

# OSKALOOSA MUNICIPAL WATER DEPARTMENT

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OSKALOOSA, IOWA 52577

## OSKALOOSA WATER BOARD REGULAR MEETING

10/14/2019

### **Members Present:**

Brad Hodges  
Brandon Strasser  
Kevin Tacke

### **Others Present:**

Crystal Breuklander  
Kelly Hefner

### **Ex-Officio Members Present:**

Michael Schrock  
Dave Krutzfeldt

The Oskaloosa Water Department Board of Trustees met in regular session Monday October 14, 2019 with board members Tacke, Hodges, and Strasser present. The meeting was called to order at 4:00 pm.

A motion to approve the agenda was made by Kevin Tacke, seconded by Brandon Strasser. Ayes; Hodges, Strasser, and Tacke. Nays; None. Motion carried

A motion was made by Kevin Tacke to approve the minutes of the September 9, 2019 regular meeting as presented, seconded by Kevin Tacke. Ayes, Hodges, Strasser, and Tacke. Nays; none. Motion carried.

Next on the agenda was discussion and consideration of pay application #6 for KLC construction. A motion was made by Kevin Tacke to approve the pay application #4 for KLC construction in the amount of \$41,842.75, seconded by Brad Hodges. Ayes; Tacke, Hodges, Carter, Strasser, and Jones. Nays; none.

Next on the agenda was discussion and consideration of Pay application #1 to Cornerstone Excavating. A motion was made by Brandon Strasser to approve Pay application #1 to Cornerstone Excavating in the amount of \$211964.90. Seconded by Brad Hodges. Ayes; Strasser, Hodges, and Tacke. Nays; none. Motion passed.

Next on the agenda was approve Invoices and Financial Statements. The attached vouchers totaling \$822,983.32 were presented for approval as well as Financial Statements. A motion was made by Brad Hodges to approve the payables and Financial Statements, seconded by Kevin Tacke. Ayes; Tacke, Hodges, and Strasser. Nays; none. Motion passed.

Customer Forum was next on the agenda, no items were presented to the Board.

The next item on the agenda was Health Insurance Update with Jim Anderson. Jim advised the Board that the renewal came in at a 16.7% decrease. A motion was made by Kevin Tacke to continue with the current Health Insurance plan with a continued 5% cost to the employee, seconded by Brandon Strasser. Ayes; Hodges, Strasser, and Tacke. Nays; none. Motion carried.

Next on the agenda was consideration and discussion of a Professional Services agreement with Garden & Associates for water system hydraulic modeling. GM Kelly Hefner explained this agreement was to develop a straight-line flushing program, and it has been budgeted in the CIP as a capital item. Kevin Tacke discussed how Garden would charge for developing the program and there was a consensus that it would be hourly charges not to exceed a cap of \$12,500. A motion was made by Kevin Tacke to approve the Professional Services Agreement with Garden and Associates, not to exceed \$12,500. Seconded by Brandon Strasser. Ayes; Hodges, Strasser, and Tacke. Nays; none. Motion carried.

Next item on the agenda was discussion and consideration of a Resolution to change hours of operation. GM Kelly Hefner requested that the hours of operation be changed to 7:00 to 3:30 for operation and maintenance staff, and 7:30 to 4:00 for office staff to more closely match City of Oskaloosa operating hours. Ex-Officio member Mike Schrock commented that it made sense for office hours to match up. Brad Hodges asked if the staff would consider this a positive move, and there was a consensus that it would be a positive move among staff. A motion was made to adopt Resolution 1911 by Brad Hodges, seconded by Brandon Strasser. Ayes; Hodges, Tacke, and Strasser. Nays; none. Motion carried.

Next item on the agenda was Wage scale and Compensation Ratio adjustment. Gm Kelly Hefner presented to the Board information showing OMWD scale versus Central Iowa and nationwide scale for municipalities under 25,000 population. Mr. Hefner asked that OMWD adjust their scale to more closely reflect the nationwide and Central Iowa wage scales and Compensation Ratio Adjustment tables. A discussion was had, Ex-Officio member Michael Schrock commented that the new scale and ratio tables would be much more sustainable. A motion was made by Brad Hodges to adopt the updated Wage scale and Compensation Adjustment tables as presented, seconded by Kevin Tacke. Ayes; Hodges, Strasser, and Tacke. Nays; one. Motion carried.

The next item was General Manager update. GM Kelly Hefner presented the Board a security system proposal. The board liked the proposal but wanted to wait until the November meeting to decide after seeing financial numbers from PFM. GM Kelly Hefner requested to end Comp time accrual, as it is leading to a staffing shortage. The Board agreed, and Mr. Hefner said he would implement the change immediately.

The next item was Updates from the Board of Trustees. Board member Brandon Strasser presented new fire hydrant technology from Clow Valve. GM Kelly Hefner offered for OMWD to be a test site for the technology.

A motion was made by Kevin Tacke to adjourn, seconded by Brad Hodges. Ayes; Strasser, Hodges, and Tacke. Nays; none. Motion carried.

ATTEST

Meeting Adjourned 5:54 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary