

OSKALOOSA MUNICIPAL WATER DEPARTMENT

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1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

WATER BOARD OF TRUSTEES
Special Meeting
November 18, 2019
5:00 PM
Location: 1208 South 7th St.

Agenda

1. Approve Agenda.
2. Discussion of cash flow model.
3. Proposed CIP changes
4. Discussion of 2019-2020 budget amendment.
5. Discussion of 2020-2021 proposed budget.
6. Introduction of Resolution #1912, Resolution setting a Public Hearing before the Oskaloosa Water Board on the Matter of Fiscal Year 2019-2020 budget amendments.
7. Introduction of Resolution #1913, Resolution setting a Public Hearing before the Oskaloosa Water Board on the Matter of Fiscal Year 2020-2021 proposed budget.
8. Adjourn.

Agenda Item #2

Susanne Gerlach with Public Financial Management (PFM) has provided an analysis and modeling with updated CIP and metered sales information at the previous meeting. It includes an updated CIP.

Agenda Item #3

The Board previously approved not purchasing a new service truck that was on the CIP for the current year. I am proposing to increase the CIP for Plant upgrades to \$50,000 for DNR security measures. For FY 20/21, purchase of a new tractor and zero turn mower has been removed and purchase of a new dump truck has been included. The City has agreed for use of their tractor for mowing the well field. A backhoe replacement has been moved back 7 years, currently we have a 2015 model with only 1100 hours. CIP spending has been increased to \$45,000 for the high service pump room improvements at the plant and \$35,000 for upgrades to the SCADA system. The high service pumps should have a full recondition every 10 years, we are at year 11 from the plant remodel and pumps 5&6 have been in service since 2001 with minimal repairs. Some of the equipment at the water plant is starting to show some age and increased maintenance costs, it is a good time for capital outlays. Computer and phone equipment line item has been increased to \$7500. Engineering for the south 5th street watermain project is also included. Purchase of a Kubota utility vehicle @ \$25,000 for well field access has been added under the equipment line item. Meter replacement spending has been increased by \$110,000 to speed up the process, relieving us of the need for the outside vendor who does our touch reads. Out years have been changed to reflect a longer replacement schedule for trucks and equipment, as well as realistic timelines for very large watermain projects. Approval of changes to the CIP will need a motion and a second, and board vote.

Agenda Item #4

This item is to update the current fiscal year budget to reflect the updated CIP.

Agenda Item #5

This will be the proposed budget for fiscal year 2020-2021. With the updated CIP and cash flow model, PFM has recommended water rates be kept the same this year, and a 2% increase next fiscal year.

Agenda Item #6

This resolution is needed to set the date for the Public Hearing for the budget amendment. It is necessary to approve a resolution whenever the Board sets the date for a Public Hearing. The resolution will need an introduction, second, and then voted on by the board. We are setting December 9th, the next regular meeting, as the date for the hearing.

Agenda Item #7

This resolution is to set the date for the Public Hearing for the proposed budget for fiscal year 2020-2021. Same as the previous one, the resolution needs an introduction, second, and then to be voted on by the Board. The date for this Public Hearing will also be December 9^h during the regular Water Board meeting.

