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# OSKALOOSA MUNICIPAL WATER DEPARTMENT

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OSKALOOSA, IOWA 52577

## WATER BOARD OF TRUSTEES

**Regular Meeting**

**August 12, 2019**

**4:00 PM**

**Location: 1208 South 7<sup>th</sup> St.**

1. Approve Agenda.
2. Approve minutes of the July 8, 2019 regular meeting.
3. Discussion and consideration of pay application #4 for KLC construction
4. Discussion and consideration of pay application #9 to Dave Schmitt
5. Approve Invoices & Financial Statement
6. Customer Forum
7. Jim Miller – Service line leak, 418 North L Street,
8. Public Hearing 2019 Water System Improvements, South H Street, South M Street
9. Consideration of Bid Award, South H St, South M St, and 11<sup>th</sup> Ave West Water System Improvements
10. Introduction of Resolution #1908, Resolution of OMWD naming of Depositories
11. Introduction of Resolution #1909, Resolution of OMWD Investment Policy
12. Introduction of Resolution #1910, Resolution of OMWD Credit Card Policy
13. Discussion of Wastewater Operations
14. General Managers Update
15. Updates from Members of Board of Trustees
16. Adjourn

### **Agenda Item #3**

Pay application #4 from KLC has been turned in. This is for work on the CIP project on North L St and HWY 432. The total due this pay app is \$39,630.39.

Garden and Associates has reviewed the application and is presenting it to the Board for approval. It is staff recommendation to approve pay application #4 to KLC in the amount of \$39,630.39

### **Agenda Item #5**

Pay application #9 from David Schmitt Construction has been turned in. Staff recommends approve to pay David Schmitt Construction in the amount of \$57.19

### **Agenda Item #6**

Chair – Please read this statement to the audience.

“This is the item reserved to receive comments from the community, our customers, for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Water Board of Trustees and asked to keep statements brief. Any questions are to be asked of the Water Department staff and Board of Trustee members prior to speaking to the full Board of Trustees so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Board of Trustees only. Time may be limited to 3 minutes.”

### **Agenda Item #7**

Jim Miller has been notified verbally by Chad Coon , and Jason Hacker that he has a galvanized service line that must be replaced. This was discovered during the construction of the new watermain on North L St. This service line had been leaking for approximately 2 months. Supervisor Jason Hacker spoke with Mr. Miller the third week of July, and Mr. Miller said he had made arrangements for service line replacement when he was to be hooked to the new watermain. On Thursday August 1, OMWD staff turned on the service at this location only to find that his service line had not been hooked to the new watermain. I notified Mr. Miller in person that his service would not be reconnected until his line had been replaced and hooked to the curb-stop attached to the new watermain. Mr. Miller indicated that he would like to the Board about a different arrangement.

### **Agenda Item #8**

A public hearing on the proposed specifications, form of contract and estimate of the cost of construction of 2019 Water System Improvements, South H Street, South M street & 11<sup>th</sup> Avenue West. The board will receive and consider any objections made by and any interested party to the plans and specifications, proposed form of contract and the estimate of cost for the project.

### **Agenda Item #9**

Bids were

Cornerstone Excavating \$522,286.75

TK Concrete \$709,920.75

## **Agenda Item #10**

Resolution naming of OMWD depositories

## **Agenda Item #11**

Resolution of OMWD Investment Policy

## **Agenda Item #12**

Resolution of OMWD Credit Card Policy

## **Agenda Item #13**

### *Sewer System Operations*

Sewer staff assisted with a water leak on A Ave West. Staff also repaired smoke machine and performed some smoking of mains, also assisting contractor with video of mains. Sludge was also hauled from the north plant and Osky foods. Staff also repaired the wear plates at University Park lift station, and televised storm sewer on Pella Ave. Staff also hauled rock for the north Plant lagoon project

## **Agenda Item #14**

### *Distribution System Operations;*

Staff repaired two watermain breaks in July, one north of the hospital and one on Highway 92 East by the Motel. The one by the hospital had been leaking straight into a storm sewer, apparently leaking for some time. We had to coordinate with Iowa DOT for repairs on Hwy 92, as their construction interfered with traffic control at the point of the leak. 3 service line leaks were discovered while excavating to see the source, these were also repaired by OMWD staff. The issue with the low-level alarm at the storage tank was repaired by OMWD staff as well, after staff investigation it was found that the pressure transducer was giving a bad reading due to excessive tubercle at the tap on point. I would also like the Board input on possibly having a different logo for the department to put on the service trucks. I think the service trucks should be easily identifiable as Oskaloosa water department vehicles, including the department phone number as well as a distinguishable truck number.

### *Plant Operations;*

OMWD staff has configured a water meter to measure the amount of finished water used by the hydrated lime injector, which should show up over the next month in a reduced water loss ratio. I have included a copy of a new OMWD spreadsheet that should give a little more insight into our water loss, and a better breakdown of our consumptions. We have sourced a different vendor for our filter-aid chemical, Hawkins submitted a bid that was \$.25/lb less than our current supplier.

Cahoy group, our contractor for our well service, has completed the pulls of wells 29, 32, & 34. I have authorized them to proceed with needed repairs.