State Bank of Bussey	Bussey, Iowa	Oskaloosa, Iowa	\$2,000,000.00
	Passed and approved t	his day of Auչ	gust, 2019.
	Chairman of the	Board	
	Oskaloosa Municipal V	Vater Department	
Attest			
Board Member	<del></del>		

Oskaloosa Municipal Water Department

### **MONTHLY SUMMARY FOR**

Jun-19

PLANT PRODUCTION 34478312

**WATER SOLD** 

 INSIDE CITY:
 20403944

 OUTSIDE CITY
 920040

 MAHASKA/BEACON:
 933504

NO CHARGE WATER
CITY OF OSKALOOSA USAGE
OMWD/LIME SOFTENER:

1304512

TOTAL WATER METERED:

**AUTHORIZED UNMETERED USE** 

SWEEPING:

**SEWER CLEANING:** 

**FLUSHING:** 

**FIRE FIGHTING:** 

STORAGE:

LEAKS:

TOTAL AUTHORIZED UNMETERED

0

**LOSS GALLONS:** 

10916312

23562000

**UNACCOUNTED WATER %** 

0.316613876



### **CAHOY PUMP SERVICE**

The Premier Provider of Municipal, Industrial, & Environmental Water Well Services

August 2, 2019

City of Oskaloosa Water Dept. 1208 South 7th Street P.O. Box 708 Oskaloosa, IA 52577

Attn: Mr. Matt Vanwyck

Re: Wells #29, #32, & #34 Findings

Greetings Matt;

We have completed the three pulls & have Airburst two of the three wells & TV'd #34. Please see below our recommendations to address wells #29, #32, & #34. The pricing below for Well #29 & #32 other than item #3 on both tables was part of base proposal when applicable & has not yet been invoiced from that pricing structure from the base line items on the original proposal. To that end, we are please to provide the following;

#### SCOPE for REPAIRS:

- Wells #29 & #32
  - We recommend repairing the equipment & reinstalling the water lube line shaft systems, we will be able to utilize a portion of the equipment from well #34 to help reduce the cost as well but the repairs needed for these wells equipment sets are as follows
    - Well #29
      - 1 Bore bowls for wear rings & rebuild
      - 1 Decon column pipe
      - 4 1" x 10' x 14 TPI, SS t&c line shaft
      - 1 1" x 5'x 14 TPI, SS t&c line shaft
      - 1 1" x 88 7/8" SS combination head shaft 14TPI RH top x 14 TPI LH bottom.
      - 1 1/4" keyway x 5.75" long
      - 2 1" x 14 TPI SS shaft coupling
      - 5 1" x 1.125" SS shaft sleeves
      - 5 6" spider brgs w/ inserts to fit sleeves
      - 1 Packing gland brg, blast & coat base
      - 1 Motor repair

### Well #32

- 1 Standard bowl rebuild
- 1 Decon column pipe
- 1 6" x 4'11 1/4" t&c column pipe
- 1 6" x 24 1/2" the column pipe w/ 3.5" threads on 1 end
- 4 1" x 10' x 12 TPI t&c SS line shaft
- 1 1" x 5' x 12 TPI t&c SS line shaft
- 1 1 ¼"x 17 5/8" the SS packing shaft w/1 end turned down to 1" - 12 TPI
- 2 1" x 12 TPI SS shaft couplings
- 5 1" x 1.125" SS shaft sleeves
- 5 6" spider bearings
- 1 Packing gland brg, blast & coat base
- 1 Motor repair

#### Well #34

O This well is in need of an Airburst to rehabilitate the well & this equipment set is in the worst condition so this is the well we recommend to change over to a sub

#### PRICING STRUCTURE for WELLS #29:

#	DESCRIPTION	U	Q	UNIT PRICE		TOTAL PRICE	
1	Job prep & Mobilization	EA	1	\$	500.00	\$	500.00
2	Post Televise	EA	1	\$	850.00	\$	3,400.00
3	Material cost for repairs / replacements on existing equipment	LS	1		XXXXXX	\$	11,646.00
4	Disinfect & re-install pumping equipment	HR	11	\$	195.00	\$	2,145.00
5	Test pump Well & re-connect to the system	HR	8	\$	195.00	\$	1,560.00
6	Per Diems	EA	2	\$	165.00	\$	330.00
	TOTAL ESTIMATED INVESTMENT					\$	19,581.00

### PRICING STRUCTURE for WELLS #32:

#	DESCRIPTION	U	Q	UNIT PRICE		TOTAL PRICE	
1	Job prep & Mobilization	EA	1	\$	500.00	\$	500.00
2	Post Televise	EA	1	\$	850.00	\$	3,400.00
3	Material cost for repairs / replacements on existing equipment	LS	1		xxxxxx	\$	10,860.00
4	Disinfect & re-install pumping equipment	HR	11	\$	195.00	\$	2,145.00
5	Test pump Well & re-connect to the system	HR	8	\$	195.00	\$	1,560.00
6	Per Diems	EA	2	\$	165.00	\$	330.00
	TOTAL ESTIMATED INVESTMENT					\$	18,795.00

### PRICING STRUCTURE for WELL #34:

#	DESCRIPTION	U	Q	UNIT PRICE		TOTAL PRICE	
1	Job prep & Mobilization	EA	1	\$	750.00	\$	750.00
2	Airburst Well	LS	1	XXXXXX		\$	13,759.00
3	Disinfect & install submersible pumping equipment	HR	16	\$	195.00	\$	3,120.00
4	Material cost for submersible equipment, to include new 25HP motor, new pump, drop pipe, drain back check valve, sub-cable & all ancillary consumables	LS	1	xxxxxx		\$	14,886.00
5	Test pump Well & re-connect to the system	HR	4	\$	195.00	\$	780 .00
6	Per Diems	EA	2	\$	165.00	\$	330.00
7	Post Airburst Televise	EA	1	\$	750.00	\$	750.00
8	Shipping	LS	1	XXXXXX			TBD
9	Provide final detailed report to owner	LS	1	X	XXXXX	\$	000.00
	TOTAL ESTIMATED INVESTMENT					\$	33,615.00
*	Airlifting may be required post Airburst	HR	1	\$	195.00		
*	If additional Airburst passes are required beyond 2	HR	1	\$	360.00		

### NOTES;

- Proposal is valid for 30 days. After 30 days we reserve the right to re-visit our material and fuel costs and adjust our pricing structure accordingly.
- While we are confident the dislodged material may be removed through the normal process of Airburst & pumping, additional bailing may be required & will be billed at an hourly rate of \$195.00 per hour
- If additional Per Diems are required, they will be invoiced @ \$165.00 per man, per night.
- Stand-by time will be charge @ \$195.00 per hour
- Steel pricing market volatility may impact the final invoice material amount

Matt, we sincerely appreciate the opportunity to provide you with this proposal. In order to validate it please sign the one marked "copy" and return it to our Sumner office. The original is yours to keep for your records. Please feel free to contact myself or Darin Cahoy at our Sumner office if you have any questions or wish to have us proceed with scheduling the work.

Sincerely,

Mike Whittenbaugh President

Mike Whittenabugh