Old CIP	Budgeted FY2018-19	Projected FY2019-20	Projected FY2020-21	Projected FY2021-22	Projected FY2022-23	Projected FY2023-24	Projected FY2024-25	Projected FY25-26	Projected FY26-27
Capital Outlays									
Improvements to Plant House									
Filter Media									
Chemical Pump				\$ 32,500.00					
Split fund Mini Excavator with WW			\$ 40,000.00	\$ 50,000.00				\$ 45,000.00	
Backhoe & Vacuum									
Pallet Forks & Small Trailer									
North 9th Proj & Fire Hydrants									
Rebuild Valves C Ave W									
Computers & Phone Equip.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Plant Project									
Meters	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Water Plant Equipment upgrades	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Turbidity Sensors & Lab Equipment				\$ 25,000.00				\$ 25,000.00	
Vehicles		\$ 130,000.00		\$ 35,000.00		\$ 35,000.00		\$ 35,000.00	
Equipment (Skidloader, Mower, Trash Pump, hydraulic unit for tapping machine, leak amplifier unit, We		\$ 15,000.00		\$ 50,000.00					
Dump Truck (high end used)									
Shop Building/Overhead Doors									
G Ave W									
E & 12th									
GIS Equipment	\$ 464,960.95								
Paint North Tower, South Tower									
9th Ave East (7th to 17th)									
3rd Ave East Paving Project									
Carbonado Road Project									
High Ave W (L to Suffolk/3rd)									
South F (11th to Fairview Drive)									
South D (A Ave to 6th)	\$ 361,152.26								
North L & A Ave W	\$ 420,000.00	\$ 330,000.00					\$ 35,000.00	\$ 476,607.00	
Hwy 23 East									
North 4th Street									
20" from plant to 210th Street							\$ 50,000.00	\$ 350,000.00	\$ 405,000.00
C Avenue West water main				\$ 40,000.00	\$ 500,000.00				
20" 230th to Trueblood						\$ 500,000.00			
New Well @ plant						\$ 120,000.00			
Tractor @ plant			\$ 80,000.00						
Hwy 23 East (17th St. to RR crossing)									
Office Sign								\$ 20,000.00	
Plant Computer and Operating System									
Water Supply Upgrades									
Preliminary Engineering Report-Distribution		\$ 15,000.00							
South H and 11th Ave. West	\$ 35,000.00	\$ 210,000.00							
South 5th Street replacement		\$ 30,000.00		\$ 220,000.00					
Total Capital Outlays	\$ 1,546,113.21	\$ 910,000.00	\$ 450,000.00	\$ 627,500.00	\$ 815,000.00	\$ 745,000.00	\$ 621,607.00	\$ 530,000.00	\$ 500,000.00

Updated CIP	Budgeted FY2018-19	Projected FY2019-20	Projected FY2020-21	Projected FY2021-22	Projected FY2022-23	Projected FY2023-24	Projected FY2024-25	Projected FY25-26	Projected FY26-27	Projected FY27-28
Capital Outlays										
Improvements to Plant House										
Filter Media										
Chemical Pump									\$60,000.00	
Split fund Mini Excavator with WW Backhoe & Vacuum										
Pallet Forks & Small Trailer										
North 9th Proj & Fire Hydrants										
Rebuild Valves C Ave W										
Computers & Phone Equip.	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Plant Project										
Meters	\$ 220,000.00	\$ 220,000.00	\$ 330,000.00	\$ 330,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Water Plant Equipment upgrades	\$ 40,000.00	\$ 50,000.00	\$ 45,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00
Turbidity Sensors & Lab Equipment										
Vehicles						\$ 35,000.00			\$ 140,000.00	
Equipment (Skidloader, Mower, Trash Pump, hydraulic unit for tapping machine, leak amplifier ur			\$ 25,000.00					\$ 15,000.00		
Dump Truck (high end used)			\$ 85,000.00							
Shop Building/Overhead Doors										
G Ave W										
E & 12th										
GIS Equipment	\$ 464,960.95									
Paint North Tower, South Tower										
9th Ave East (7th to 17th)										
3rd Ave East Paving Project										
Carbonado Road Project										
High Ave W (L to Suffolk/3rd)										
South F (11th to Fairview Drive)										
South D (A Ave to 6th)	\$ 361,152.26									
North L & A Ave W	\$ 420,000.00	\$ 330,000.00								
Hwy 23 East						\$ 35,000.00	\$ 250,000.00	\$ 220,000.00		
North 4th Street										
20" from plant to 210th Street							\$ 50,000.00	\$ 350,000.00	\$ 405,000.00	
C Avenue West water main				\$ 40,000.00	\$ 350,000.00	\$ 150,000.00				
20" 230th to Trueblood						\$ 250,000.00	\$ 250,000.00			
New Well @ plant						\$ 120,000.00				
Tractor @ plant										
Hwy 23 East (17th St. to RR crossing)										
Office Sign								\$ 20,000.00		
Plant Computer and Operating System										
Water Supply Upgrades										
Preliminary Engineering Report-Distribution		\$ 15,000.00								
South H and 11th Ave. West	\$ 35,000.00	\$ 210,000.00								
Pay back City of Oskaloosa for MSO line			\$92,500.00							
South 5th Street replacement			\$ 30,000.00	\$ 220,000.00						
Total Capital Outlays	\$ 1,546,113.21	\$ 830,000.00	\$ 650,000.00	\$ 617,500.00	\$ 447,500.00	\$ 647,500.00	\$ 647,500.00	\$ 687,500.00	\$ 702,500.00	

