

**OSKALOOSA WATER BOARD
REGULAR MEETING**

8/12/19

Members Present:

Jason Carter
Brad Hodges
Nick Jones
Brandon Strasser
Kevin Tacke

Others Present:

Crystal Breuklander
Kelly Hefner

Ex-Officio Members Present:

Mike Schrock

The Oskaloosa Water Department Board of Trustees met in regular session Monday August 12, 2019 with board members Tacke, Hodges, Strasser, Carter, and Jones (via telephone) present. The meeting was called to order at 4:02 pm.

A motion to approve the agenda was made by Brad Hodges, seconded by Kevin Tacke. Ayes; Tacke, Hodges, Jones, Strasser, and Jones. Nays; none. Motion passed.

A motion was made by Brad Hodges to approve the minutes of the July 8, 2019 regular meeting as presented, seconded by Brandon Strasser. Ayes, Hodges, Carter, Strasser, Carter, and Jones. Nays; none.

Next on the agenda was discussion and consideration of pay application #4 for KLC construction. A motion was made by Kevin Tacke to approve the pay application #4 for KLC construction in the amount of \$39,630.39, seconded by Brad Hodges. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none.

Next on the agenda was Pay Application #9 for Dave Schmitt Construction. A motion was made by Jason Carter to approve pay application #9 in the amount of \$57.19 to Dave Schmitt Construction, seconded by Kevin Tacke. Ayes; Tacke, Hodges, Strasser, Carter, and Jones. Nays; none. Motion passed

Next on the agenda was approve Invoices and Financial Statements. There was some discussion about Water Loss being absent from the Financial reports, and it was explained that would now be part of the General Managers report. The attached vouchers totaling \$492,967.13 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to

approve the payables and Financial Statements, seconded by Jason Carter. Ayes; Tacke, Hodges, Strasser, Carter, and Jones. Nays; none.

Customer Forum was next on the agenda, no items were presented to the Board.

Jim Miller was next on the agenda about a service line leak at 418 North L St. Mr. Miller was not present. General Manager Kelly Hefner explained the situation with the galvanized service line at that location. Mr. Miller has been made aware numerous times of his need to replace the line. No action was taken.

A Public Hearing for 2019 Water System Improvements was next on the agenda. A motion was made by Kevin Tacke to open the hearing, seconded by Brad Hodges. Ayes; Tacke, Hodges, Strasser, Carter, and Jones. Nays; none. Motion passed. There was no discussion. A motion was made to close the hearing by Kevin Tacke, seconded by Brad Hodges. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none. Motion passed.

Next on the agenda was Bid Award for South H St, South M St, and 11th Ave West 2019 Water System Improvements. A motion was made by Jason Carter to award Cornerstone Excavation with a contract for South H St, South M St, 11th Ave West 2019 Water System Improvement in the amount of \$522,826.75. A discussion was had about contingency money for the project. The board members determined, with Engineer Jack Pope input, that 10 % would be appropriate for this project. Jason Carter amended his original motion to reflect the 10% contingency with authorization for the General Manager approval of change orders. Kevin Tacke second. Ayes; Tacke, Hodges, Strasser, Carter, and Jones. Nays; none. Motion passed.

Next on the agenda was introduction of Resolution #1908, Resolution of OMWD naming of Depositories. A motion was made by Brad Hodges to pass Resolution #1908, seconded by Kevin Tacke. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none. Motion passed.

Next on the agenda was introduction of Resolution #1909, Resolution of OMWD Investment Policy. A motion was made Brad Hodges to pass Resolution #1909, seconded by Kevin Tacke. Ayes; Tacke, Hodges, Carter, Strasse, and Jones. Nays; none. Motion passed.

Next on the agenda was introduction of Resolution #1910, Resolution of OMWD Credit Card Policy. A motion was made by Kevin Tacke to pass Resolution #1910, Seconded by Brad Hodges. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none. Motion passed.

Next on the agenda was Discussion of Wastewater operations. There was a short discussion of July operations.

Next was the General Managers Update. GM Kelly Hefner introduced a new loss spreadsheet to the Board. Kelly indicated that some of the empty lines should fill in the next few months, to at least get better picture of the water loss situation. Mr. Hefner also informed the board that the department would be investigating a more accurate meter than what is being currently used.

After a short discussion about the wellfield work, Kevin Tacke suggested that the Department involve Engineer Jack Pope in oversight of the work.

Next on the agenda was updates from Members of the Board of Trustees. Ex-officio member Mike Schrock suggested OMWD review the credit card policy for customers, suggesting maybe there should be a charge for paying via credit card. Kevin Tacke would like to review the software option between the City and OMWD. The Mahaska Rural Water/ Beacon was briefly discussed, GM Kelly Hefner stated he needs some more time to review what OMWD could possibly counter offer with.

A motion to adjourn was made by Kevin Tacke, seconded by Brad Hodges. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none. Motion passed.

ATTEST

Meeting Adjourned 5:06 PM

Kevin Tacke – Chairman

Brad Hodges– Secretary