2019-2020 BUDGET

	Acct. #	Original 2019-2020	Changes	Proposed 2019-2020
ACCOUNTS:				
INCOME				
Material Sales	600-8001-1-4521	5,000	-	5,000
Labor Charges	600-8001-1-4522	3,500	-	3,500
Late Fees	600-8001-1-4531	50,000	15,000	65,000
Metered Sales	600-8001-1-4555	3,002,033	(70,000)	2,932,033
Other Income	600-8001-1-4761	4,500	2,500	7,000
Reimbursements - City for W.W.	600-8001-2-4710	493,271	-	493,271
House Rental	600-8001-4-4312	360	-	360
Meter Rental	600-8001-4-4317	24,200	-	24,200
Sprinkler & Hydrant Rental	600-8001-4-4318	5,125	-	5,125
Misc. Income	600-8001-4-4518	29,500	355,000	384,500
Water Fund Income		3,617,489	302,500	3,919,989
Interest	600-8001-4-4300	8,000	-	8,000
Transfer In - Sinking Fund	603-8001-4-4830600	371,500	-	371,500
Transfer In - Meter Fund	604-8001-4-4830600	220,000	-	220,000
Total Revenues		4,216,989	302,500	4,519,489

OPERATING EXPENSES

Labor - Distribution	8001 6010	239,580	59,722	299,302
Salaries - General Manager	8006 6011	60,749	(10,749)	50,000
Salaries - Office	8006 6012	159,508	-	159,508
Salaries - Service Tech	8006 6013	62,810	(59,722)	3,088
Labor - Plant	8000 6014	101,973	-	101,973
Contract Labor	8001 6015	-	20,000	20,000
Contract Labor	8006 6015	-	5,000	5,000
Salaries - Trustees	8006 6020	5,670	-	5,670
Salaries - Waste Water Treatment	8009 6014	140,182	-	140,182
Salaries - Waste Water Collections	8010 6014	184,091	-	184,091
Salaries - Waste Water Storm Water	8011 6014	2,322	-	2,322
Health Ins. Wages	8000 6050	-	-	-
Health Ins. Wages	8001 6050	-	2,088	2,088
Health Ins. Wages	8006 6050	2,088	348	2,436
Health Ins. Wages	8009 6050	-	-	-
Health Ins. Wages	8010 6050	2,088	-	2,088
Emp. Share - Soc. Sec.	8000 6110	6,322	-	6,322
Emp. Share - Soc. Sec.	8001 6110	14,854	3,267	18,121
Emp. Share - Soc. Sec.	8006 6110	17,902	-	17,902
Emp. Share - Soc. Sec.	8009 6110	8,691	-	8,691
Emp. Share - Soc. Sec.	8010 6110	10,975	-	10,975
Emp. Share - Soc. Sec.	8011 6110	144	-	144
Emp. Share - Medicare	8000 6120	1,479	-	1,479
Emp. Share - Medicare	8001 6120	3,474	45	3,519
Emp. Share - Medicare	8006 6120	4,187	-	4,187
Emp. Share - Medicare	8009 6120	2,033	-	2,033
Emp. Share - Medicare	8010 6120	2,567	-	2,567
Emp. Share - Medicare	8011 6120	34	-	34
Emp. Share - Ipers	8000 6130	9,626	-	9,626
Emp. Share - Ipers	8001 6130	22,616	4,974	27,590
Emp. Share - Ipers	8006 6130	26,722	-	26,722
Emp. Share - Ipers	8009 6130	13,233	-	13,233
Emp. Share - Ipers	8010 6130	16,710	-	16,710
Emp. Share - Ipers	8011 6130	219	-	219
Health/Life Ins.	8000 6150	-	20,000	20,000
Health/Life Ins.	8001 6150	-	100,000	100,000
Health/Life Ins.	8006 6150	307,073	(242,073)	65,000
Health/Life Ins.	8009 6150	43,168	-	43,168
Health/Life Ins.	8010 6150	60,714	-	60,714
Uniforms	8001 6181	2,500	-	2,500
Uniforms	8009 6181	450	-	450
Uniforms	8010 6181	750	-	750
Self Insurance Expense	8006 6183	6,500	-	6,500
Self Insurance Expense	8009 6183	1,500	-	1,500
Self Insurance Expense	8010 6183	2,500	-	2,500
Dues & Subscription	8000 6220	-	6,000	6,000
Dues & Subscription	8006 6220	7,535	(6,035)	1,500
Education/Seminars	8000 6240	2,320	(320)	2,000
Education/Seminars	8001 6240	5,835	(335)	5,500
Education/Seminars	8006 6240	8,068	(68)	8,000

Main. - Buildings	8000	6310	15,914	(14)	15,900
Main. - Buildings	8001	6310	2,660	(160)	2,500
Main. - Buildings	8006	6310	579	21	600
Main. - Wells	8000	6311	90,041	49,959	140,000
Main. - Road Repairs	8001	6311	-	18,000	18,000
Main. - Water Supply	8001	6312	118,179	(18,179)	100,000
Main. - Meters	8001	6313	5,628	(128)	5,500
Main. - Grounds	8000	6320	23,186	(3,186)	20,000
Main. - Grounds	8001	6320	1,160	(160)	1,000
Gasoline	8001	6331	23,186	(8,186)	15,000
Truck Expense	8001	6332	10,609	2,891	13,500
Main. - Machinery	8000	6350	43,709	(1,709)	42,000
Main. - Machinery	8001	6350	6,956	13,044	20,000
Electric/Gas	8000	6371	92,742	(12,742)	80,000
Electric/Gas	8001	6371	7,983	(983)	7,000
Telephone	8000	6373	-	3,000	3,000
Telephone	8000	6373	-	2,000	2,000
Telephone	8006	6373	8,695	(5,195)	3,500
Cell Phone Reimb	8009	6373	240	-	240
Cell Phone Reimb	8010	6373	660	-	660
Audit Expense	8006	6401	11,750	-	11,750
Iowa One Call - Locates	8001	6402	-	1,700	1,700
Publications	8006	6402	3,746	(746)	3,000
Insurance	8006	6408	72,410	(7,410)	65,000
Janitorial Expense	8006	6409	2,629	(129)	2,500
Security System Expense	8000	6411	-	5,000	5,000
Legal Fees	8006	6411	11,255	(1,255)	10,000
Computer Expense	8006	6419	28,139	4,861	33,000
Lab Expense	8000	6450	19,669	(19)	19,650
Meter Reading Service	8001	6492	-	37,000	37,000
Meter Reading Service	8006	6492	45,000	(41,854)	3,146
Chemicals	8000	6501	237,652	(37,652)	200,000
Small Tools	8000	6504	1,160	(160)	1,000
Small Tools	8001	6504	3,477	(477)	3,000
Office Supplies	8006	6506	12,419	81	12,500
Misc. Expense	8000	6507	1,487	13	1,500
Misc. Expense	8001	6507	5,217	(1,717)	3,500
Misc. Expense	8006	6507	9,834	3,166	13,000
Postage	8006	6508	31,088	12	31,100
Safety Supplies	8000	6510	579	21	600
Safety Supplies	8001	6510	2,320	180	2,500
Credit Card Fees	8006	6520	16,094	6	16,100
Misc. Supplies	8000	6599	812	(12)	800
Misc. Supplies	8001	6599	1,739	(739)	1,000
Misc. Supplies	8006	6599	1,160	(360)	800
Total Operating Expenses			2,543,525	(100,075)	2,443,450
Net Operating Revenue			1,073,964	402,575	1,476,539
				-	
Transfer Out - Sinking Fund	8001	6910603	371,500	-	371,500
Transfer Out - Meter Fund	8001	6910604	220,000	-	220,000
Total Transfer Out			591,500	-	591,500
				-	
Net Gain (Loss)			1,081,964	402,575	1,484,539
				-	
Water Plant Projects	8000	6723	-	50,000	50,000
Vehicles	8001	6710	130,000	(130,000)	-
Dist Proj/Valves, South D & Towers	8001	6780	555,000	355,000	910,000
Office / Computer Equipment	8006	6725	5,000	-	5,000
Principal Fund 603	8001	6801	295,750	-	295,750
Interest Fund 603	8001	6851	66,249	-	66,249
Bond Servicing Fee Fund 603	8001	6899	9,501	-	9,501
New/Replace Meters Fund 604	8001	6724	220,000	-	220,000
Total CIP			1,281,500	275,000	1,556,500
Total Expenses			\$ 4,416,525	174,925	\$ 4,591,450
				-	
Net Gain (Loss)			\$ (199,536)	127,575	\$ (71,961)

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2019-2020 budget

Receipts

Operating Revenue

Water Sales	2,932,033
City - Waste Water	493,271
Other	494,685
	<u>3,919,989</u>

Capital Sources

Interest Income	8,000
	<u>8,000</u>

Total Receipts

3,927,989

Disbursements

Operating Expense

Water - Personnel Costs	764,597
Waste Water - Personnel Costs	383,301
Utilities	95,500
Outside Services	91,096
Small Equip & Materials	373,200
Chemicals, Treatment & Monitoring	219,650
Transportation	28,500
Office Supplies	95,700
Property Insurance	65,000
Water - Health Insurance	193,936
Waste Water - Health Insurance	109,970
Staff Development	23,000
	<u>2,443,450</u>

Total Operating Expenses

2,443,450

Capital Outlays

Water Plant Projects	50,000
Vehicles	-
Dist projects	910,000
Computer Equipment	5,000
New/Replace Meters Equipment	220,000
Principal & Interest SRF	371,500
	<u>1,556,500</u>

Total Capital Outlays

1,556,500

Total Expenses

3,999,950

Fund Excess (Deficiency)

(71,961)

Net Operating Income

1,476,539

2020-2021 BUDGET

	Acct. #	Original 2019-2020	Changes	Proposed 2020-2021
ACCOUNTS:				
INCOME				
Material Sales	600-8001-1-4521	5,000	-	5,000
Labor Charges	600-8001-1-4522	3,500	-	3,500
Late Fees	600-8001-1-4531	65,000	(15,000)	50,000
Metered Sales	600-8001-1-4555	2,932,033	(70,000)	2,862,033
Other Income	600-8001-1-4761	7,000	(2,500)	4,500
Reimbursements - City for W.W.	600-8001-2-4710	493,271	(56,974)	436,297
House Rental	600-8001-4-4312	360	-	360
Meter Rental	600-8001-4-4317	24,200	-	24,200
Sprinkler & Hydrant Rental	600-8001-4-4318	5,125	-	5,125
Misc. Income	600-8001-4-4518	384,500	(355,000)	29,500
Water Fund Income		3,919,989	(499,474)	3,420,515
Interest	600-8001-4-4300	8,000	-	8,000
Transfer In - Sinking Fund	603-8001-4-4830600	371,500	3,427	374,927
Transfer In - Meter Fund	604-8001-4-4830600	220,000	110,000	330,000
Total Revenues		4,519,489	(386,047)	4,133,442

OPERATING EXPENSES

Labor - Distribution	8001 6010	299,302	6,698	306,000
Salaries - General Manager	8006 6011	50,000	-	50,000
Salaries - Office	8006 6012	159,508	14,992	174,500
Salaries - Service Tech	8006 6013	3,088	(3,088)	-
Labor - Plant	8000 6014	101,973	8,527	110,500
Contract Labor	8001 6015	20,000	(14,000)	6,000
Contract Labor	8006 6015	5,000	(5,000)	-
Salaries - Trustees	8006 6020	5,670	-	5,670
Salaries - Waste Water Treatment	8009 6014	140,182	(11,182)	129,000
Salaries - Waste Water Collections	8010 6014	184,091	(18,591)	165,500
Salaries - Waste Water Storm Water	8011 6014	2,322	-	2,322
Health Ins. Wages	8000 6050	-	-	-
Health Ins. Wages	8001 6050	2,088	-	2,088
Health Ins. Wages	8006 6050	2,436	(348)	2,088
Health Ins. Wages	8009 6050	-	1,044	1,044
Health Ins. Wages	8010 6050	2,088	-	2,088
Emp. Share - Soc. Sec.	8000 6110	6,322	578	6,900
Emp. Share - Soc. Sec.	8001 6110	18,121	879	19,000
Emp. Share - Soc. Sec.	8006 6110	17,902	(602)	17,300
Emp. Share - Soc. Sec.	8009 6110	8,691	(691)	8,000
Emp. Share - Soc. Sec.	8010 6110	10,975	(775)	10,200
Emp. Share - Soc. Sec.	8011 6110	144	-	144
Emp. Share - Medicare	8000 6120	1,479	121	1,600
Emp. Share - Medicare	8001 6120	3,519	931	4,450
Emp. Share - Medicare	8006 6120	4,187	(887)	3,300
Emp. Share - Medicare	8009 6120	2,033	(133)	1,900
Emp. Share - Medicare	8010 6120	2,567	(167)	2,400
Emp. Share - Medicare	8011 6120	34	-	34
Emp. Share - Ipers	8000 6130	9,626	824	10,450
Emp. Share - Ipers	8001 6130	27,590	1,310	28,900
Emp. Share - Ipers	8006 6130	26,722	(5,822)	20,900
Emp. Share - Ipers	8009 6130	13,233	(1,033)	12,200
Emp. Share - Ipers	8010 6130	16,710	(1,210)	15,500
Emp. Share - Ipers	8011 6130	219	-	219
Health/Life Ins.	8000 6150	20,000	-	20,000
Health/Life Ins.	8001 6150	100,000	-	100,000
Health/Life Ins.	8006 6150	65,000	-	65,000
Health/Life Ins.	8009 6150	43,168	(18,168)	25,000
Health/Life Ins.	8010 6150	60,714	(6,068)	54,646
Uniforms	8001 6181	2,500	-	2,500
Uniforms	8009 6181	450	-	450
Uniforms	8010 6181	750	-	750
Self Insurance Expense	8006 6183	6,500	-	6,500
Self Insurance Expense	8009 6183	1,500	-	1,500
Self Insurance Expense	8010 6183	2,500	-	2,500
Dues & Subscription	8000 6220	6,000	1,000	7,000
Dues & Subscription	8006 6220	1,500	(1,000)	500
Education/Seminars	8000 6240	2,000	-	2,000
Education/Seminars	8001 6240	5,500	-	5,500
Education/Seminars	8006 6240	8,000	-	8,000

Main. - Buildings	8000	6310	15,900	(900)	15,000
Main. - Buildings	8001	6310	2,500	-	2,500
Main. - Buildings	8006	6310	600	-	600
Main. - Wells	8000	6311	140,000	(20,000)	120,000
Main. - Road Repairs	8001	6311	18,000	-	18,000
Main. - Water Supply	8001	6312	100,000	-	100,000
Main. - Meters	8001	6313	5,500	-	5,500
Main. - Grounds	8000	6320	20,000	-	20,000
Main. - Grounds	8001	6320	1,000	-	1,000
Gasoline	8001	6331	15,000	-	15,000
Truck Expense	8001	6332	13,500	-	13,500
Main. - Machinery	8000	6350	42,000	2,000	44,000
Main. - Machinery	8001	6350	20,000	(8,000)	12,000
Electric/Gas	8000	6371	80,000	5,000	85,000
Electric/Gas	8001	6371	7,000	500	7,500
Telephone	8000	6373	3,000	-	3,000
Telephone	8000	6373	2,000	-	2,000
Telephone	8006	6373	3,500	-	3,500
Cell Phone Reimb	8009	6373	240	-	240
Cell Phone Reimb	8010	6373	660	-	660
Audit Expense	8006	6401	11,750	750	12,500
Iowa One Call - Locates	8001	6402	1,700	-	1,700
Publications	8006	6402	3,000	-	3,000
Insurance	8006	6408	65,000	2,000	67,000
Janitorial Expense	8006	6409	2,500	-	2,500
Security System Expense	8000	6411	5,000	1,000	6,000
Legal Fees	8006	6411	10,000	-	10,000
Computer Expense	8006	6419	33,000	2,000	35,000
Lab Expense	8000	6450	19,650	350	20,000
Meter Reading Service	8001	6492	37,000	(1,000)	36,000
Meter Reading Service	8006	6492	3,146	(3,146)	-
Chemicals	8000	6501	200,000	-	200,000
Small Tools	8000	6504	1,000	-	1,000
Small Tools	8001	6504	3,000	-	3,000
Office Supplies	8006	6506	12,500	500	13,000
Misc. Expense	8000	6507	1,500	-	1,500
Misc. Expense	8001	6507	3,500	-	3,500
Misc. Expense	8006	6507	13,000	(5,000)	8,000
Postage	8006	6508	31,100	400	31,500
Safety Supplies	8000	6510	600	-	600
Safety Supplies	8001	6510	2,500	-	2,500
Credit Card Fees	8006	6520	16,100	900	17,000
Misc. Supplies	8000	6599	800	-	800
Misc. Supplies	8001	6599	1,000	-	1,000
Misc. Supplies	8006	6599	800	-	800
Total Operating Expenses			2,443,450	(74,507)	2,368,943
Net Operating Revenue			1,476,539	(424,967)	1,051,572
Transfer Out - Sinking Fund	8001	6910603	371,500	3,427	374,927
Transfer Out - Meter Fund	8001	6910604	220,000	110,000	330,000
Total Transfer Out			591,500	113,427	704,927
Net Gain (Loss)			1,484,539	(424,967)	1,059,572
Water Plant Projects	8000	6723	50,000	30,000	80,000
Equipment	8001	6710	-	110,000	110,000
Dist Proj/So H & 11th & So 5th	8001	6780	910,000	(787,500)	122,500
Office / Computer Equipment	8006	6725	5,000	2,500	7,500
Principal Fund 603	8001	6801	295,750	9,083	304,833
Interest Fund 603	8001	6851	66,249	(4,917)	61,332
Bond Servicing Fee Fund 603	8001	6899	9,501	(739)	8,762
New/Replace Meters Fund 604	8001	6724	220,000	110,000	330,000
Total CIP			1,556,500	(531,573)	1,024,927
Total Expenses			\$ 4,591,450	(492,653)	\$ 4,098,797
Net Gain (Loss)			\$ (71,961)	106,606	\$ 34,645

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2020-2021 budget

Receipts

Operating Revenue

Water Sales	2,862,033
City - Waste Water	436,297
Other	<u>122,185</u>
	3,420,515

Capital Sources

Interest Income	<u>8,000</u>
	8,000

Total Receipts 3,428,515

Disbursements

Operating Expense

Water - Personnel Costs	770,058
Waste Water - Personnel Costs	349,519
Utilities	101,000
Outside Services	88,700
Small Equip & Materials	341,300
Chemicals, Treatment & Monitoring	220,000
Transportation	28,500
Office Supplies	99,500
Property Insurance	67,000
Water - Health Insurance	193,588
Waste Water - Health Insurance	86,778
Staff Development	<u>23,000</u>

Total Operating Expenses **2,368,943**

Capital Outlays

Water Plant Projects	80,000
Equipment	110,000
Dist projects	122,500
Computer Equipment	7,500
New/Replace Meters	330,000
Principal & Interest SRF	<u>374,927</u>

Total Capital Outlays **1,024,927**

Total Expenses 3,393,870

Fund Excess (Deficiency) **34,645**

Net Operating Income **1,051,572**

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

Resolution # 1912

RESOLUTION SETTING A PUBLIC HEARING BEFORE THE OSKALOOSA WATER BOARD ON THE MATTER OF THE BUDGET AMENDMENT TO THE FISCAL YEAR 2019–2020 BUDGET.

WHEREAS the Oskaloosa Water Board desires to hold a public hearing before the Board on the matter of amending the budget for the 2019-2020 fiscal year.

AND WHEREAS it is necessary to pass a resolution fixing the time and date for the said hearing:

IT IS THEREFORE RESOLVED that a public hearing before the Oskaloosa Water Board be held on the matter of amending the fiscal year 2019-2020 budget at Four o'clock PM on the 9th day of December 2019, at which time any interested party may offer written or oral comments for the Board.

PASSED AND APPROVED this _____ day of _____ 2019.

Chairman of the Board

ATTEST:

Board Member

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708
OSKALOOSA, IOWA 52577

Resolution # 1913

RESOLUTION SETTING A PUBLIC HEARING BEFORE THE OSKALOOSA WATER BOARD ON THE MATTER OF THE PROPOSED BUDGET FOR FISCAL YEAR 2020–2021 BUDGET.

WHEREAS the Oskaloosa Water Board desires to hold a public hearing before the Board on the matter of the proposed budget for the 2020-2021 fiscal year.

AND WHEREAS it is necessary to pass a resolution fixing the time and date for the said hearing:

IT IS THEREFORE RESOLVED that a public hearing before the Oskaloosa Water Board be held on the matter of the proposed budget for fiscal year 2019-2020 budget at Four o'clock PM on the 9th day of December 2019, at which time any interested party may offer written or oral comments for the Board.

PASSED AND APPROVED this _____ day of _____ 2019.

Chairman of the Board

ATTEST:

Board Member

OSKALOOSA MUNICIPAL WATER DEPARTMENT

Phone: (641) 673-8476

Fax: (641) 673-4692

1208 South 7th Street • P.O. Box 708

OSKALOOSA, IOWA 52577

WATER BOARD OF TRUSTEES

Public Hearing

December 9, 2019

4:00 PM

Location: 1208 South 7th St.

The Oskaloosa Municipal Water Department Board of Trustees will meet on December 9, 2019 at 4:00 PM at the water office located at 1208 South 7th Street in Oskaloosa, IA. This will be a regular meeting of the Board of Trustees. Included in the Agenda will be a Public Hearing line item for final discussion and adoption of the proposed amendments to the budget for the current 2019/2020 fiscal year along with final discussion and adoption of the proposed budget for fiscal year 2020/2021.